

**Airmyn Community Association minutes of the meeting held at
Airmyn Memorial Hall, on **Wednesday 13 November 2019 at 7:40pm****

66/1920	Opening the meeting: The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting. Present: Caroline Fox, Christine Healey, Sylvia Scott, Matt Lynch, Sue Hayward; Administrator, Rob Charlesworth. 0 members of the public. Apologies: Phil Batten
67/1920	Previous minutes approval: Resolved to accept the October minutes, circulated prior to this meeting, as a true record.
68/1920	Declarations of interest on agenda items: None received.
69/1920	Public comments: none
70/1920	Ongoing issues: <ol style="list-style-type: none"> Hall doors: both new emergency exit doors now installed, some snagging to finish. Lighting: new lighting installed in the main hall.
71/1920	Administrator report: Dishwasher and fan controller faulty, quotes received for repair, both approved. Action: Administrator to contact contractor. Field path – outdoor football team would like to install a path to gain access for spectators, issue discussed and approved subject to seeing plans. Action: S Hayward to liaise with football contact.
72/1920	Financial matters. An update on bank balances and account transactions was provided, reviewed and approved. Annual account statement from Townends reviewed and approved.
73/1920	Safety/security issues. Report of dust on hall floor – slip hazard – to monitor. Request received for a lock cover on the container – approved. Action: S Hayward to notify football club.
74/1920	Any other business. Mats in the entrance hall were discussed and resolved to order replacements. Action: Administrator to place order.
75/1920	Next meeting agenda items: none noted
76/1920	Next meeting: Wednesday 8th January 2020 at Airmyn Memorial Hall.
	Members of the public asked to leave for the remainder of the meeting.
77/1920	Staff matters: Issues discussed and actions agreed.
The Chair thanked everyone for their attendance and closed the meeting at 8.16pm.	

Signed by The Chair, C Fox Date: