

**Airmyn Community Association minutes of the meeting held at
Airmyn Memorial Hall, on Wednesday 13 February 2019 at 8.35 pm**

91/1819	Opening the meeting: The Chairman reminded Committee Members and the Public that, in accordance with Standing Order 71, all mobile phones should be turned off for the duration of the meeting.	
92/1819	Present: The Chairman, C Fox; C Healey, S Hayward, A Jackson, P Batten, S Scott, M Lynch; the Administrator, R Charlesworth (minutes). One member of the public.	
93/1819	Apologies: None.	
94/1819	Previous minutes approval: The minutes of the meeting held on 16 January 2019 , circulated prior to this meeting, were approved and signed by the Chairman.	
95/1819	Declarations of interest on agenda items: None received.	
96/1819	Ongoing issues:	
96.1	Smoke alarms: Initial review of Fire Risk Assessment carried out. Action: Administrator to progress review and obtain quotes for any work required.	
96.2	Defib training: Some interest from hall users for training, to advertise date in Airmyn News and at the hall.	
96.3	Hall refurbishment: New blinds up in George Dales room, sports hall to follow. Entrance mats: quote obtained for 'lift & lay' cleaning service but resolved that too expensive, to look at replacements (Proposed: C Healey; Seconded: C Fox). Electrical works: some electrical improvements required, resolved to obtain quotes (Proposed: S Hayward; Seconded: C Healey). Action: Administrator to follow up on above items.	
97/1819	Additional items.	
97.1	History project: APC passed over a request for support with room provision for the Airmyn History Project. Resolved to allow use of meeting room monthly subject to room availability. S Hayward also recommended signposting availability of funding via Two Ridings for the group.	
97.2	Football pitch: An enquiry received for use of the pitch and changing facilities for a regular high standard league team. Resolved to discuss further with the team representatives to reach an agreement. Action: Administrator to discuss requirements with football team.	
97.3	Staff matters: 1 appraisal outstanding and urgently needs completing. Action: Administrator to attempt to arrange suitable date with staff member and appraisers.	
98/1819	Financial matters.	
98.1	Bank reconciliation: An update on bank balances was provided, with a full report to follow asap.	
98.2	The following payments were approved: A&F Consulting – hall monitoring Paul Nicholson – repairs following burglary George Fillingham – grass cutting (transferred to APC)	£204.00 £90.00
99/1819	Next meeting agenda items: None proposed.	
The Chairman thanked everyone for their attendance and closed the meeting at 8.55pm.		
Next meeting: Wednesday 13th March 2019 in the George Dales room, Airmyn Memorial Hall.		

Signed by The Chairman, Mrs C Fox Date: