

Airmyn Community Association minutes of the meeting held online and at Airmyn Memorial Hall, on **Wednesday 8 July 2020 at 8pm**

013/2021	Public comments: none
014/2021	Opening the meeting: The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting. Present: Caroline Fox, Christine Healey, Sylvia Scott, Sue Hayward, Matt Lynch; Administrator, Rob Charlesworth. 0 members of the public. Apologies: none
015/2021	Previous minutes approval: Resolved to accept the June minutes, circulated prior to this meeting, as a true record.
016/2021	Declarations of interest on agenda items: None received.
017/2021	Ongoing issues: Football pitch: junior football team request for long term agreement following pitch improvements discussed, proposed a 2 year agreement to include a 'credit note' to compensate for supplies purchased (Proposed: CH; Seconded: ML), Action: Admin to draft agreement. Hall re-opening: discussed reopening options, agreed to leave closed for now and open possibly in September. Cleaning quotes reviewed and agreed to proceed (Proposed: CF; Seconded: SS), Action: Admin to place order. Agreed for additional supplies & signs to be purchased by Admin.
018/2021	Administrator report: Electricians attended to replace faulty emergency lighting & updating quote for additional smoke detectors. Proposed putting common area lights on movement sensors to reduce waste and need to touch switches, Action: Admin to request quote. Hall sign – awaiting quote for repair to sign. Hall entrance door – quote obtained for replacement, agreed that funding would be required, Action: Admin to obtain additional quotes. Chairs – wide range of chairs available, SH proposed folding chairs, Action: Admin to obtain 3 quotes. Lift – last service indicated a ram seal fault that requires new seals, agreed for work to be carried out (Proposed: CF; Seconded: CH), Action: Admin to place order. Kitchen storage – units require water proof covering, agreed that plastic table cloths could be used, Action: cleaner to be assigned task on return from furlough.
019/2021	Financial matters. An update on bank balances and account transactions was provided, reviewed and approved.
020/2021	Safety/security issues. Hall entrance barrier safety issue in open position highlighted, needs feedback from manufacturers and follow up review, Action: Admin to contact installers.
021/2021	Any other business. None.
022/2021	Next meeting agenda items: Hall barrier, reopening, funding
023/2021	Next meeting: Wednesday 12th August 2020 at Airmyn Memorial Hall or online.
	Members of the public asked to leave for the remainder of the meeting.
024/2021	Staff matters: Issues to be discussed at separate meeting.
The Chair thanked everyone for their attendance and closed the meeting at 9pm.	

Signed by The Chair, C Fox Date: