

Airmyn Community Association

Minutes of the meeting of the Airmyn Community Association meeting held on Wednesday 7 October 2015 in the RL Walker room Airmyn Memorial Hall at 7.15pm.

Present H Cowling (Chair), R Lowe, R Shelton and J Peake and the Administrator.

Public present: None

70/1516 Signed Localism Act forms for signature. None received.

71/1516 Apologies for absence E Johnson.

72/1516 Confirmation of minutes

Minutes of the meeting held on Wednesday 23 September 2015 were confirmed and accepted as a true record. Also confirmed was the amendment addition to 5 August meeting minutes.

73/1516 Declarations of Interest

None declared

74/1516 Membership of the committee.

Further Parish Council representative to be appointed.

75/1516. Ongoing Issues

75.1 Kitchen update R Lowe and R Shelton. S Falkingham will make upstands higher but keep his price the same, Fridge freezer £250 and microwave £75 to be sourced locally. Industrial dishwasher £1300 +vat but requires drain pump. Online funding to be accessed. Plumbing costs need to be added in. New flooring and painting to be added, quotes already held. Also soap dispensers and new towel dispensers to be added into the funding bid. Starter packs £23.94. Extra packs £15.54. 4 packs of soap for ladies, gents and disabled toilets. New towel dispenser will be cheaper than the old paper towel one we currently use.

75.2 Quote Howden cleaning for guttering. £150 already carried out the work.

75.3 Quotes Locksmith re keys x 2. One comprehensive written quote and one verbal. Keys which can't be cut anywhere else and to be signed for and recorded. This is an Insurance requirement.

Resolved the Goole Locksmith quote to be actioned. Cost £405. Administrator to see if any reduction can be made to the price. Resolved also to charge each hirer £25 to offset this cost and a new key agreement to be introduced. The new staff to be advised re hiring procedures.

Chair _____

Date _____

75.4 Playdales quote still to be sent. Simply playgrounds repair work to commence 12 October 2015.

75.5 Electrician quote. PAT testing completed. Resolved to wait for a further quote re the electrical work outstanding. Carry forward to the next meeting.

76/1516 Financial matters and payments:

76.1 Bank reconciliation up to 30 September 2015 presented to the committee.

The chair confirmed that no budget plan is in place for the hall. Ongoing note that the VAT position was not up to date when the new administrator took over but that the hall can reclaim Vat due to the parish council being sole trustee of the hall. Accounts show 31.3.2014 and 31.3.2015 being reclaimed. Check to be made re the grants of £8000. Wages costs appear to be double this year, administrator to produce further detail. Breakdown of Secretarial costs also to be provided.

New football booking for 22 weeks every Thursday received.

77.1 Cleaner Payment.

77.2 Caretaker Payment to leaving.

77.3 Recharge clerks wages. September.

77.4 HMRC 3 months. Still to be calculated.

77.5 Refund 27 September 2015. L Clarke deposit £10.

77.6 Elcocks. £33.18, paper towels, toilet rolls.

77.7 Mrs N Ingleton Cleaning Expenses. £5.23

77.8 Airmyn Parish Council Insurance recharge £1162.67 using last year's figures.

77.9 Howden Cleaning, guttering at the hall. £150.

78/1516 New Issues Raised

78.1. Total giving registration. Ignore.

78.2. Scoping project. Ignore

78.3 Sharps Bin-public sharps bin. Emptying. HWRCC reply. Difficulty with disposal if any issues arise then it will have to be explored at that time.

Chair _____

Date _____

- 78.4 Village SOS email.R Shelton asked for input as she is having a telephone question and answer session with an advisor who may adopt the hall under this scheme. Booklets already held. This amazing asset needs saving. Goole Times contacted re parish news and also to feature a sports report on the sports areas available both inside and outside. Also a fund raising evening Wine-tasting is arranged by the committee on Friday 23 October, posters to Be placed around the village. Profits to be used for Playground repairs. Use Of the hall for preschool, business meetings, christenings and weddings. Full Page advert on the last newsletter.
- 78.5 Bookings-comments on pricing. Most people have commented that £25 per hour for the hall is too high for children's parties etc.
- 78.6 Selling surplus limestone. Can be sold. Resolved to seek buyers.
- 78.7 Wedding enquiry. Package price. The administrator to issue the new price list for now and people will have to book at these prices.
- 78.8 A donation will be made for the old carpet by the ex-caretaker. Resolved to accept this.
- 78.9 Drapes to be locked up, clothes rail in the store to be utilised and hangers bought. Improvement to the drapes noticeable after dry cleaning.

79/1516. Matters for inclusion on the agenda for the next meeting.

Coffee mornings to be held in the hall to raise additional funds.

New day time users to be contacted U3A and other groups.

SOS report.

Wedding package price.

Floor resealing.

80/1516 10 minutes for members of the public to speak.

Chair_____

Date _____

81/1516 Date for the next meeting

4 November 2015

Mrs H Cowling
Chair

Chair_____

Date _____