

# Airmyn Community Association

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

July 2021

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 14 July 2021 at approx. 8pm**

## **Agenda:**

1. Public participation: the public may not attend the meeting in line with government guidelines but may raise subjects which they wish to bring to the attention of the Community Association by emailing [airmynca@gmail.com](mailto:airmynca@gmail.com). Suitable issues will be placed on the next agenda for discussion.
2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
3. Approve the minutes of the meeting held on Wednesday 9<sup>th</sup> June 2021.
4. On-going Issues:
  - 4.1 040/2021 - Jubbs – sensors and lighting –Administrator
  - 4.2 037/2021 - Grant for replacement chairs –Administrator
  - 4.3 038/2021 - Grant for windows and door –Administrator
  - 4.4 054/2021 - Hall Lift - Administrator
  - 4.5 004/2122 - Restart Grant – Administrator
  - 4.6 007/2122 – EICR – Administrator
  - 4.7 008/2122 – Defib Testing / Installation – Administrator
  - 4.8 014/2122 - Jubbs – fire alarm and associated testing – quote received - Administrator
5. New Issues:
  - 5.1 Greenworks
  - 5.2 RES Lifts – service due Aug, LOLER due Oct
  - 5.3 Utility Aid
  - 5.4 Music Licence Renewal
6. Financial matters:
  - 6.1 Bank reconciliation to approve
  - 6.2 Pending payments to approve
    - a. Staff wages = £300.82 +£168.87 +£197.66
    - b. Utilities (gas/electric/water) = £105.67/£99.82/approx. £40(qtr)
    - c. Office Furniture (replacement chairs/trolleys) = £4,072.00+VAT
    - d. Jubbs (internal / external pir sensors) = £2125.00
    - e. Jubbs (EICR) = £2,340.00
    - f. Jubbs (Emergency lighting/fire alarm testing) = £252.00
    - g. Lyreco = £170.65
    - h. Greenworks (annual sanitary services) = £155.04
    - i. RES Lifts (call out to repair lift) = £120.00
    - j. RES Lifts (annual service contract) = £330.00
    - k. CCTV Service = £58.08
    - l. P&J Window Cleaning = £60 (from April & June 2020)
7. Safety/security Issues: None
8. Date of next meeting: 8<sup>th</sup> September at approx. 8pm

Public requested to leave for this confidential item.

- 8.1 Staff matters: Staff Review Meetings