

Airmyn Community Association

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

September 2021

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 15th September 2021 at approx. 8pm**

AGENDA

1. Public participation: the public may attend the meeting. To raise subjects which they wish to bring to the attention of the Community Association they should email airmynca@gmail.com at least one week before meeting date. Suitable issues will be placed on the next agenda for discussion.
2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
3. Approve the minutes of the meeting held on Tuesday 20th July 2021.
4. Decisions made by email:
 - 4.1 054/2021 - Invoice received from RES Lifts for LOLER @ £120. Approved to be paid/actioned.
Approved C Hewitt/2nd S Scott – Closed
 - 4.2 Administrator ordered spare adult and child defib pads (for Hall) @ £98.40. Proposed C Fox / 2nd S Scott. Approved to be paid/actioned 26/8/21. Closed
5. On-going Issues:
 - 5.1 040/2021 - Jubbs – sensors and lighting –Administrator
 - 5.2 037/2021 - Grant for replacement chairs –Administrator
 - 5.3 038/2021 - Grant for windows and door –Administrator
 - 5.4 007/2122 – EICR – Administrator
 - 5.5 008/2122 – Defib Testing / Installation – Administrator
 - 5.6 014/2122 - Jubbs – fire alarm and associated testing – Administrator
 - 5.7 022/2122 - Office Privacy – Administrator
 - 5.8 037/2122 - Iron Man – disposal of replaced chairs – S Hayward
6. New Issues:
 - 6.1 Hall deep clean
 - 6.2 Kitchen facilities
 - 6.3 Greenworks – sanitary disposal
 - 6.4 AmazonSmile Programme
 - 6.5 Utility contract renewals
 - 6.6 Entrance barrier damage
7. Financial matters:
 - 7.1 Bank reconciliation & pending payments to approve
 - a. Staff wages = £601.66
 - b. Utilities (gas/electric) = £28.09 / £99.06
 - c. PRSPPL – Music Licence - £132.00
 - d. RES Lifts (service) = £78.00
 - e. Jubbs (EICR & emergency testing) = £2,592.00
8. Safety/security Issues: None

Public requested to leave for this confidential item.

9. Staff matters: Staff Review Meetings

Date of next meeting: **13th October at approx. 8pm**