

Airmyn Community Association

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

October 2021

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 13th October 2021 at approx. 8pm**

AGENDA

1. Public participation: the public may attend the meeting. To raise subjects which they wish to bring to the attention of the Community Association they should email airmynca@gmail.com at least one week before meeting date. Suitable issues will be placed on the next agenda for discussion.
2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
3. Approve the minutes of the meeting held on Wednesday 15th September 2021.
4. Items closed since last meeting:
 - 4.1 014/2122 - Jubbs – fire alarm and associated testing works completed 17 Sept
 - 4.2 007/2122 – Jubbs – EICR (fixed wiring) works completed 17 Sept
5. On-going Issues:
 - 5.1 040/2021 - Jubbs – sensors and lighting (thank you for Contractor) – C Hewitt
 - 5.2 038/2021 - Grant for windows and door – Administrator
 - 5.3 022/2122 - Office Privacy – Administrator
 - 5.4 026/2122 – RES Lift Repair Quote – Administrator
 - 5.5 27/2122 – Hall Deep Clean Quote – Administrator
 - 5.6 28/2122 – Kitchen Facilities Upgrade – Administrator
 - 5.7 31/2122 – Damage to Entrance Barrier – S Hayward / Administrator
6. New Issues:
 - 6.1 Fire alarm and emergency testing schedule – Administrator
 - 6.2 Hall bookings – Administrator
 - 6.3 Lateral Flow Testing - Administrator
7. Financial matters:
 - 7.1 Bank reconciliation & pending payments to approve.
 - a. Staff wages = £499.16
 - b. Utilities (gas/electric) = £27.27 / £104.49
 - c. Lyreco (stationery) = £76.07
 - 7.2 Balance on HSBC current account as at 5/10/21 = £6,560.06
8. Safety/security Issues:
 - 8.1 Sports Hall Floor Surface – S Hayward

Public requested to leave for this confidential item.

9. Staff matters: Staff Review Meetings

Date of next meeting: **10th November at approx. 8pm**