

Airmyn Community Association

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

March 2022

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 9th March 2022 at 8pm (approx.)**

AGENDA

1. Public participation: the public may attend the meeting. To raise subjects which they wish to bring to the attention of the Community Association they should email airmynca@gmail.com at least one week before meeting date. Suitable issues will be placed on the next agenda for discussion.
2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
3. Approve the minutes of the meeting held on Wednesday 9th February 2022
4. Items closed since last meeting:
 - 4.1 45/2122 – Installation of Key Safe Box – installed 1/3/22
 - 4.2 51/2122 – Wall Heater Replacement – works completed (invoice to be paid as below 7.1)
 - 4.3 35/2122 - Fire Alarm and Emergency Testing – agreed to undertake weekly
 - 4.4 59/2122 – Transfer of Funds – Administrator transferred £7K from savings to current account
5. On-going Issues:
 - 5.1 038/2021 - Windows and Door Replacement (part funded) – C Hewitt / Administrator
 - 5.2 28/2122 – Kitchen Facilities Upgrade – Administrator / C Fox
 - 5.3 31/2122 – Damage to Entrance Barrier – Administrator / S Hayward
 - 5.4 50/2122 - New Lift – Administrator
 - 5.5 56/2122 – Fire Extinguisher Service - Administrator
6. New Issues:
 - 6.1 Paediatric Defib Pads (for mobile unit) – S Scott
 - 6.2 Role of Chairman – C Fox
7. Financial matters:
 - 7.1 Bank reconciliation & pending payments to approve:
 - a. Staff wages = £504.31
 - b. Utilities: electric = £153.94 / gas = £347.94
 - c. Airco (replacement wall heater) = £8,368.80 (split payment due to daily transaction limit)
 - d. Airco (annual gas service for 2x Reznor heaters) = £884.16
 - 7.2 Balance on HSBC current account as at 03/03/2022 = **£16,759.69**
 - 7.3 60/2122 - Transfer Bank Account – S Hayward & Administrator liaising to ensure smooth transfer of bank account from HSBC to NatWest
8. Safety/security Issues: None
Public requested to leave for this confidential item.
9. Staff matters – Personnel Committee – None