

# **Airmyn Community Association**

Airmyn Memorial Hall, Woodland Way, Airmyn, Goole DN14 8LY

May 2022

Dear Councillor,

Your attendance is requested at the meeting of **Airmyn Community Association** to be held at Airmyn Memorial Hall on **Wednesday 11<sup>th</sup> May 2022 at 8pm (approx.)**

## **AGENDA**

1. Public participation: the public may attend the meeting. To raise subjects which they wish to bring to the attention of the Community Association they should email [airmynca@gmail.com](mailto:airmynca@gmail.com) at least one week before the meeting date. Suitable issues will be placed on the next agenda for discussion.
  2. Open meeting, receive apologies for absence and remind attendees that mobile phones should be silent for the duration of the meeting.
  3. Approve the minutes of the meeting held on Wednesday 13<sup>th</sup> April 2022
  4. Items closed since last meeting:
    - 4.1 73/2122 – Annual VAT Reclaim
    - 4.2 69/2122 – Water Heater Service (works completed on 28/4/22) – servicing to take place as required going forward
  5. On-going Issues:
    - 5.1 038/2021 - Windows and Door Replacement (part funded) – S Hayward / Administrator
    - 5.2 64/2122 – Entrance Barrier Paint – Administrator
    - 5.3 65/2122 – Entrance Barrier Height Restriction Signage – Administrator
    - 5.4 66/2122 – Hall Entrance Street Furniture – Administrator
    - 5.5 74/2122 – Internal Audit – Administrator
    - 5.6 75/2122 – ACAS – C Fox
  6. New Issues:
    - 6.1 Door Bell – Administrator
    - 6.2 Key Safe Box - Administrator
  7. Financial matters:
    - 7.1 Balance as at 5/5/2022 = **£12,411.78** - Bank reconciliation & pending payments to approve :
      - a. Staff wages (paid 6/5/22) = £533.78
      - b. Utilities: electric = £154.11 / gas = £180.00 (approx.) / water = £56.29 (1.9% increase)
      - c. Jubbs: repairs to emergency lighting = £170.00
      - d. Goole Welding: Reposition entrance barrier retaining post = £1,794.00
      - e. HSBC: Bank Charges = £5.00 (approx.)
      - f. Collingham Catering: Additional parts/labour = £25.92
      - g. R Bramham: Hall and grounds maintenance (Feb, Mar, Apr) = £175.00
    - 7.2 VAT Reclaim received 5/5/22 @ £5,482.12
  8. Safety/security Issues: None
- Public requested to leave for this confidential item.
9. Staff matters