

# Airmyn Parish Council

Clerk: Mrs N Ingleton

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Dear Councillor

2 April 2015

You are summoned to attend the Meeting of Airmyn Parish Council to be held on **Wednesday, 8 April 2015** at 7.00pm, in the George Dales Room, Airmyn Memorial Hall.

## A G E N D A

- 1 To remind councillors and public that in accordance with Standing order 71 all mobile phones should be turned off for the duration of the meeting.
2. To receive apologies for absence. Cllr. J Peake
3. To receive declarations of interest on agenda items (existence and nature of interest must be declared and recorded).
- 4 To confirm minutes of council meeting held on Wednesday 18 February (11<sup>th</sup> March?) 2015 as a true and correct record.
- 5 To receive the following from the ACA
  - 466.1 Verbal report from the Chairman of the ACA
  - 466.2 To receive the minutes of the February and March Meeting of the ACA
- 6 To receive information on the following ongoing issues and decide further action where necessary:
  - 6.1 Clock Tower.
  - 6.2 Additional Harness - to receive an update on a request for additional harness from ERYC and progress with writing a safe system of work for the voluntary clock winders.
  - 6.3 Automation of mechanism
- 7 Planning

To discuss the following planning related information:

*To be presented at the meeting. Cllr. Sweet and Cllr. Crossland-Clarke.*

15/00646/PAD Display of 1 internally illuminated free standing pole sign. Premier travel inn Rawcliffe Road Airmyn.

Reply re 14/02555 Land South East of Delta \Enterprise Park Rawcliffe Road.

7.1 Planning Decisions.

Alterations and extension to existing coach house planning granted 14/03077/PLB

15/--391/PLF Planning granted 34 Park Road single storey extension
- 8 Financial matters
  - 1 To receive a bank reconciliation and respective bank statements up to 31 March 2015
  - 2 VAT Full claim for the year end 31.3.2014 re submitted with letter.
  - 3 To approve the following payments.

N Ingleton stamps £13.80 as per sheet, stationary £5.85. £19.65

N Ingleton Feb £212.85 and March wages £594 less tax £

HMRC tax paid quarterly. Due for March 15.

Recharge actioned to ACA for 6.2.15 payment L Adams and the new clerks Feb/March salary.

Vision IT payment £240.00

YLCA photocopying £1.85

ACA invoices to pay for hire of room old £73.50 from last May new £35 = £108.50

ERNLLCA membership £363.47

Approval for £15 per month working from home allowance for Clerk?

Annual return to 31.3.2015 to be signed at May meeting deadline 8<sup>th</sup> June 2015

Internal Auditor. Clerk has two interested parties with prices. Need to be audited by May meeting.

Clerk's mileage taking application form to Beverley?

9 Issues raised by councillors:

Bracken Hill The conservation volunteer (TCV) and an application which can be made to Two Ridings Community Foundation.

To adopt revised financial regulations.

Adopt revised standing orders.

Internal control exercise.

10 Issues arising from new correspondence

*North Airmyn Grange*

*East Riding Plan*

*ERYC temporary 10mph and 40mph restriction 7 April Airmyn Bridge. On noticeboard.*

*ERYC Village Taskforce Walkabouts 2105/16 23 June 2015*

11. Upcoming Meetings

East Riding West District Committee meeting 15 April 2015.

12. Ward Councillor's Reports

13. Safety Concerns

14 Matters for inclusion on the agenda of the next meeting

15. To confirm the date of the next meeting as Wednesday 13 May 2015. If the ERYC has notified who the councillors are for the parish.

16. Ten minutes for members of the public.

N Ingleton

Clerk to Airmyn Parish Council