

Contact: The Clerk to Airmyn Parish Council
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Date: 6 November 2025



Airmyn Parish Council
Airmyn Memorial Hall
Woodland Way
Airmyn DN14 8LY

Airmyn Parish Council

Dear Councillor

You are hereby summoned to attend the meeting of **Airmyn Parish Council** on:

Wednesday 12 November 2025 at 7.00pm

at Airmyn Memorial Hall, Woodland Way, Airmyn, DN14 8LY.

1. Welcome, introductions and apologies for absence.
2. Declarations of Disclosable Pecuniary Interests and/or Personal and Prejudicial Interests.
3. To approve the minutes of Airmyn Parish Council meetings as an accurate record of the proceedings, to be signed by the Chair:
 - Parish Council Meeting held on 8 October 2025;
 - Extra Ordinary Meeting held on 24 September 2025.
4. Resident's Participation Time.
 - a) Ms C Levitt – Brackenhill;
 - b) Mr A Ullathorne-Former Airmyn Bowls Club Site.
5. East Riding of Yorkshire Councillor Report.
6. **Items Closed**
 - a) 091/2025 – Poppies and Union Flag displayed for Remembrance Sunday;
 - b) 091/2025 – Festive Light Permit;
 - c) 091/2025 – Christmas Tree ordered;
 - d) 093/2025 - Insurance Policy – renewed;
 - e) 095/2025 – Scheduled payments made.

Ongoing Items

7. Playing Field Drainage Project update.
8. Former Airmyn Bowls Club Site update.
9. Metsa Tissue Planning Application update.

10. Airmyn Community Association Committee Update.
11. Events Committee Update.
12. Play Area Audit.
13. Policies for Approval:
 - a) Anti Bullying and Harassment Policy;
 - b) Data Protection and Privacy Policy;
 - c) Disciplinary Policy;
 - d) Drugs and Alcohol Policy;
 - e) Email and Internet Usage Policy;
 - f) Equality and Diversity Policy;
 - g) Flexible Working Policy;
 - h) Grievance Policy;
 - i) Home Working Policy;
 - j) Lone Working Policy;
 - k) Maternity Leave and Pay Policy;
 - l) Paternity Leave and Pay Policy;
 - m) Performance Improvement Policy and Procedure;
 - n) Sickness Absence Policy;
 - o) Social Media Policy;
 - p) Whistleblowing Policy.

New Items

14. No New Items to be considered.
15. **Finances**

To approve the following:

- a) Monthly Budget:
- b) Staff Salaries:
- c) Direct Debits and Payments due before the next meeting:

Payee	Details	Amount
<i>Duffin's Garden Machinery</i>	<i>Village Riverbank and Signs Grass Cutting - September</i>	<i>317.00</i>
<i>Duffin's Garden Machinery</i>	<i>One off cut to Village Playing Field</i>	<i>360.00</i>
<i>Starboard Systems</i>	<i>ScribeLite Monthly Subscription October</i>	<i>14.40</i>
<i>HAD-Copy Limited</i>	<i>Photocopier/Printer Costs - September</i>	<i>13.31</i>
<i>ERNLLCA</i>	<i>Clerk's Christmas Training and SLCC AGM</i>	<i>30.00</i>
	<i>Total</i>	<i>734.71</i>

Planning

16. Planning Applications:
- a) 25/02594/PAD – McDonald's, Rawcliffe Road, Airmyn, DN14 8JS. Display one Internally illuminated External sky sign;
 - b) 25/02852/STVAR – Beal Developments Limited. Variation of Condition 6 (approved plans) of 25/01172/STVAR amendment of house types;
 - c) 25/0826/PLF – KeepSpace Storage, M62 Trading Estate, Goole, DN14 6XL. Siting of a 3rd tier storage unit extension to include formation of a 3 storey entrance, goods lift system, connection of fire escape gangways / tunnels and 2 external fire escape staircases
 - d) 25/0927/PAD – KeepSpace Storage, M62 Trading Estate, Goole, DN14 6XL. Display of external advertisement hoarding / signage
17. Planning Decisions: None Received.
18. To consider resolving that Agenda will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.

Staffing

19. Airmyn Parish Clerk – Recruitment Process.

Kind regards

Y Bellwood

Ms Y Bellwood
Interim Clerk Airmyn Parish Council