

AIRMYN PARISH COUNCIL

Minutes of the meeting held on **Wednesday 12 March 2014** at 7.00pm in Airmyn Memorial Hall.

Present: Councillors; Pickering, Sweet, Watson, Spence, Peake, Dungay, Lester

Public present: Ward Cllr Caroline Fox, Mrs Hayton, Mrs Shaw and Mrs Acaster.

Apologies. Cllr. Crossland-Clarke, Cllr. Cowling.

279 Confirmation of minutes

RESOLVED that the minutes of the meeting held on Wednesday 12 February 2014 are taken as read and approved as a true and correct record and signed by the chairman.

280 Declarations of interest.

Cllrs, Sweet and Watson declared non pecuniary interest on item 7.1; Councillor Sweet – friendship, Councillor Watson - family owns a property close to the site being discussed, Cllr Watson declared non pecuniary interest on item 7.4 – Site owned by his children’s God Parents.

281 Councillor vacancy

A discussion was held excluding press and public, then a vote taken when they returned, Mr Clive Lester was co-opted to position of Councillor on Airmyn Parish Council.

282 Report on ongoing issues

A. Japanese knotweed and Himalayan balsam. Cllr. Pickering apologised for not publishing information in Airmyn News.

Resolved: To publish in Airmyn News that the liability lies with the riparian owners, to control and eradicate the weed, also, to publish the document re riparian ownership.

B. Drainage Investigation- Reply received to state that ERYC could not comment at this time when Phase Three to go before cabinet.

Resolved: To await further info as email had been passed on.

C. Riverbank flood defence. Leanne Adams stated that she had sent an email to the Environment Agency, expressing concern about the condition of the riverbank flood defence in Airmyn, the response explained that this concern has been raised previously and the only defects are aesthetic.

Leanne Adams advised that she had also requested a report be conducted by the Environment Agency to review current flood defences of the village and asked they share the findings with the Council: No response received at time of meeting.

Resolved: Cllr. Watson suggested a letter to whom it may concern, be sent to the Environment Agency requesting a visit concerning the two issues identified to be attended by the Environment Agency and two councillors, to ensure the request reaches the correct person.

D. Laptop: for Clerks use for Airmyn Parish Council and Airmyn Community Association work.- Cllr. Dungay kindly offered to give her old laptop to Airmyn Parish Council for the Clerks use, she said it may need cleaning up before use. This is to ensure that the council has access to all work done by Clerk on behalf of the Council. It was mentioned by Cllr. Pickering that it may be best to back up all documents on a hard drive too, so the council should never be in a position of not having access to essential documents and information.

Resolved: To thank Cllr. Dungay for giving the laptop to Airmyn Parish Council. Cllr. Pickering to get laptop from Cllr. Dungay and to clean up before passing to Clerk, and Cllr. Pickering was authorised to purchase an external hard drive up to the value of one hundred pounds, to claim back costs through expenses.

E. Health and Safety Clock tower- An e-mail has been sent to Garry Smith, ERYC Safety Officer to request a meeting to discuss safety issues raised by Cllr. Crossland-Clarke concerning working conditions in the clock tower, no response received as yet.

Resolved: To resend information and arrange meeting.

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F. Grass specification and maintenance contract. Four tenders were received and discussed with the exclusion of any press and public, Mr R Westmoreland's quote was accepted.

Resolved: Leanne Adams to inform Mr Westmoreland of this decision and to advise other three bids they were unsuccessful at this time. Cllr. Spence offered to forward a copy of previous contract to clerk. A budget review was highlighted as needed, Clerk to add to next agenda.

G. New website provider and e-mail address. Two costs were presented to host the current www.airmynpc.org.uk website, both would save money from existing provider.

Resolved: To accept Weborchard 's price, Clerk instruct Weborchard to start the transfer of hosting from current provider Vision.

H. Insurance Policy. Leanne Adams advised that she was to add the new village signs to the insurance policy as soon as installation works commence.

Resolved: To add village signs and brick plinths.

283 Planning applications

Application for Airmyn Conservation Area – Reduce height of yew trees to no lower than 3 metres at ground level on the clock tower side of the boundary. Location: Oakland's Old School, 24 High Street, Airmyn, East Riding of Yorkshire, DN14 8LG
DC/13/04089/TCA/TANDL

Resolved: Leanne Adams advised that the application had been approved.

Rawcliffe Bridge 5 no. wind turbines and roads- 13/04183

Resolved: Clerk to respond to application, objecting to application, on the grounds of visual impact- including strobing effect caused when sunlight shines through them, proliferation of wind farms in area and Noise pollution.

Premier Inn/ Aire and Calder Signs- Display of 1 no. internally illuminated free standing pole sign, 2 no. internally illuminated fascia signs, 1 no. internally illuminated fascia box, 1 no. internally illuminated menu unit and 1 no. Internally illuminated free standing welcome/thank you sign. 14/00350/PAD

Resolved: To approve retrospective application with conditions, requesting that the totem pole sign be reduced to the height of the McDonald's sign located next to it.

Erection of 8 dwellings with associated parking following demolition of existing buildings (to replace extant planning permission) – 107 High Street, 14/00527/OUT

Resolved: To approve application by deferral of no response.

Additional use of garden for siting of a Marquee for events and North Airmyn Grange: The Clerk advised the council that a decision to approve this application had been received

Resolved: For information.

284 Accounts and financial matters

Resolved: that the bank reconciliation was received and accepted as a true record.

Cheques approved for payment;

Clerks salary.

ACA room hire- £80.50.

It was suggested to investigate if the council has received all payments due to be reimbursed for the Clerk's administration to the Airmyn Community Association.

Resolved: Clerk to look into past payments and to ensure Airmyn Community Association are invoiced for the Clerks time going forward.

Cllr. Spence advised that the council can claim for VAT at any point providing it is for a total of over one hundred pounds.

Resolved: Clerk to put a claim in for VAT.

285 Issues raised by councillors for discussion and decision.

A)Public footpath under Boothferry bridge blocked not discussed due to absence of Cllr. Cowling, deferred to next meeting.

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B) Standing Orders- Cllr. Spence advised that the current standing orders need reviewing, Cllr, Spence stated she had a model and proposed that a small committee should review which standings orders are relevant to Airmyn Parish Council.

Resolved: It was agreed that this needs to be done, details to complete review to be agreed.

C) To appoint an internal auditor. It was noted that this definitely needs to be done, but deferred to April agenda for further information from Cllr. Cowling in her absence.

D) Response to ER Local Plan. Due to absence of Cllr. Cowling this item was deferred to April agenda.

E) Communication – clarify which communication received needs circulating and to who. Cllr. Pickering stated that the Clerk has asked for clarification of who she is to circulate correspondence to.

Resolved: Any correspondence the Clerk received is to be passed to the Chairman, a decision will then be made between the two what is to be done with information.

F) Filing Day. It was requested to set some dates that Councillors can assist with the filing to be done, and noted that dates should first be selected that Cllr. Spence could attend as her input would be most beneficial.

Resolved: Leanne Adams to email a list dates for proposed filing evenings, to be attended by as many as possible.

G) Current Insurance Policy, Deferred in Cllr. Cowling's absence to April Agenda.

Resolved: Clerk to send copies of current policy to Councillors to discuss at next meeting.

286 Correspondence received

A) Dog fouling letter/ invitation- Clerk advised that there is to be a meeting at Goole Town Council offices on 26 March 2014 to discuss proposed plans, the letter request two to three councillors attend.

Resolved: Leanne Adams to circulate confirmed information for Cllr's to put their names forward.

B) SLCC- Application for membership received, Cllr. Spence offered advice that the Society of Local Council Clerks is for the Clerk to join, she advised that Leanne Adams joins, as it offers advise and support for clerks.

Resolved: Leanne Adams to become a member of SLCC.

C) ERNLLCA- Various Courses. The Clerk reported that she has received information from ERNLLCA re upcoming training sessions that Cllr's may wish to attend. The Clerk has already distributed the course details. It was noted so far that only one Cllr has requested to attend.

Resolved: Leanne Adams to relay any requests to attend training sessions to the Chairman, for him to approve so Clerk can make booking.

D) Flood Defence- Information from Came and Co.

Resolved: It was noted that information had been received from the councils insurance providers, containing guidance notes on flood defences.

E) Press Release re BT broadband. Leanne Adams reported that she had received a letter containing information of the new BT broadband scheme to be rolled out in this area. It showed the impact the improved service hoped to bring to the local economy and residents. It was mentioned that the fibre optic cables are in situ in the area.

Resolved: Leanne Adams to research any BT funding for charitable associations for the use of the fibre optic broadband.

F) ERNLLCA – Re localising council tax support grant.

Resolved: It was noted that this information had been received and circulated.

287 Ward Councillors' Report

Cllr. Caroline Fox advised that drainage works in the village was ongoing and reported that drainage problems in Airmyn Parkside Primary school car park had now been resolved by linking the existing surface water drainage systems with new piping. At the Boothferry Bridge roundabout measures have been taken to ensure water does not stand on the carriageway after periods of rainfall, blockages in road gullies and a length of ditch near Boothferry Bridge roundabout have been cleared by contractors. Road gulley at Ferry Lane which discharges to a soak away will require periodic maintenance as a service pipe obstructs it and a length of it has been relaid. Work has been under way down The Crossings where a defective culvert under the bridleway was replaced, which will ensure water flow is not restricted from this area. The western length of

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High Street has undergone some CCTV surveys on the highway drainage, the findings are still being reviewed. Goole Fields wind farm are going to be giving sixty-four thousand pounds back into the community through grants and are looking for two people to sit on board for projects. Cllr. Fox asked if anyone interested would put their names forward to herself. Cllr. Fox advised that the Defibrillator was not going to be positioned on the Care home, due to the building permissions, and it was decided that it was not the best place to position it down the side of their building, instead Airmyn garage had agreed to host the defibrillator on the front of their business premises and maintain and fit it's housing, kind thanks were expressed to Airmyn Garage. Cllr. Fox stated that when the defibrillator is in position she would like a meeting to be held and first aid information provided, to invite and be attended by as many residents as possible.

288 Issues raised by members of the public

A) Mrs Acaster advised the council that she and her neighbour have been having issues with drains at their properties, bad smells have been backing up into their homes. Yorkshire Water have been informed and came out to investigate but advised that Yorkshire Water don't have responsibility for the pipes causing the issue and they thought that the problems were being caused by the pumping station at McDonalds not working. It is understood the pipes in question sewerage from Glew's Garage, McDonald's and surrounding businesses.

Resolved: Cllr. Pickering asked Mrs Acaster to bring a copy of the communications that have been sent between her neighbour and Yorkshire water to the April Parish Council meeting, so the Council can review and decide the next best action to assist with the matter.

B) Mrs Acaster also reported to the council that when the roadside gulleys were cleared, the contractors discharged the waste into the dyke, causing it to now be silted up.

Resolved: Clerk to send letter to ERYC requesting the usual procedure re disposing of waste collected from gully clearing and to respond accordingly should the correct procedure not have been adhered to, either through the ERYC or directly through the contractor.

C) Mrs Hayton expressed that the contractors carrying out the Riverbank footpath works have been doing a good job and working very hard. She requested to ensure a letter of thanks are sent to the company on completion of works.

Resolved: Clerk to send a letter of thanks on completion of Riverbank footpath works.

D) Mrs Shaw stated that the dyke opposite her home is blocked up, she had received information from ERYC advising her that they previously had tried to gain access to grips to help with the problem but stated they were unable to gain access.

Resolved: Clerk to ask this be cleared when requesting dyke is cleared from complaint re discharging gully waste.

289 **Resolved:** Date of the next meeting would be held on Wednesday 9 April 2014, at a later time of 7.30pm as it is to follow the Annual Parish Meeting. Clerk to send request for reports from local organisations.

At the end of each meeting members of the public are given a ten minute time slot to address councillors on matters of concern or to provide information etc.

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