

AIRMYN PARISH COUNCIL

Minutes of a meeting of Airmyn Parish Council held on Wednesday, 8 April 2015 in Airmyn Memorial Hall at 7.45pm.

Present: Councillors Spence (Chairman), Cowling, Dickinson, Lester, Pickering, Watson, the Clerk, Cllr Fox of the East Riding of Yorkshire Council and four members of the public.

Apologies: Apologies for absence were received from Councillor Peake.

1/1516 Mobile phones

The Chairman reminded members that mobiles should be switched to silent mode.

2/1516 Declarations of interest

There were no declarations of interest in items on the agenda.

3/1516 Confirmation of the minutes

RESOLVED that this item is deferred to the end of the meeting to be discussed with members of the press excluded.

4/1516 Matters arising from the minutes

RESOLVED that this item is deferred to the end of the meeting to be discussed with members of the press excluded.

5/1516 Reports from the Airmyn Community Association

Councillor Cowling reported from recent meetings.

6/1516 Clocktower matters

The clerk reported that the new safety harness had been delivered to Cllr Crossland-Clark. It was further reported that Councillor Crossland-Clark was in the process of writing a method statement for the voluntary clock winders

The issue of automation of the winding mechanism was raised and the clerk sought advice on what needed to be done to progress this matter. She was advised that the council had agreed to write to two clock maintenance companies in Derby and Leeds with regard to the mechanism.

7/1516 Planning applications

Premier Inn

The council did not have a copy of an application for an internally illuminated free standing pole sign at the Premier Inn.

RESOLVED that the council delegate the decision on this application in conjunction with the opinions of Councillors Sweet and Crossland-Clark; which would enable the clerk to pass the council's views to the East Riding of Yorkshire Council in the timescale permitted.

Conditions applied to the planning permission for Elite Furnishings

Councillor Watson declared a Disclosable Pecuniary Interest in this matter and left the room. The chairman read correspondence from ERYC Planning Department advising that as one of

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the conditions of the application is that mature specimen trees are planted around the site, this would be monitored by the planning authority. Members expressed concern that there is insufficient space for this to happen.

RESOLVED to write to Anthony Devey at ERYC to ask him to provide a written assurance that there is adequate space around the entire perimeter of the site for mature specimens to be planted and to grow to their full potential.

8/1516 Financial Matters

Bank reconciliation and bank statements

RESOLVED that reconciliation and copies of the bank statements are circulated to councillors with the agenda.

RESOLVED that as the papers were not available to the meeting, the reconciliation to 31 March would be presented to the May meeting.

ACA VAT related issue

The clerk was asked to refer this to the ACA.

9/1516 Accounts for payment

RESOLVED that the following accounts are approved for payment:

N Ingleton (stamps) - £13.80; (stationery) £5.85;

N Ingleton March salary;

Vision ICT (website hosting) - £240

YLCA (photocopying) - £1.85

ACA invoices to pay for hire of the room from May 2014 - £108.50

ERNLLCA membership - £363.47.

The clerk reported that the HMRC RTI return for February and March would be actioned this week.

It was noted that an allowance of £15 per month to contribute towards home working expenses had been agreed by the council as policy some time ago. The chairman confirmed that the clerk had been given a copy of this policy and that the clerk must claim the £15 on a monthly basis by separate cheque.

10/1516 Appointment of internal auditor

RESOLVED that Mr Andrew Bosmans is appointed as the council's internal auditor.

11/1516 Bracken Hill – The Conservation Volunteers

Councillor Cowling read a proposal drafted by the TCV for works to be done to Bracken Hill to bring the site up to a standard that it is fit for public use. The proposal was welcomed and councillor Cowling was thanked for the work that she had put in to this initiative. The proposal involves TCV making an application to the Two Ridings Community Foundation for up to £10,000 for improvement works to the ground, flora and fauna. Some members expressed concern that the parish council may be leaving itself open to claims if the surface of the land is unsuitable for public activities.

RESOLVED that Councillor Cowling and the Clerk continue to liaise with TCV and to particular check what kind of ground works are to be carried out.

RESOLVED that TCV are asked to provide written assurance that it will indemnify Airmyn Parish Council against any loss whilst the works are taking place.

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12/1516 Standing Orders and Financial Regulations

RESOLVED that these are brought to the May meeting of the council for adoption.

13/1516 Internal Control exercise

The chairman undertook to arrange a meeting of the IC committee if possible prior to the election date

14/1516 New Correspondence

North Airmyn Grange

The Chairman read a letter from a parishioner expressing concern about the number of HGVs being parked at North Airmyn Grange at any one time; he also expressed concern over the planning restriction on the height of the pallets being stored. Members discussed that the council had already checked the planning conditions for the maximum height of the pallets and had asked and had a response from the planning department on this matter. The council remained content that the planning condition was not being contravened. There was concern about the number of HGVs however.

RESOLVED that the clerk checks the conditions in the planning permission and conditions with regard to any limitations on the number of HGVs that can be parked at any one time and to report back to the council at its next meeting.

RESOLVED that the clerk write to the resident to explain what has been done, is being done and to thank him for his notification.

East Riding Plan Modifications

RESOLVED that if possible, Councillors Peake, Spence and Cowling would scrutinise the document for any modifications relating to Airmyn Parish, however it was felt that the opportunity to do this may have already passed.

ERYC Taskforce Walkabout

Members were informed that the Highways Taskforce would be coming to Airmyn on 23 June.

17/1516 Upcoming meetings

The clerk gave details of the next East Riding and Northern Lincolnshire Local Councils Associations District Committee meeting on 15 April 2015.

RESOLVED that the Council's apologies are given to ERNLLCA.

18/1516 Ward Councillors report

East Riding Councillor, Caroline Fox updated members on her recent work in and for the parish and the Ward.

19/1516 Date of the next meeting

RESOLVED that the meeting is held on Wednesday, 13 May 2015.

20/1516 Effect of parish council elections on 7 May

The meeting noted that only one person had been nominated to stand as a councillor. The chairman took opportunity to explain to members of the public and council that the other 8 members were standing down either after a long period of service or for genuine reasons. She particularly praised Councillor Tony Watson who had been on the council for 30 years and had hardly missed a meeting in that time – his contribution to the parish and the council were noted and thanks were given.

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Particular thanks were also given the Councillor Helen Cowling who had worked tirelessly for the village since the days of the Airmyn Village Association, then went on to be a parish councillor where she has taken a lead in many issues and has and continues to make a remarkable contribution to the village. Thanks were also given to all retiring councillors who have contributed to the council and the people of Airmyn. The chairman explained what would happen as only one person was standing. It would be the responsibility of the East Riding of Yorkshire Council to appoint councillors, who could be people from outside the parish, to sit on the parish council until another election can be called. All present hoped that people from the parish would not wish to see non Airmyn parishioners governing them and would come forward to be members of the Parish Council.

21/1516 Ten minutes for members of the public

The public present thanked the retiring councillors for their contributions and help given to the parish of Airmyn.

22/1516 Confidential items of business

Exclusion of the press and public

RESOLVED to exclude members of the press and public due to the nature of the business to be transacted being prejudicial to the public interest. The clerk was asked to leave the room and did so.

Confirmation of the minutes

RESOLVED that the minutes of the March meeting of the council could not be approved and would be re-written by the clerk and brought to the May meeting for approval.

Mileage claim

RESOLVED that a mileage claim to deliver an election nomination paper is a matter for the two individuals involved and not the council.

There being no other business, the chairman thanked those present for their attendance and declared the meeting closed.

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