

**Minutes of the Airmyn Parish Council meeting held on Wednesday 13 January 2016 at 7.00pm, in the George Dales Room, Airmyn Memorial Hall.**

**Councillors present were Cllr Peake (Chair), Cllr S Hayward, Cllr P Gardner, Cllr A Thompson and Cllr C Fox.**

**3 members of the public were in attendance.**

158/1516 Mobile phones.

The chair reminded everyone that these should be switched to silent mode.

159/1516 Co option of new councillors. None

160/1516 Localism and Declarations of office. C Fox produced these documents.

161/1516 Apologies for absence. Cllr J Barrett.

162/1516 Confirmation of minutes

Resolved that the minutes of the parish council meeting of the council held on 9 December 2015 be approved as a true and correct record.

163/1516 Declarations of Interest

None declared.

164/1516 ACA report and meeting minutes

The minutes of the December meeting of the ACA had been circulated to the parish councillors. Fund raising events planned a Quiz night 29 January, Ceilidh 26 February and a race night on the 15 April. New boiler installed. Twin Rivers funding grant in the process of being considered.

Councillors who are not members of the ACA committee expressed concern about the financial position of the charity and the need for the full APC to be more closely consulted over matters of expenditure. Resolved to set out a more detailed monitoring arrangement for ACA expenditure is to be discussed at the next meeting.

165/1516 Information on the following ongoing issues.

Village taskforce satisfaction survey 2015/2016. The Clerk asked to complete this on behalf of the parish council, very satisfactory service from East Riding of Yorkshire Council.

166/1516 Planning

Planning permission granted for

15/02971/PLF Ms S Scholefield Container to be painted dark green by the 8 February 2016.

15/03445/PLF Mrs M McGowan erection of single storey extension rear with new pitched roof over existing extension to rear. 4 Park Road Airmyn.

15/03117/PLF Erection of first floor extension Mr D Hayselden Hall Mews High Street  
Airmyn. Facing materials to be agreed.

Planning response letter

Letter replying to this parish council re Excavation of Embankment – Elite Office Furniture (UK) Ltd from Alan Menzies Director of Planning at ERYC. Resolved a further letter to be sent to HSE re the visible issues at this site.

167/1516 Financial matters

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The bank reconciliation and respective bank statements up to 31 December 2015 were presented.

Cheque reissued to Mr R Westmoreland.

The following payments were approved for payment.

Cheque home working Clerk £15. December 2015.

Hire of Hall meetings December ACA £17.50

Clerk's salary for December to be approved for payment.

Christmas Tree £95

A large payment for the Clerk has arisen from the operation of RTI with HMRC who have made an error. Clerk to contact HMRC re new tax code and apply this in February. In April 2016 the clerk to apply for the cheque reimbursement due from HMRC. All documentation for the auditor copied.

168/1516 Issues raised by councillors:

168.1 Precept 2016/2017. The Clerk has emailed the budget projections for 2016/2017 with expenditure headings for the trees around the playing field, playground maintenance and wages for inspection of the playground. Playground repairs to be looked at during the summer and therefore contingencies can be increased if the sum for repairs is reduced. Resolved the insurance issue will be checked thoroughly at the September meeting. Insurance due 1 October 2016. Resolved the Precept will be £21695 for the coming year. The chair and Clerk signed the precept form for ERYC.

168.2 Neighbourhood Plan Information from EYRC to be included on the October agenda for consideration. Clerk to ask for an end date. ERNLLCA to be contacted as they may have a template for guidance. Resolved to form a committee.

168.3 Website and advertising. Cllr A Thompson has the advert in village news and local papers for advertising on the website. The Facebook page had 6000 hits during the recent flood warnings.

168.4 Environment agency feedback. Willow trees. No additional funding will be forthcoming now due to the recent floods. Only two Riparian owners by Statute but many owners with riparian rights in the village.

Mrs J Peake

Chair

- 168.5 Noticeboard quotes. Five quotes produced. Resolved an Aluminium noticeboard with powder coating be purchased from Signscape & Signconex Ltd. Long lasting and no in year maintenance will have to be carried out.
- 168.6 Councillors expenses. The clerk to apply to ERYC for councillors expenses for ink cartridges, paper. Invoices in year to be submitted and reimbursed as required.
- 168.7 Screen Resolved to purchase on Amazon. Price under £50.
- 168.8 Bracken Hill update. Recent communication that the grant application has been refused so suggestion the parish council can apply. Resolved to carry forward to the February meeting.
- 168.9 Grit Bins. These all to be reviewed at the February 2016 meeting.
- 168.10 Retention of records. Resolved ERYC Archivist to be contacted to review records held. All planning applications prior to February 2015 can be destroyed. Retain all the Elite plans and all correspondence related to the river bank footpath work along the High Street.
- 168.11 Recent flood warnings and action by APC. Update on the Emergency plan meeting held 5 January 2016. The committee of the Emergency plan had met and they were very happy with the procedures put in place for the village. The committee will keep the parish council updated. A newsletter to be issued to the whole village. All parishioners to be invited to a day where households can purchase items which may help them in the event of properties being flooded.
- 168.12 CCTV update. Cllr Fox is undertaking a fundraising event on the 11 June 2016 to celebrate the Queens 90<sup>th</sup> birthday with the money raised going to the CCTV proposal if approved. No thorough consultation with the village has taken place involving the parish council. Meeting arranged for 3 February 2016 with the Police and Crime Commissioner attending. Airmyn News to carry an article, the meeting will be advertised. It may be possible to organise a survey and at our next meeting. Feedback and further actions to be decided upon.
- 168.13 Land ownership next door to Airmyn Garage. Responsibility for hedge. Resolved the Clerk to write and ask the grass contractor to cut the hedge. The Chair explained that the APC had, a number of years ago, put in a legal claim for ownership of this land, and that at the junction of the Paddocks with the High Street, as no existing title of ownership had been established for either of these two parcels of land. The clerk to find the previous documentation regarding this land ownership.

169/1516 Issues arising from new correspondence

- 169.1 Standing orders. Cllr A Thompson and Cllr S Hayward to review again and then the Clerk will forward the amendments for review by ERNLLCA.
- 169.2 Parishioners letter re curbs broken when resurfacing at High Street. This work has already been carried out.

169.3 ERYC Chairman's Award 2016. The Clerk was asked to put forward a parishioners name if the categories are applicable.

169.4 Traffic calming measures H Cowling letter re the ERYC meeting on 9 December 2015. Further meeting on the 14 January 2016. ERYC have a Forward programme for local transport and this can maybe be considered when funding available.

170/1516 Upcoming meetings

ERYC Consultation Event 14 January 2016 The Courtyard Goole 10am-12pm.

171/1516 Ward Councillor's Reports

Cllr C Fox CCTV update – see above 168.12

House owners advised to sign up to email and text alerts to be warned of the river rising.

172/1516 Safety Concerns

None

173/1516 Matters for inclusion on the agenda of the next meeting.

Report from CCTV meeting.

Container colour carried out.

Meeting format

Bracken Hill

174/1516 The date of the next meeting is 10 February 2016

175/1516 Ten minutes for members of the public.

Neighbourhood watch and the need for links into website to advise immediate updates re burglaries, suspicious visitors to the village. A notepad could be instant for reporting.

Comments re the newsletter. Not a parish council item. The resident was advised to report comments direct to the Editor.

Sandbags were delivered to the village twice when the flood alerts were being sent. Some residents were not acting within a community spirit. Cllr Fox to advise what may be available for the village in the future.

