

**Minutes of the Airmyn Parish Council meeting held on Wednesday 11 May 2016 in the George Dales Room, Airmyn Memorial Hall at 7.50pm.**

**Councillors present were Cllr J Peake(Chair), Cllr C Fox and Cllr S Hayward.**

**7 members of the public.**

18/1617 Mobile phones.

The chair reminded everyone that these should be switched to silent mode.

19/1617 Ten minutes for members of the public.

Enquiry as to the timescale of the Bracken Hill project. Only one year's funding received for the community and schools. The parish council is the management committee but all the work will be undertaken by the conservation volunteers who have their own insurance and plans for the project. It is hoped these updates will appear in the newsletter.

Resolved: Cllr Hayward will liaise as our 'outside spaces' representative.

20/1617 Co-option of new councillors. The chair welcomed Mr S Acaster and Mr P Gardner to the parish council. Declarations of office to be presented at the next meeting. Resignations from R Shelton and A Thompson had been received since the last parish council meeting. The chair expressed thanks to them both and had replied personally to them resignations on behalf of the council.

20.1 Personnel committee Councillors Fox, Hayward and Gardner appointed to this committee.

20.2 Planning committee Cllr P Gardner and Cllr C Fox.

20.3 Airmyn Community Association. All members of the committee have resigned and no separate committee will now be running the hall. For the time being the parish council will take over the running of the hall. Possibility of a subcommittee in the coming months. Some volunteers may be forthcoming but do not wish to join either a committee or the parish council.

20.4 Goole Fields 11 funding body. Cllr C Fox and Cllr S Hayward to represent the council.

20.5 ERNLLCA representative. Mr S Acaster.

21/1617 Apologies for absence. None.

22/1617 Confirmation of minutes.

Resolved that the minutes of the parish council. meeting held on 13 April 2016 be approved and signed as a true and correct record.

23/1617 Declarations of interest

None declared.

24/1617 To receive the following from the ACA

Report from the ACA committee. None available.

Four resignations have been received. The chair asked that everyone make steady, careful decisions as to the way forward for the Memorial Hall. The new kitchen and hire prices will stay as these had been decided upon by the then committee. Fund raising events planned for the 20 May Quiz night and BBQ bash on the 25 June. The minutes of the April meeting of the ACA have been circulated and no decisions can be revisited within 6 months.

Mrs Cowling has prepared a time table for installing new kitchen equipment and actioning the grant completion form. Volunteers will take part in this process. The grant is £6500 and will be paid when all the detailed work submitted within the grant application is completed. The committee agreed to use reserves to complete the project. Groundwork need a business plan before they apply for any grants.

25/1617

25.1 Bracken Hill Report from Leah Hallas from The conservation volunteers. Details to be forwarded to the newsletter editor. The project co coordinator will update. Website to include events, to date the school has not given any suitable dates.

25.2 Grant offer from ERYC for sandbags/storage. This requires the Health and Safety policy applicable to the parish council and also equalities have to be adopted by this Council. Templates provided with the grant form. The emergency team may now wish to alter their requirements due to sandbag storage and filling. If alterations made, then a resubmission has to be made by East Riding of Yorkshire Council. The Clerk to write and ask for the Emergency Team requirements and then the parish council will submit a reapplication.

25.3 Asset register update. The clerk needs help to further update. Cllr S Hayward to assist in the coming months.

26/1617 Planning

Full Planning Permission sought for the following applications: -

16/01182/PLF Mr S Hunt Erection of single storey extension to side and rear of 108 High Street Airmyn Goole. No objections to these plans.

16/00571 Mr D Hayselden 2 St David's View Airmyn. Full planning permission granted, Noted.

27/1617 Issues raised by councillors:

27.1 Job Appraisal for the Clerk. Cllr C Fox and Cllr S Hayward to action before the next meeting.

27.2 Goole Fields Windfarm Tree Planting Fund. No action at this time.

27.3 Fields in Trust County Fund. Noted. Often matched funding required.

28/1617 Issues arising from new correspondence

28.1 Elite response from ERYC in reply to concerns raised re site access and archaeological survey. Noted. ERYC will update.

28.2 CCTV-minutes Airmyn Neighbourhood Watch. The parish council have to ensure that Neighbourhood Watch are aware that the CCTV was agreed to, in principle, with funding from fund raising and the Police and Crime Commissioners grant. Due to the change in the incumbent queries arise if the grant will be available. The clerk to write and enquire as to the position.

The clerk to write to the Neighbourhood watch committee and update after receipt of their meeting minutes.

28.3 ACA committee Cost Reduction matters. This item to be carried forward.

2016-2017 Budget projections for the hall. To be circulated to all parish Councillors for consideration as prepared by the Clerk.

29/1617 Upcoming meetings

East and North Yorkshire Waterways Partnership 18 May 2016.Spa Bridlington.

30/1617. Ward Councillor's Reports

Fund raising event 11 June 2016 for the CCTV fundraising.60 tickets sold.

31/1617. Safety Concerns

A recent cycle accident in the village had been acted upon by Cllr Fox and the pot holes are to be repaired by ERYC as a matter of urgency.

A bush causing highway problems is being cut on the property by its owners. The trees were planted by the builders of this site.

32/1617 Financial matters

The bank reconciliation and respective bank statements up to 30 April 2016 have been previously circulated and were signed by the Chair.

Report by internal auditor for the year end 31 March 2016.Noted and to be sent to external auditor.

The annual accounts to 31 March 2016 were presented and accepted. The Annual governance statement was also signed by the Chair ahead of its publication.

New cheque signatory to be P Gardner.

The following payments are approved.

Cheque home working Clerk £15.April 2016.

Hire of Hall meetings April ACA £30.00.

Clerk's salary for April to be approved for payment.  
Additional hours for claimed for April on May ACA agenda.  
Recharge to ACA to action when approved.

Goole & Airmyn Internal Drainage Board £4.16

N Ingleton SLCC course 26 April mileage claim.

Keys clock Tower £9.00 N Ingleton

Internal Auditor Mr A Bosmans £150

She Knows Ltd Site visit re Health and Safety £105

Non Slip Mat for the Clock Tower £8.50

John Bell Ditch rear of Bowling Green £616.00

33/1617      Matters for inclusion on the agenda of the next meeting.  
Website.

34/1617      To confirm the date of the next meeting 8 June 2016

Mrs J Peake  
Chair to Airmyn Parish Council