

Minutes of the meeting of the Airmyn Community Association held on 9 November 2016 in the George Dales room Airmyn Memorial Hall at 8.00pm.

Present J Peake, S Hayward, C Fox and P Gardner and the Administrator.

66/1617 Mobile phones. All switched to silent mode.

67/1617 Apologies. None.

68/1617 The minutes of the 12 October meeting were signed as a true and correct record.

69/1617 Declarations of interest. None declared.

70/1617 Two members of the public. No items to bring to the committee's attention.

71/1617

71.1 S Hayward has kindly taken a week's holiday to oversee the installation of the new community kitchen provided by Howdens. Grateful thanks to her were expressed by fellow parish councillors. The kitchen has also been painted by Debbie Dales and her time and commitment is very much appreciated by the committee. Pictures of the kitchen will be taken and hopefully appear in the Goole Times and Airmyn Newsletter. The floor will be cleaned to ensure the project is completed.

71.2 Sarah Johnson, East Riding of Yorkshire Council is currently working on an application to continue the Grin and Tonic sessions held on Wednesday mornings. Discussions will be ongoing but an informal group will continue at a cost of £2 per week with everyone attending deciding upon the activities for the sessions. Hall Hire will be included in any grant applications.

71.3 New staff. Press and public excluded taken at the end of the meeting.

71.4 Overtime payments. As above.

71.5 Outside area. The immediate outside area to the left-hand corner of the hall has to be checked and the tarmac subsidence point was noted. This is not causing structural problems for the hall and no further action is needed.

72/1617 Bank reconciliations to 31 October 2016 were approved by the committee. These had previously been circulated to all the committee for consideration.

The 31 March 2016 accounts had been returned by Townends Chartered Accountants. Resolved these be approved and signed. These were signed by two trustee's S Hayward and P Gardner.

Approval for retrospective cheques

72.1 Caretaker wages October.

72.2 Cleaner wages October.

Payments approved

72.3 Recharge Clerks wages October to APC.

72.4 Recharge from APC yearly Hall insurance £238.08.

72.5 Skip Hire £192.

72.6 N Ingleton cleaning materials £21.34.

Mrs J Peake Chair

72.7 Caretaker November wages.

72.8 Cleaner November wages.

73/1617 New Issues Raised.

73.1 The German visit has applied to visit the Hall once again in April 2017. After discussion, the usual arrangements will apply and the charge for the group will be £750.

73.2 Heating. The new Jive user has complained re the heating in the hall. He has asked for permission to override the system. This has been covered over to prevent the pre-setting of the heating being tampered with. The system is not a sophisticated heating system and every winter problems arise. Resolved that the committee should control the heating in accordance with Health and Safety requirements and no checks are made on the building at the end of use by the regular users. If the heating is left on, then extra charges are incurred which do not cover the session hire costs.

73.3 Airmyn Primary School are now using the hall car park for a Park and Stride Initiative twice every day. Noted. No issues arise as no daytime use these times.

74/1617 Matters arising for the next agenda

A spreadsheet is requested for easy access of the yearly, monthly, weekly maintenance checks. Health and Safety file also to be updated.

Draft workings of the hall income and expenditure 2017-2018 to be produced in full.

Training for Parish Councillors and Staff re the fingerprint machine installed in the hall.

New staff.

Terms and Conditions re Hall Hire and Bonds chargeable.

Heating GD Room.

75/1617 Date of the next meeting 3pm 21st December 2016.

Mrs J Peake Chair