

Minutes of AIRMYN PARISH COUNCIL meeting held at Airmyn Memorial Hall on Wednesday 10 October 2018.

	PUBLIC PARTICIPATION Members of the public are invited to raise any subjects which they wish to bring to the attention of the Parish Council. Four members of the public were present. One resident mentioned the importance of a parish plan, the possibility of using reserves for the benefit of the community and the availability within the parish of volunteers with useful skills. The Council noted these comments with thanks. No further issues were raised.
93/1819	OPENING THE MEETING The Chairman, Cllr Fox opened the meeting at 7.00pm and welcomed everyone. The Chairman reminded everyone present that, in accordance with Standing Order 71, all mobile phones should be turned off for the duration of the meeting.
94/1819	PRESENT: The Chairman, Cllr Fox; Cllrs Healey, Batten, Hayward, Jackson, Lynch and Scott; the Clerk, Ms Chambers (minutes).
95/1819	CO-OPTION OF NEW COUNCILLORS There had been no applications. Two vacancies now exist.
96/1819	APOLOGIES There were no apologies.
97/1819	TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2018 The minutes, which had previously been circulated, were agreed as being a true record and duly signed by the Chairman. (Proposed by Cllr Lynch and seconded by Cllr Jackson).
98/1819	DECLARATIONS OF INTEREST ON AGENDA ITEMS Cllr Fox - Western Area Planning Committee and Rawcliffe Drainage Board.
99/1819	TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.
99.1	BOWLS CLUB LEASE The issue of green waste was carried forward to the November agenda. The electricity meter was to be fitted by Jubbs on 15 October.
99.2	BRACKEN HILL Cllrs Healey and Scott had met with representatives of the Friends of Bracken Hill to analyse 35 survey responses returned before the deadline. The results were predominantly positive. Cllrs Healey and Scott were co-opted onto the committee of The Friends who would book a room in the Memorial Hall for their first meeting.
99.3	STREET POPPIES Fifty large poppies had been received from the Royal British Legion and were being put up around the village. Sincere thanks were expressed to Cllr Scott for her work on this project.
99.4	PLAY AREA Cllr Fox had been successful in obtaining grants for drainage work and play equipment. J Bell had begun work on clearing the Tunnels & Turrets. Cllr Jackson had obtained quotations for a new infant swing, agility trail and embankment slide. The old wooden picnic table should be replaced with another plastic one. It was felt that some of this could be funded from the precept. RESOLVED: Cllr Jackson to consult with the school about preferred equipment and apply for a grant. (Proposed by Cllr Jackson, seconded by Cllr Scott). Two medium risks had been identified in the annual inspection: the cradle swing seat and a loose post on the traverse wall. ACTION: The Clerk to investigate whether the cradle seat had been ordered by the previous postholder; Cllr Fox to contact P Nicholson about the post. RESOLVED: To take action as above. (Proposed by Cllr Jackson, seconded by Cllr Batten).
99.5	OUTDOOR FOOTBALL EQUIPMENT

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	<p>Cllr Batten had identified suitable metal pegs for anchoring the goal posts to the ground (approximate cost £35).</p> <p>RESOLVED: To request the Clerk to purchase the pegs. (Proposed by Cllr Jackson, seconded by Cllr Hayward).</p>
100/1819	TO RECEIVE THE MONTHLY PLANNING REPORTS
	<p>Planning (For Information) – notification of withdrawal of application 14/00527/OUT 107 High Street, Airmyn: Erection of 5 dwellings with associated parking following demolition of existing buildings. APPLICATION WITHDRAWN.</p>
101/1819	LONE WORKER POLICY
	<p>Cllr Healey was in process of drafting a policy for distribution before the next meeting. A Lifeline alarm (costing £12.50 per month) could be obtained for the use of any staff member or volunteer working alone on the premises.</p> <p>RESOLVED: To request the Clerk to investigate a Lifeline alarm. (Proposed by Cllr Healey, seconded by Cllr Scott).</p>
102/1819	STATIONERY SUPPLIES
	<p>The Clerk requested permission to investigate and open a credit account with a suitable supplier of stationery.</p> <p>RESOLVED: To open a credit account with a stationery supplier. (Proposed by Cllr Healey, seconded by Cllr Jackson).</p>
103/1819	GROUPS MAINTENANCE
103.1	TREE SURGERY
	<p>Correspondence had been received from a member of the public drawing attention to a potentially dangerous dead tree. Cllr Fox emphasised that the Council is responsible for the trees on its property.</p> <p>ACTION: The Clerk to ask G Fillingham to take down the dead tree and carry out a tree survey.</p>
103.2	GRASS CUTTING
	<p>The hedge alongside Parson's Walk required attention, and it had been previously agreed that R Westmoreland would attend to this when cutting the grass.</p> <p>ACTION: The Clerk to request R Westmoreland to cut the hedge along Parson's Walk.</p>
104/1819	PAYBACK
	<p>It was agreed that Payback should paint the 3 ft fence around the play area, either green or brown.</p> <p>ACTION: Cllr Batten to liaise with Payback.</p>
105/1819	ISSUES ARISING FROM NEW CORRESPONDENCE
	<p>DEAD TREE: An email had been received regarding a dead tree, discussed under 103.1.</p> <p>ACTION: The Clerk to reply thanking the correspondent and confirming the Council's responsibility for the tree.</p>
106/1819	ANNUAL REPORT OF EXTERNAL AUDITOR
	<p>Cllr Lynch reported on the Annual Report from PKF Littlejohn LLP, external auditor, which had been satisfactory except for two minor observations. Thanks were expressed to Cllr Lynch for dealing with this in the absence of a Clerk.</p>
107/1819	UPCOMING MEETINGS
	<p>Friends of Bracken Hill – time & date to be confirmed.</p>
108/1819	WARD COUNCILLORS REPORT
	<p>i) Cllr Fox had obtained a grant of £500 towards her WWI commemorative dinner in the Hall on 2 November. The funds would be received into the Parish Council account and paid out directly to Pollington Memorial Gardens for organisation of the event. Tickets had gone on sale and funds raised would go towards Pollington Memorial Gardens, Helping Hands (for a mental health hub in Goole) and the Air Training Corps in Goole. She had obtained a grant for £650 for the purchase of a 6 ft "Tommy" which would be given to the church after the dinner, and thanked Cllr Scott for her assistance with this.</p> <p>ii) Cllr Fox wished to thank two volunteers for their outstanding efforts to the benefit of the village:</p>

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	a) Joan Flanagan for selling plants in aid of cancer charities; b) Malcolm Turner for litter picking. ACTION: The Clerk to draft letters of thanks to both. iii) The funds raised for Cllr Fox’s charities from her term as Chair of ERYC had reached £12,000. iv) The defibrillator obtained using a grant secured by Cllr Fox remained to be mounted on the wall. (Cllr Hayward advised that Jubbs would do this on 15 October.)	
109/1819	SAFETY CONCERNS i) Lone working, discussed under 101/1819. ii) The clerk was requested to use the upstairs kitchen if making a hot drink in order to avoid carrying hot water upstairs. iii) Tour de Yorkshire cycles. ACTION: Cllr Jackson to check the stability of the cycles and if necessary remove for storage.	
110/1819	FINANCIAL MATTERS	
110.1	The bank reconciliation and records of transactions up to 30 September 2018 had previously been circulated to all Councillors. RESOLVED: To accept the September accounts as being a true and accurate record of financial transactions.	
110.2	The following invoices were authorised for payment: PKF Littlejohn LLP RNS Came & Company (Insurance for the Hall) Symes Bains Broome Solicitors Clerk’s salary for October Two invoices received since publication of the agenda were authorised for payment: SR Fabrications Henry Jubb (Proposed by Cllr Healey, seconded by Cllr Lynch).	£ 240.00 376.65 1105.73 1030.00 220.00 132.00
111/1819	STAFF MATTERS Cllr Healey was in process of finalising the Clerk’s contract and researching training.	
112/1819	MATTERS FOR INCLUSION ON THE NEXT AGENDA Green waste at the Bowls Club Lone worker policy	
The Chairman thanked all Councillors and members of the public for their attendance and closed the meeting at 8.30pm.		
DATE OF THE NEXT MEETING 14 NOVEMBER 2018 at 7.00 pm IN THE GEORGE DALES ROOM, AIRMYN VILLAGE HALL		
Signed	Chair to the Parish Council	Date