

Airmyn Parish Council minutes from the meeting held at
Airmyn Memorial Hall on **Wednesday 11 November 2020 at 7pm.**

101/2020	Public present: None
102/2020	Opening the meeting: The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting. Present: Cllrs Caroline Fox, Christine Hewitt, Sylvia Scott, Sue Hayward, Andy Jackson and Temporary Administrator Alison Hirst Apologies: None
103/2020	Previous minutes approval: October minutes approved as a true record. Proposed Cllr Hewitt / 2 nd Cllr Fox
104/2020	Co-option of new councillors: No applications, 2 interested parties. Four vacancies exist
105/2020	Declarations of interest on agenda items: Cllr Fox - Western Area Planning Committee and Rawcliffe Drainage Board Cllr Jackson – Rusholme Windfarm

	Ongoing Issues	Action	Ownership / Timeframe
106/2020	Precept application	To hold extraordinary meeting to discuss. Proposed Cllr Hewitt / 2 nd Cllr Scott	ALL - Deferred to 18/11
107/2020	Seat at The Crossings	Seat completed and in situ. Plaque to follow Jan 2021. Invoice presented & approved for payment	Cllr Fox / Jan 2021
108/2020	School Streets Project	Pilot took place 2/11 at Airmyn Park Primary School – well received	Completed / Closed
109/2020	Hedge at St David's View	Investigated – no further action required. Cllr Jackson to update complainant	Cllr Jackson to update at next meeting
110/2020	Hedge at Airmyn Garage	Investigated – complainant to be informed of outcome	Cllr Jackson to update at next meeting
111/2020	Poppies	Cllr Jackson erected on lamp posts along High Street	Cllrs thanked Cllr Jackson – matter closed
112/2020	Horse Field	Deferred to next meeting. Proposed Cllr Hewitt / 2 nd Cllr Hayward	Deferred to 13/01/2021 meeting
113/2020	6 month rule	Resolution passed. Proposed Cllr Hewitt / 2 nd Cllr Hayward	Closed
114/2020	Winter Maintenance – side street gritting	All advised salt bins are present in the village	Closed

	New Issues	Action	Ownership / Timeframe
115/2020	New format documents	Cllr Hewitt proposed new format of agenda / minutes / financial report going forward	Clerk to implement from Nov meeting minutes
116/2020	Volunteers	Cllr Scott highlighted the need for more volunteers to assist with village tasks and activities. Volunteers are covered by APC insurance	Cllr Scott
117/2020	Tour de Yorkshire bicycles	Agreed to retain 2x bicycles in current locations	Closed
118/2020	Village Drainage	Site visit 4/12 to check all water	Cllr Fox to oversee and

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		courses	update
119/2020	Coronavirus update	Cllr Fox provided info on 'befriending' service available on 01482 393919 from 9-5 Mon-Fri	Closed

	Issues Raised by Residents	Action	Ownership / Timeframe
120/2020	Falling tree by bowls club	To cut down & make safe	Cllr Jackson by 15/11
121/2020	Tractors	Discussed – police matter – to be referred and resident informed	Cllr Fox to refer and inform resident asap

Cllr Fox left the meeting

	Planning	Description	Status
122/2020	20/03357/PLF – 9 Bridge Road	Alterations, new roof & single-storey extension to property	No objections
123/2020	20/03142/PLF – 4 Wood View	Two-storey extension to side and single-storey to rear	No objections

Cllr Fox re-entered the meeting

	Clerk Report	Action	Ownership / Timeframe
124/2020	Hall door bell	Installed	Closed
125/2020	Defibrillator	Defib at Airmyn Garage sent for diagnostic testing. Loan defib in place. Defib housing requires repair work. Possible grant available for new defib	Clerk dealing / update at next meeting Cllr Jackson to investigate & update at next meeting
126/2020	Fruit baskets for Airmyn Garage owner and for Clerk with thanks for work to date	Cllr Fox purchased and distributed (invoice received authorised for reimbursement)	Closed
127/2020	Yorkshire Flag	Received	Closed
128/2020	Festive Lighting	Forms to complete and send to Northern Powergrid & ERYC	Completed / Closed
	Christmas Tree	To purchase Christmas Tree	Cllr Fox / early Dec 2020
129/2020	Village Sign Works	Contractor start works w/c 23/11	Cllr Hayward & Clerk to oversee
130/2020	Entrance barrier signage	Signage installed	Closed
131/2020	Playground Inspection	Contractor completed inspection 6/11. Report received 11/11. Repair works required Friendship Bench grant applied for from Groundworks	Clerk to oversee Cllr Jackson / update at next meeting
132/2020	Tree Survey	Date agreed	Jan 2021

	Financial matters	Action	Ownership / Timeframe
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133/2020	Bank reconciliation	Approved	Closed
134/2020	Grass cutting invoice	Approved for payment	Clerk - Closed
135/2020	Insurance Premium Renewal	Full cost to be paid by APC this year. Cost split (APC/ACA) to be reviewed at next renewal	Closed
136/2020	Microsoft subscription	Paid by Clerk – to be refunded	Refunded – closed
137/2020	McAfee subscription	Paid by Acting Clerk to be refunded	Refunded – closed

	Staff Matters	Action	Ownership / Timeframe
138/2020	Acting Clerk Contract	Extension to 31/3/2021 Proposed Hewitt / 2 nd Hayward	Closed
139/2020	Clerk Pay	Clerk on SSP from Dec payroll	Clerk – closed

	Safety/ Security Issues	Action	Ownership / Timeframe
140/2020	Playground equipment	See 130/2020 above	Revisit at next meeting

	Any Other Business	Action	Ownership / Timeframe
141/2020	Policies (email to Cllrs prior to meeting)	Health & Safety, Child Protection, Equal Opportunities, Vulnerable Adults, Data Protection, Environment	Approved (Prop Hewitt 2 nd Hayward) - Closed

	Next meeting agenda items:
	<p>Ongoing Matters:</p> <p>Precept Application – update following extra-ordinary meeting to be held 18/11</p> <p>Tree Survey – Clerk to update</p> <p>Village Sign Works – Cllr Hayward to update</p> <p>Horse Field – Cllr Fox to update</p> <p>Village Drainage – Cllr Fox to update</p> <p>Defib grant – Cllr Jackson to update</p> <p>Seat at The Crossings – Cllr Fox to update</p> <p>Village Volunteers – Cllr Scott to update</p> <p>Hedge at St David’s View – Cllr Jackson to update</p> <p>Friendship Bench – Cllr Jackson to update</p>
	<p>Financial Matters:</p> <p>Include invoices due for payment</p>

Next meeting: Wednesday 13th January 2021 at Airmyn Memorial Hall

The Chair thanked everyone for their attendance and closed the meeting at 9.00pm.

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Signed by The Chair, C Fox Date: