

**Airmyn Parish Council minutes from the meeting held at  
Airmyn Memorial Hall on Wednesday 10 February 2021 at 7pm.**

036/2021	<b>Public present:</b> None due to COVID restrictions
037/2021	<b>Opening the meeting:</b> The Chair reminded all attendees that all mobile phones should be on silent for the duration of the meeting. <b>Present:</b> Cllrs Christine Hewitt, Caroline Fox, Sylvia Scott, Sue Hayward, Andy Jackson and Acting Clerk Alison Hirst <b>Apologies:</b> None
038/2021	One minute silence observed by all in memory of passing of Clerk, Rob Charlesworth
039/2021	<b>Previous minutes approval:</b> January minutes approved as a true record. Proposed Cllr Hewitt / 2 <sup>nd</sup> Cllr Hayward
040/2021	<b>Co-option of new councillors:</b> No applications, 1 interested party. Four vacancies exist
041/2021	<b>Declarations of interest on agenda items:</b> Cllr Jackson – Rusholme Windfarm Cllr Fox - Western Area Planning Committee and Rawcliffe Drainage Board

	<b>Ongoing Issues</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
042/2021	New Councillors	Councillor pack and meeting invite delivered to interested party. Invite to next meeting	<b>Closed</b>
043/2021	Seat at The Crossings	Plaque wording required	Cllr Fox
044/2021	Footpath fencing rear of Parsons Close	Investigations ongoing	Cllr Fox / Hewitt
045/2021	Parish Watercourses	Contact riparian owners to maintain their watercourses	Cllr Fox
046/2021	Tractors / HGVs	Investigated, no action required	<b>Closed</b>
047/2021	Friendship Bench	Grant applied for from Groundworks – awaiting update	Cllr Jackson
048/2021	Village Volunteers	Review after COVID restrictions eased	<b>Closed</b>
049/2021	Emergency Plan	Require list of contacts	Acting Clerk to investigate and revert
050/2021	Untidy Land at The Crossings	Investigation underway	Cllr Fox
051/2021	Environment Agency	Request updates	Acting Clerk
052/2021	Play Area	Monthly checks required	Cllr Jackson
053/2021	Trees	Acting Clerk to request priority given to most urgent works and split over 2 visits	Acting Clerk to update at next meeting

	<b>New Issues</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
054/2021	Website Updates	Meeting agendas / minutes to be added to website going forward	<b>Acting Clerk - Closed</b>
055/2021	Grit Bins	Investigation required	Cllr Hayward to update at next meeting

	<b>Issues Raised by Residents</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
056/2021	Clocktower	Investigated. Contractor awaiting part	Acting Clerk to update at next meeting

**Airmyn Parish Council minutes from the meeting held at  
Airmyn Memorial Hall on Wednesday 10 February 2021 at 7pm.**

057/2021	Overgrown Vegetation Bridge Rd/Chestnut Ave	Investigation underway	Acting Clerk to update at next meeting
----------	--	------------------------	---

	<b>Planning</b>	<b>Description</b>	<b>Status</b>
058/2021	21/00283/TPO	Beech House, Airmyn – highways encroachment	<b>No objections - Closed</b>
059/2021	21/00152/PAD	Unit 1, Tom Pudding Way – illuminated signage	<b>No objections – Closed</b>
060/2021	21/04021/PAD	Siemens Mobility, Tom Pudding Way – illuminated signage	<b>No objections – Closed</b>

	<b>Clerk Report</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
061/2021	New defibrillator at Old Vicarage Nursing Home	Quotes required for installation Proposed Fox/2 <sup>nd</sup> Hewitt	Acting Clerk to update next meeting
062/2021	Website costs	Seek clarification of associated costs	Acting Clerk - update at next meeting

	<b>Financial matters</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
063/2021	Bank reconciliation	Approved. Proposed Hewitt/2 <sup>nd</sup> Fox	<b>Closed</b>
064/2021	Quarterly VAT Claim	Agreed to submit annually. Proposed Hewitt/2 <sup>nd</sup> Hayward	<b>Closed</b>
065/2021	Clerk Recharge	Refunded to ACA backdated to Aug 20	<b>Closed</b>
066/2021	JRS Recharge	Refunded to ACA JRS receipts	<b>Closed</b>

	<b>Staff Matters</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
067/2021	Clerk SSP	Resolved	<b>Closed</b>

	<b>Safety/ Security Issues</b>	<b>Action</b>	<b>Ownership / Timeframe</b>
068/2021	Trees	Refer to 053/2021 above	

	<b>Next meeting agenda items:</b>		
	<b>Ongoing Matters:</b> Seat at the Crossings – Cllr Fox Footpath fencing – Cllr Fox Parish Watercourses – Cllr Fox Friendship Bench - Cllr Jackson Untidy land at The Crossings – Cllr Fox Environment Agency – Cllr Fox/Acting Clerk	Emergency Plan – Acting Clerk Trees – Cllr Hewitt/Acting Clerk Overgrown Vegetation – Acting Clerk Mobile Phone Contract – Acting Clerk New defibrillator – Acting Clerk Clocktower – Acting Clerk Website costs – Acting Clerk	

**Next meeting:     Wednesday 10<sup>th</sup> March 2021** at Airmyn Memorial Hall

The Chair thanked everyone for their attendance and closed the meeting at 8.40pm.

Signed by The Chair, C Fox ..... Date: .....