

Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on **Wednesday 10 March 2021 at 7pm.**

Present: Cllr Fox (Chair) and Cllrs Hayward, Hewitt, Jackson, Nundy and Scott. A Hirst, Acting Clerk

Apologies: None

Also present: No public participation due to COVID restrictions.

Opening the meeting: The Chair reminded all attendees that mobile phones should be on silent for the duration of the meeting.

Co-option of new councillors: Three vacancies currently exist. Chair welcomed new councillor Matt Nundy to the meeting.

Declarations of interest: To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board.

Cllr Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.

PART 1

072/21	<p>Public Participation Time: 15 minutes for members of the public to raise any concerns about issues relating the Parish. No Public Present Due to Covid Restrictions</p> <p>Business Raised By The Public: (email, telephone etc)</p> <p>a) Land off the Crossings - APC has received a complaint about the untidy land adjacent to the public footpath to the rear of the bungalows on The Crossings. Following discussion, it was resolved and agreed to contact the owners of the land to ask for this to be tidied up. Cllr Hewitt raised the point that the property is rented to the current tenant, and therefore it would be necessary to write to them and ask for the contact details of the land owner, to pursue this matter further. (At the same time, the Clerk would ask the land owner as riparian owner of the watercourses on the boundaries of this land, to ensure that they are clean and operating correctly).</p> <p>Action: Clerk</p>
073/21	<p>Minutes of previous meeting: Cllr Hayward proposed and was resolved that the Minutes of the meeting held on 10 February 2021 be approved and signed by the Chair as a correct record.</p>
074/21	<p>Clerk's Report: Cllr Fox proposed and it was resolved that the Clerk's report be noted:</p> <p>Closed items and Current Issues:</p> <ol style="list-style-type: none"> a. Clock tower – Clock now fully operational – Closed b. Fly Tipping Goole End Public Footpath - issue raised by parishioner: ERYC have removed the rubbish. – Closed c. Mobile Phone Contract/Land line and Broadband Costs –Switch to cheaper tariffs. Action: Clerk. d. CLH Pipeline (plans to abandon disused gas pipe crossing Parish – It was agreed that the land highlighted on documentation does not belong to APC. Action: Clerk to inform Fisher German. e. APC/ACA Website/Domain name updates and costs were discussed and it was agreed to try to consolidate the sites to reduce costs and confusion. A Thompson to be consulted for his advice. Action: Clerk f. Overgrown vegetation Bridge Road/Chestnut Avenue – ERYC Environment team writing to home owners to request clearance of vegetation. Action: Clerk g. Photocopier – Service Due – Action: Clerk h. CCTV System – Service Due – Action: Clerk i. Training: ERNLLCA for New Clerks - Action: Clerk j. Clerk Contact Details: Relevant contacts to be updated on change. Action: Clerk

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075/21	<p>Correspondence: Cllr Fox proposed and it was resolved that the following correspondence be noted:</p> <ol style="list-style-type: none"> a. Village Hall - emails regarding: <ul style="list-style-type: none"> • A number of updates on Covid 19.
076/21	<p>Cllr Fox – Ward Councillor’s Report:</p> <ol style="list-style-type: none"> a. Memorial Hall Car Park - Cllr Fox reported a complaint from a resident about the use of car park late at night. Following discussion it was agreed to pass this complaint on to the local PCSO for their involvement and to investigate the feasibility of increasing the lighting in the car park area by the use of LED bulbs. Action: Clerk b. Replacement of Railings Around Clock Tower Garden It was discuss and resolved that this project be further investigated.
077/21	<p>Cllr Hayward – Grit/Litter Bin Report Cllr Hayward reported that she had carried out a survey of the parish grit bins and made the following findings: 1 bin broken and 2 bins being used for general waste (1 in layby at White City). Following discussion it was resolved that the broken bin would be removed from Wood View, when it was empty and in view of the fact that there was a bin close by at the pensioner’s bungalows nearby on the High Street it was not necessary to replace the Wood View bin. It was resolved that the Parish Council would like to place a litter bin in the layby at White City to eliminate the grit bin from being used as a rubbish bin. Resolved to investigate cost of bin and installation from ERYC. Action: Clerk</p>
078/21	<p>Community Seat at The Crossings This seat was provided to replace one that had been vandalised. It is for the whole community to enjoy and as such it was agreed that village families can request to have a small memorial plaque added in memory of a parishioner who has served the parish. A plaque has been approved in memory of the late Margaret Hayton (still to be added). Action: Cllr Fox</p>
079/21	<p>Footpath Fencing Rear of Parsons Close Following investigations and discussion of the findings, it was resolved (Proposed Cllr Hewitt and seconded Cllr Jackson) that the clerk write and inform the landowner of the decision not to support their request for financial support in relation to fencing costs. Action: Clerk</p>
080/21	<p>Works Identified by APC Tree Survey by HUW Forestry Ltd It was agreed at the February meeting that the works would split into 3 phases. Phase 1 – Memorial Hall Car Park Area (G10) near Bowls Club/Dog Walk – The dead birch stem has been removed along with a dead tree which was leaning on other adjacent trees. Ivy has been removed and all waste cleared away. This work was completed by Cllr Jackson and local volunteers who completed the work on the grounds of health and safety of the public. Cllr Fox thanked Cllr Jackson and local volunteers for this work at the rear of Woodland Way. Phases 2 and 3 to be discussed at the next meeting. Action: Clerk to include on next agenda.</p>
081/21	<p>Installation of New Defibrillator Front of Airmyn Residential Home The APC discussed the 2 quotes for the work and agreed to award the contract to the APC approved contractor H Jubb. Action: Clerk to instruct Jubb’s to install asap.</p>
082/21	<p>Parish Watercourses</p> <ol style="list-style-type: none"> a. Riparian Owners - This item was discussed at length in view of the recent local flooding issues. It was agreed to identify the local riparian owners by contacting the Land Registry, and then they could be contacted to ensure they properly maintain their watercourses. Action: Clerk b. Environment Agency – It was agreed to invite the EA to speak to the APC about flood defences and watercourses (once COVID restrictions are eased). Action: Clerk – pending
083/21	<p>Decisions made by emails – Cllr Hewitt proposed that all urgent APC decisions made by email in</p>

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	between meetings must be included in the next meeting minutes to provide transparency and accountability. Cllr Fox seconded. (It was noted that this method of approval should only be used for items needing immediate and urgent attention, otherwise they should be included and discussed at the next meeting) – Closed.	
084/21	Airmyn Emergency Committee: APC members had been provided with a list of committee members and it was agreed to contact the members and confirm their acceptance to continue on this committee. Action: Clerk	
085/21	Children’s Play Area Inspections: Cllr Hewitt asked if these were being completed due to the caretaker being furloughed. Cllr Jackson has been completing these and he and Cllr Hayward had removed a large quantity of water from the trampoline pit area using a pump. Cllr Hewitt proposed (seconded by Cllr Hayward) that this pit inspection and water removal be added to the playground inspection sheet to ensure it is completed and documented. Action: Clerk	
086/21	Planning Application Decisions: (Cllr Fox left the room during this discussion) 21/00452/PLF 6 White City – Erection of single storey extension to rear. No objections. - Closed 21/00442/PLF 9 High Street – Erection of single storey extension and dormer window. No objections – Closed.	
087/21	Financial Report: The Clerk presented the Bank Reconciliation and Cllr Hewitt proposed and Cllr Fox seconded and it was resolved that the balances be approved and noted.	
	Current Account Balance to be Approved and Noted as 10.3.2021	£ 2, 153.41
	Payments: To resolve to approve the payments for April:	
	Payee	Detail
	Vodafone	Mobile Phone Costs
	John Bell	Hire of wood chipper (Tree clearance)
	A Thompson	Web Site Hosting
	Clerk	Clerk Salary
	HUW Forestry	Tree Survey
	Wel-Medical	Defib unit & cabinet
		Total Payable
		£2019.85
	Cllr Fox proposed and Cllr Hewitt seconded, it was resolved that the payments be approved.	
	Funds Transfer: Cllr Hewitt proposed and Cllr Scott seconded that a Fund Transfer of £5,000 (Five thousand pounds) be made from the APC Savings Account to the APC Current Account to ensure there are sufficient funds available. Action: Clerk to transfer funds.	
088/21	Annual Parish Meeting Following discussion the date was set for : Wednesday 12 May 2021 at 7pm It was agreed that the clerk contact the relevant Parish Organisation for a report to be read at the meeting due to the COVID Restrictions. Action: Clerk	
089/21	Items Deferred to Next Meeting a. Bowls Club Lease - June Meeting – Action: Clerk	

PART 2

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090/21	EXEMPT MATTERS – EMPLOYMENT AND STAFFING
	<p>The Chair proposed the following resolution – That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.</p> <p>Cllr Fox proposed and Cllr Hewitt seconded and it was resolved that the meeting be closed to the press and public.</p>
091/21	<p>Clerk Role</p> <p>Alison has been covering this role on a temporary basis for 6 months, and with the sad passing of the late clerk, Rob Charlesworth the vacancy is now a permanent one. Following discussion Cllr Hewitt proposed that the role be offered to Alison and this was seconded by Cllr Jackson.</p> <p>Action: Cllr Hewitt and Cllr Hayward to review Clerk Contract and Job Description.</p> <p>Once reviewed to distribute to all Cllrs for approval prior to next meeting (if agreed it would be passed to Alison at the April meeting for her information prior to her accepting the role in writing within 7 days of receiving the contract. Action: Cllr Hewitt</p>
<p><i>Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and disability); Crime and Disorder, Health and Safety, and Human Rights</i></p>	
<p>There being no other business, Cllr Fox thanked everyone for attendance and the meeting ended at 9pm.</p>	
<p>Date of the next meeting: Wednesday 14 April 2021 at 7pm</p>	