

# Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 14 April 2021 at 7pm

At the beginning of the meeting and at the Chairman's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Council for a maximum time of 15 minutes

**Present:** Cllr Fox (Chair) and Cllrs Hayward, Hewitt, Jackson, Nundy and Scott

**Apologies:** None

**In attendance:** Alison Hirst, Acting Clerk.

**Also present:** 4 members of the public

**Opening the meeting:** The Chair reminded all attendees that mobile phones should be on silent for the duration of the meeting.

**1 Minute Silence:** The Chair asked all present if they wished to stand to reflect in a minute's silence. Cllr Fox gave a short dedication to the Duke of Edinburgh, who passed away on 9 April 2021. She recalled he was an upstanding man, who dedicated his life to the public service of this country and the Queen. He was the longest serving consort in British History. He lived through a time of many significant world events and served his Queen and country in the Royal Navy during WW2. He was a true gentleman, and he will be sadly missed and always remembered, not only by his family, but also by the public for his impressive commitment to the nation. (The flag on the Clock Tower has been lowered to half-mast as a mark of respect).

**Co-option of new councillors:** Three vacancies currently exist. There were no interested parties.

**Declarations of interest:** To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board.

Cllr Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm

**Minutes of Previous Meeting:**

Cllr Fox proposed and Cllr Jackson seconded and it was resolved that the Minutes of the meeting held on 10 March 2021 be approved and signed by the Chair as a true record.

## Public Participation

Questions not answered at the meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting.

**4 members of Public Present (for minute items 80/21 and 92/21 only)**

## Outstanding Issues Raised by the Public

<b>72/21</b>	Untidy Land off the Crossings – Cllr Fox reported she had spoken to the land owner about this complaint and they agreed to take action. Cllr Fox reminded them of their responsibility to ensure the water courses bordering this land were maintained. Ongoing. <b>Action: Cllr Fox</b>
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<b>80/21</b>	<p><b>Planting Scheme Proposals: Glew's A614 Roundabout, Playing Field, Woodland Way – This proposal was put to the APC during the Public Participation section of the meeting by St John. Myers but had already been submitted to the APC by email.</b></p> <p><b>Glew's Roundabout Planting Proposal</b> - The APC members agreed to defer the roundabout proposal to the next meeting due to the volume of items on the agenda at this meeting. <b>Action: Clerk</b></p> <p><b>Several items required attention in Playing Field area – Deferred to next meeting. Action: Clerk</b></p> <p><b>Regeneration of Woodland Area – Rear of Woodland Way – Following the removal of dead trees from this area - there were still several tree stumps which would require attention before any planting could be considered. The APC members discussed the proposals and it was resolved, following a lengthy debate, that the quotation from HUW Forestry to "Cut out all tree stumps to ground level and grind them out" (Cost £500 plus VAT) be implemented as soon as possible. Phase 2 the planting would be deferred to the next meeting. HUW Forestry to be instructed to proceed and Phase 2 (planting) to be added to the next meeting agenda. Action: Clerk</b></p>
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## New Issues Raised by the Public

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<p>includes <b>76/21</b></p> <p><b>92/21</b></p>	<p><b>New complaints from several residents on anti-social behaviour in the hall car park late at night with noise, cars speeding, youths playing football, and rubbish left in car park.</b> 4 Residents attended the meeting to put forward their issues during the Public Participation Session. The APC members had read the emails and also listened to the residents' issues. Cllr Fox updated them on the current situation. Cllr Fox stated that the APC had previously received complaints in relation to this issue and APC had contacted the local PCSO and informed them of the issue. PCSO had explained that the APC residents must log these complaints on the 101 number and that they would then patrol the areas where there are frequent complaints from the community. PCSO has passed on the APC email raising this issue to the communities' team for them to pay attention to the increase of cars at the village hall.</p> <p>Car park lighting to be added to next meeting. <b>Action: Clerk</b></p> <p>Resolved to log complaints with Humberside Police. <b>Action: Cllr Fox</b></p> <p>Resolved to reply to residents who have raised complaints and inform them of actions planned.</p> <p>In addition to include advice on reporting incidents when they are happening to the communities' team on the 101 number (the PCSO reported that there have been no reports logged previously which would have highlighted the issue to Police).</p> <p>Reports of vehicles speeding also need to be reported on the 101 number by the residents. The Police receive numerous reports of speeding in all the villages in Humberside Policing area and these are prioritised by location the number of complaints received. <b>Action: Clerk</b></p> <p>The APC members discussed potential solutions to this problem including the suggestion made by the residents who attended the meeting of the installation of lockable security barrier or gate at the entrance to the car park. The APC members were concerned over the logistics of opening and closing such a barrier and this was deferred to the next meeting to be discussed in conjunction with quotations for supply and installation of such a security barrier. It was proposed by Cllr Fox and seconded by Cllr Jackson and resolved that quotations be obtained (3 different contractors) for the provision and installation of a lockable security barrier and the proposal would be discussed at the next APC meeting. <b>Action: Clerk</b></p>
<p><b>93/21</b></p>	<p><b>Fly Tipping</b> – APC had received a complaint from a resident, that a sofa had been fly tipped on farmers land and had now been moved by persons unknown and deposited in the wild area between the playing field and the field rear of Parsons Walk. In addition, the dyke is also full of seat cushions and other rubbish, which will prevent efficient drainage flow. Following discussion Cllr Jackson volunteered, with the help of local resident St. John Myers, to remove and dispose of the sofa/cushions in an environmentally responsible way. It was resolved that this action be taken as soon as possible and the Chair thanked Cllr Jackson in advance. <b>Action: Cllr Jackson to remove rubbish. Action: Clerk to respond to St. John Myers thanking him both for his help in resolving the issue and reporting it to the APC in the first instance.</b></p>
<p><b>94/21</b></p>	<p><b>Dog Fouling:</b> APC Land - High Street - Complaint received about people taking short cuts across the grass near the village noticeboard and resultant dog fouling. Following discussion it was resolved to reply to resident that the APC would raise this issue in the Airmyn News etc. but that at this time did not wish any signage to be erected. <b>Action: Clerk</b></p>
<p><b>95/21</b></p>	<p><b>Traffic congestion and Road Safety on approach to village in front of Recycling Centre</b></p> <p>Following complaints from residents the APC had contacted ERYC at the recycling centre about these issues and they have a similar problem near all recycling centres, which they attribute to the COVID lockdown with the public having time to clear out sheds, attics and complete DIY and garden work. They have highlighted this issue recently in the Goole Times and ask the public to try and avoid peak times. They are putting up warning signage and monitoring the situation. It was resolved that the clerk contact ERYC with concerns about the risk of a serious accident as moving vehicles overtake the queued traffic putting them directly onto the wrong side of the road, in the path of oncoming vehicles. <b>Action: Clerk</b></p>
<p><b>96/21</b></p>	<p><b>Deer Warning Signage</b></p> <p>Cllr Fox reported that ERYC had refused the request to install any additional warning signage. <b>Closed</b></p> <p>Following discussion, it was resolved to place a warning notice in Airmyn News, APC Webpage and</p>

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	Facebook Page communicating the potential hazard to residents. <b>Action: Clerk</b>
<b>97/21</b>	<b>Enquiry from EA about ownership of land on riverbank.</b> This communication was discussed and it was resolved to reply to EA and explain that the land was not owned by the Parish Council but believed to belong to the individual home owners fronting the river bank. <b>Action: Clerk</b>
<b>Clerk's Report : To receive updates on current/ongoing issues:</b>	
<b>74/21</b>	<p><b>(a) Landline and Broadband switch</b> – Decision made by email 15/3/2021 (Proposed by Cllr Scott and seconded by Cllr Hewitt). Went live 7.4.2021 – <b>Closed</b></p> <p><b>(b) CLH Pipeline</b> – Clerk has responded that the land in question does not belong to APC. <b>Closed.</b></p> <p><b>(i) Clerk contact details</b> to relevant organisations completed – <b>Closed</b></p> <p><b>(h) Clerk's Training:</b> Due to the short notice this decision had been approved by email (Proposed and seconded Cllrs Fox and Hewitt) that the clerk attended a virtual course on accounts preparation on 7.4.21 (ERNLLCA) at a cost of £24.00 <b>Closed</b></p> <p><b>(c) Update of Websites/Domain names</b> – Resolved to contact Mr Thompson, who kindly administers the site for APC, and request that the sites be rationalised, and that APC retains the main registered domain of airmyrparishcouncil.org.uk and an associated site for ACA. The APC is aware that the site for the Emergency team has recently been renewed and that this cannot be cancelled until it is next due, but to inform Mr Thompson not to renew when next due. <b>Action: Clerk</b></p> <p><b>(d) Overgrown vegetation Bridge Road/Chestnut Avenue</b> – ERYC informed APC that the path is not currently a legally recorded public right of way and therefore it is not officially a footpath, and as such ERYC cannot maintain it, particularly if the landowner objects. In addition, ERYC taskforce has informed APC that Chestnut Ave is not a publicly maintained highway, therefore, cutting back the vegetation is not something they would enforce. Cllr Hewitt proposed and Cllr Hayward seconded and that Clerk to investigate and respond to resident. <b>Action: Clerk to inform resident.</b></p> <p><b>(e) Photocopier Service</b> – It was proposed by Cllr Hewitt and seconded by Cllr Fox and resolved that the photocopier be serviced (@£48.80+VAT). <b>Action : Clerk to organise</b></p> <p><b>(f) CCTV System Service</b> – It was proposed by Cllr Jackson and seconded by Cllr Scott and resolved that the CCTV be serviced (@£65). <b>Action: Clerk to organise</b></p> <p><b>(g) Clerk's Training</b> – New Clerk Course ERNLLCA 29/4/2021 (no charge). It was agreed that this training is needed by the clerk and it was resolved that this be authorised. (Clerk raised that this was not a normal working day and asked what provision there was for her additional hours – to be discussed at next meeting). Proposed by Cllr Scott and seconded by Cllr Jackson for Clerk to attend course. <b>Action: Clerk</b></p>
<b>87/21</b>	<b>Transfer of £ 5, 000 from savings account to current account had been completed – Closed</b>
<b>76/21</b>	<p><b>Ward Councillors Report – Cllr Fox</b></p> <p><b>Hall Car Park</b> Anti-social behaviour – Lighting/involvement of PCSO – Combined with 091/21 <b>Closed.</b></p> <p><b>Airmyn Clock Tower Railings Replacement.</b> – Cllr Fox reported that she had checked with ERYC who have confirmed that, after consultation with planning and conservation teams, the proposed works would require planning permission and most likely also listed building consent. Both teams have indicated that they would likely find the proposal acceptable if it replicates the railings as illustrated on the “old photograph” submitted to them. Following discussion it was resolved that Cllr Jackson investigate if a grant could be obtained to fund or partly fund this proposal. <b>Action: Cllr Jackson to investigate grant</b></p>
<b>77/21</b>	<b>Provision of Litter Bin at White City Layby.</b> Request cost of provision/installation of bin from ERYC. <b>Action: Clerk</b>
<b>78/21</b>	<b>Community Seat, Crossings Footpath</b> Plaque to be ordered: <b>Action: Cllr Fox</b>
<b>79/21</b>	<b>Footpath Fencing Rear of Parsons Close</b> APC has written to the land owner stating that APC is not prepared to make any financial contribution towards the fencing. <b>(Ongoing pending response from land owner)</b>

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80/21	<b>Tree works identified by recent survey.</b> The remainder of the work identified as being required on the grounds of safety, by HUW Forestry was discussed and APC members agreed that the next Phase of the works should be completed (Tree report and quotation have already been received). Visit planned for June. To be up-dated. <b>Action: Clerk</b>		
81/21	<b>Installation of New Defibrillator on Airmyn Residential Home</b> Completed. Location registered with Yorkshire Ambulance Service and communicated to residents via Airmyn news, Facebook, notice board and web site. <b>Closed</b>		
82/21	<b>Parish Watercourses and Environment Agency</b> Councillor Fox reported that one landowner had cleared their watercourses, but that others were still to comply with the requirement.		
84/21	<b>Airmyn Emergency Committee</b> Clerk reported that she had contacted known members and compiled an up-to-date list of residents who wish to continue on the committee. It was resolved that this matter needs further discussion about moving forward and that APC would defer that discussion to the June meeting. <b>Action: Clerk to add to June agenda.</b>		
85/21	<b>Play Area Inspections</b> Cllr Jackson confirmed these have been completed and no major issues raised. – <b>Closed</b> Clerk confirmed that pumping water from Trampoline has been added to checklist – <b>Closed.</b> Cllr Jackson was asked to continue to undertake inspections at least until Caretaker’s furlough period has ended. <b>Action: Cllr Jackson</b>		
<b>New Issues:</b>			
92/21	<b>Planning</b> <b>Approved by ERYC:</b> Siemens – Goole - Display of Signage and Flag Poles. <b>Closed</b> <b>New Application:</b> (Cllr Fox left the room for this discussion) Erection of Drive-thru coffee shop and restaurant at Glew’s Garage following demolition of existing structures. This application was discussed and it was resolved that the APC had no objections. <b>Action: Closed</b>		
93/21	<b>New Communication:</b> NHS Newsletter - did APC wish to receive newsletter on a regular basis – decision made that APC would like to be on mailing list was made by email on 25/3/2021 – <b>Closed</b> <b>Email from a couple re: House for sale on High Street</b> After considering this request it was resolved to inform them that the APC cannot comment on issues relating to planning permission. <b>Action: Clerk</b> <b>East Yorkshire Walking Festival</b> – Saturday 11 <sup>th</sup> to Sunday 19 <sup>th</sup> September 2021 – Deferred to next meeting. <b>Action: Clerk to add to next agenda</b> <b>Environment Agency – Ground Investigations:</b> Clerk received email informing APC that they are proposing to carry out some ground works on the river bank, with a view to stabilising the foreshore. They believe any disruption would be low and that the Public Right of Way at the top of the flood defence will not be impacted by this work. Further details to follow once contractor engaged. <b>Action: Clerk to add to June agenda</b>		
94/21	<b>Financial Report: Bank Reconciliation to be approved.</b> <b>Current Balance to be Approved and Noted as 14.4.2021</b> <b>£ 5,344.25</b> Proposed by Cllr Scott and seconded by Cllr Hewitt		
Clerk	<b>Payments: The following accounts were authorised for payment:</b> Proposed by Cllr Hewitt and seconded by Cllr Jackson		
	<b>Payee</b>	<b>Detail</b>	<b>Gross Amount</b>
	HUW Forestry	Tree maintenance (12/3/21) due 15/4/21	£864.00
	Jubbs	Installation of Defib due May 2021 (awaiting invoice)	£435.00
	Clerk	Clerk Salary due 6/5/21	£352.95
	ERNLLCA	Annual Membership and NALC Subscription due 1/5/21	£412.75

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	ERNLLCA	Accounts training course – Clerk (7.4.21) due 2/5/21	£ 24.00
	ERYC	Annual Waste Collection due 1/5/21	£263.38
	Vodafone	Internet and Broadband due 8/5/21 (awaiting invoice)	£ 20.95
		<b>Total Payable</b>	<b>£2373.03</b>
<b>88/21</b>	Statutory Meetings: Suitable times were discussed and it was resolved that the following meetings take place Annual Parish Meeting, Annual Meeting of the Council and Monthly Parish Council Meeting (dates and times listed at end of the minutes). <b>Closed.</b>		
	<b>Items Deferred</b>		
<b>89/21</b>	Bowls Club Lease - Add to June Agenda	<b>Action: Clerk</b>	
	<b>PART 2</b>		
	<b>Exempt Matters – Employment and Staffing</b>		
	Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.		
<b>91/21</b>	<b>Clerk’s Contract and Job Description</b> The contract and job description had been circulated to APC members for approval before passing to Clerk for acceptance. There was a potential change to the three working days – now proposed to be Monday, Wednesday and Friday. The Clerk was given until 28 April to respond. <b>Action: Cllr Hewitt to forward documents and Clerk to respond at next meeting.</b>		
<b>Date of Next Meetings:</b> Annual Parish Meeting – 12 May 2021 at 6pm Annual Meeting of the Council – 12 May 2021 at 7pm (approx.) Monthly Parish Council Meeting – 12 May 2021 at 8pm (approx.)			