

Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 13 October 2021 at 7pm

Present: Cllr Fox (Chair), Cllr Hewitt (Vice Chair) / Cllrs Hayward, Nundy, Jackson and Scott / Clerk - Alison Hirst		
In attendance: 2 residents		
Apologies: None		
Opening the meeting: The Chair reminded all attendees that all mobile phones should be put on silent		
Co-option of new councillors: Three vacancies currently exist. Clerk requested to advertise in Airmyn News (Proposed Cllr Hewitt / 2 nd Cllr Scott)		
Declarations of interest: To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board. Cllr Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm		
Minutes of Previous Meeting: Cllr Hewitt proposed and Cllr Fox seconded and it was resolved that the minutes of the meeting held on 15 September 2021 be approved and signed by the Chair as a true record.		
Public Participation		
Questions not answered at the meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting.		
Outstanding / Ongoing Issues		
76b/21	Airmyn Clock Tower Railings Replacement. – Cllr Fox to report at next meeting.	Action: Cllr Fox
82/21	Parish Watercourses – Cllr Fox attending meeting 5 Nov. Update at next meeting	Action: Cllr Fox
85/21	Play Area Monthly Inspection – Cllr Jackson completed inspection 28/9/21 and presented. Play Area Inspection Course – Cllr Nundy to attend training course (as emergency cover in the absence of the caretaker (holidays/sickness). Clerk advised dates early Nov.	Closed Action: Clerk
1/2122(a)	Memorial Garden – Plants purchased/received and area is ready to start planting. Invite local school children to assist with planting over next few weeks. Councillors thanked Cllr Jackson for securing grant and for the work he continues to put into this project.	Action: Cllr Jackson
31/2122	Queens Platinum Jubilee Celebrations – Resolved to hold ‘Picnic in the Park’ event on Sunday 5 June 2022. All Councillors presented ideas for the event and have each been tasked with researching suitable entertainment providers, reporting back at next meeting.	Action: All Cllrs
37/2122	Volunteer request for contribution towards repair of machinery used for grass cutting of the Crossings footpath, cricket field and dog walk (previously ‘Cricket Field grass cutting’) – Resident request for funding contribution towards repair of lawn mower in order to provide grass cutting service. Clerk awaiting quotes from resident.	Action: Clerk
38/2122	Afghanistan Donations – The Appeal has been advertised and donations are now being received. Cllr Fox liaising with ERYC.	Action: Cllr Fox/Clerk
41/2122	Secondary Village Post box – Resident has requested the parish be furnished with a secondary post box. Clerk has liaised with Royal Mail who advised that as the current village post box is located centrally within the village and post office services are provided at Airmyn Memorial Hall on a weekly basis there is not sufficient need to install secondary post box.	Closed
42/2122	Fly Tipping at Bracken Hill – Clerk contacted ERYC requesting erection of sign/bollard at the entrance to Bracken Hill to prevent potential fly tipping. ERYC have advised it is the responsibility of the landowner. Cllr Hayward advised that there is signage up already. Cllr Fox to liaise with Waste Recycle Centre to ask if they would be prepared to place bollard in this area.	Action: Cllr Fox
43/2122	Play Area Annual Inspection – Clerk presented quotes to Cllrs. Contractor (Morral Play Services) chosen and clerk to arrange inspection within next month.	Action: Clerk

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44/2122	Rear Gate Repair – It was resolved that Cllr Hayward would contact joiner to request repair of gates. Action: Cllr Hayward		
45/2122	Play Area Upgrade/Funding – Cllr Jackson presented design and costings of play area equipment to be replaced. Agreed by all Cllrs. Cllr Jackson to continue to liaise with contractor and has advised works likely to commence March 2022. Action: Cllr Jackson		
46/2122	Defib/CPR Training – Clerk advised ‘Basic Life Saver’ training first two weeks of Nov 21, free of charge and open to Airmyn residents. Dates to be agreed and advertised asap. Action: Clerk		
New Issues:			
50/2122	First Aid at Work Training – Clerk advised cost for 5hr training course. Deferred to Nov meeting. Action: Clerk / Deferred to Nov meeting		
51/2122	Festive Lighting – Agreed to switch on 4 Dec 21 and switch off 4 Jan 22. Clerk completed paperwork and submitted as appropriate Closed		
52/2122	Grass Cutting Contract – An alternative contractor has visited site – awaiting quote. Ongoing		
53/2122	Low Hanging Cable – Openreach attended site and advised that the cable running from the Bowls Club to the Memorial Hall is ‘live’ and cannot be removed. Engineer also advised that the overhanging trees will not affect / damage the cable and therefore no action is required Closed		
54/2122	Fly-Tipping at flyover bridge – Resident advised fly tipping incident. Clerk liaised with ERYC and arrange for removal/disposal. ERYC agreed to liaise with ‘enforcement team’ to research deterrent options and will revert to Clerk. Action: Clerk		
55/2122	Remembrance Celebrations – Clerk to purchase wreath from Royal British Legion for Remembrance Sunday. It was agreed by all Councillors for Cllr Scott to lay wreath. Action: Clerk		
40/2122	Overgrown Vegetation on Riverbank – ERYC investigating and will provide report upon completion. Await report Action: Clerk		
Planning: (Cllr Fox would leave the room for this section)			
21/02615/PLF		13 Woodland Way extensions - Amended Plans – no objections raised	
21/03499/PLF		7 Park Road erection of single storey extension to rear and side following demolition of existing conservatory – no objections raised	
Financial: (Cllr Fox would return to the room to continue the meeting)			
56/2122	Financial Report: Bank Reconciliation to be approved and noted as 6/10/21 = £5,574.76		
	Payments: The following were authorised for payment: Approved by Cllr Hewitt / 2 nd Cllr Hayward		
	Payee	Detail	Amount
	Vodafone	Telephone, broadband & mobile	£ 30.25
	Clerk	Wages (approx.)	£ 450.00
	PKF Littlejohn	External audit 2020-2021	£ 360.00
	R & JM Henley	Memorial Garden plants and shrubs	£1,680.00
			Total £2,520.25

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	Items Deferred / Added to next agenda
82/21	Parish Watercourses – Cllr Fox
76b/21	Airmyn Clock Tower Railings Replacement - Cllr Fox
85/21	Play Area Inspection Course – Clerk
37/2122	Volunteer request for contribution towards repair of machinery used for grass cutting of the Crossings footpath, cricket field and dog walk (previously ‘Cricket Field grass cutting’) - Clerk
38/2122	Afghanistan Donations – Cllr Fox/Clerk
40/2122	Overgrown Vegetation on Riverbank – Clerk
42/2122	Fly Tipping at Bracken Hill – Cllr Fox
43/2122	Play Area Annual Inspection – Clerk
44/2122	Rear Gate Repair – Cllr Hayward
45/2122	Play Area Upgrade/Funding – Cllr Jackson
46/2122	Defib / CPR Training - Cllr Fox / Clerk
52/2122	Grass Cutting Contract – All Cllrs
31/2122	Queens Platinum Jubilee Celebrations – All Cllrs
50/2122	First Aid at Work - Clerk
54/2122	Fly-Tipping at Flyover Bridge – Clerk
Exempt Matters – Employment and Staffing Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.	
None	

Date of Next Meeting: 10 November at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9pm.