

Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 10 November 2021 at 7pm

Present: Cllr Fox (Chair), Cllr Hewitt (Vice Chair) / Cllrs Hayward, Nundy and Scott / Clerk - Alison Hirst
Resident Attendance: None
Apologies: Cllr Jackson
Opening the meeting: The Chair reminded all attendees that all mobile phones should be put on silent
Co-option of new councillors: Three vacancies currently exist. Clerk has advertised vacancies
Declarations of interest: To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board.
Minutes of Previous Meeting: Cllr Hewitt proposed and Cllr Scott seconded and it was resolved that the minutes of the meeting held on 13 October 2021 be approved and signed by the Chair as a true record (subject to 37/2122 heading rename).

Public Participation

Questions not answered at the meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting.

Outstanding / Ongoing Issues

55/2122	Remembrance Celebrations – APC would like to thank P Gardner and T Longdon for their assistance. It was agreed by all Councillors for Cllr Scott to lay wreath. Closed
38/2122	Afghanistan Donations – Donations have been received and Cllr Fox is liaising with ERYC re collection of donations. Action: Cllr Fox
82/21	Parish Watercourses – Cllr Fox attended meeting 5/11/21 and provided update. Clerk to check when next Drainage Board meeting is and report back to Cllrs (Cllrs Fox/Hewitt to attend) Action: Clerk
76b/21	Airmyn Clock Tower Railings Replacement. – Cllr Fox awaiting response from ERYC. Clerk to contact Conservation Officer @ ERYC to request replacement of railings and report back at next meeting. Action: Cllr Fox/Clerk
42/2122	Fly Tipping at Bracken Hill – Cllr Fox to liaise with Recycle Centre to request bollard (or similar) be placed at the entrance to Bracken Hill to prevent potential fly tipping. Action: Cllr Fox
85/21	Play Area Monthly Inspection – Cllr Nundy to take over responsibility (in absence of caretaker) for carrying out monthly play area inspections once completed training (19/11/21). Action: Cllr Nundy
1/2122(a)	Memorial Garden – Cllr Jackson provided update by email advising that himself and SJ Meyers have levelled 13 tonnes of topsoil and completed planting. SJ Meyers has offered to spread grass seed to control weeds. Benches have been ordered and can be installed pre-Xmas. Cllr Jackson to update progress at next meeting. Action: Cllr Jackson
31/2122	Queens Platinum Jubilee Celebrations – It was resolved to advertise the event and advise meeting taking place 01/12/21 at Airmyn Memorial Hall in order to appoint 'Jubilee Committee' and to discuss and organise the event. Proposed Cllr Fox / 2 nd Cllr Hewitt. Action: Clerk to advertise
37/2122	Contribution towards parish grass cutting (previously recorded as 'Cricket Field grass cutting') – It was resolved that APC would contribute £100 as a gesture of goodwill, for the work completed in the past. Proposed Cllr Hewitt / 2 nd Cllr Nundy. Volunteer to be advised. Action: Clerk

40/2122	Overgrown Vegetation on Riverbank – No update available at the time of this meeting. Clerk to invite
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	Yorkshire Water, Environment Agency and Airmyn Emergency Committee to next meeting to discuss this matter. Environment Agency advised maintenance works to take place over next 3 months to cut back overhanging trees. Action: Clerk
52/2122	Grass Cutting Quotes (previously Grass Cutting Contracts) – Quotes received (and presented) from alternative contractor. Defer to next meeting. Ongoing
46/2122	Defib/CPR Training – Taking place at 7pm on 17/11/21 at the Hall. Clerk to invite all Memorial Hall group leaders to attend. Action: Clerk
43/2122	Play Area Annual Inspection – Inspection took place 28/10/21. Awaiting report. Action: Clerk
45/2122	Play Area Upgrade/Funding – Cllr Jackson advised that the equipment can be installed pre-Xmas. Cllr Jackson to continue to liaise with contractor and keep Cllrs updated re progress. Action: Cllr Jackson
50/2122	First Aid at Work Training – Clerk advised cost for 5hr training course. Action: Deferred to Jan mtg
54/2122	Fly-Tipping at flyover bridge – Resident advised fly tipping incident. Clerk liaised with ERYC and organised removal to items. Closed

New Issues:	
57/2122	Meeting Minutes Distribution – It was resolved that no additional advertising is required. Closed
58/2122	Precept – It was discussed and resolved not to increase. Full council approved @ £26,250. Clerk to submit to ERYC. Action: Clerk
59/2122	APC Debit Card – Clerk requested application for debit card to APC use when purchasing online. Clerk to contact ERNLLCA to enquire the procedure for other parish / town councils and report back with findings. Action: Clerk
60/2122	Xmas Tree – Cllr Fox to source (approximate cost £40-£50). Action: Cllr Fox
61/2122	High Street Noticeboard – Clerk to research cost of single door noticeboard. Action: Clerk
62/2122	NHS Health Bus – Clerk contacted by NHS offering health bus to attend Xmas event. No events planned. Clerk to thank NHS but decline. Action: Clerk
63/2122	Clocktower Garden – Resident advised fly tipping around Clocktower. Clerk liaised with Environmental Agency who are now dealing to remove / dispose of items. Closed
64/2122	Riverbank Steps Handrail – Resident advised damage to handrail. Clerk reported to Environmental Agency (who have responsibility for maintaining) who are now dealing. Closed
65/2122	The Crossings Footpath – Residents reported mud left on footpath by local farming machinery. Reported to ERYC who are now dealing. Closed
66/2122	Grass Cutting Invoices – Clerk presented two invoices from contractor. It was resolved to request removal of additional charge for 'hedge cutting' from both invoices (due to this being included in 'Village Hall contract') and to request re-submission for payment. Action: Clerk

Planning: (Cllr Fox would leave the room for this section)	
21/03679/CLP	Riverside Amenity Land – Certificate of Lawful Development (comments by 11 Nov 2021) – no objections
21/02680/CM	Land to the North West of Drax Power Ltd – Change of use of land to storage facility (comments by 9 Nov 2021) – no objections

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Financial: (Cllr Fox would return to the room to continue the meeting)			
67/2122	Financial Report: Bank Reconciliation approved and noted as at 2/11/21 = £4,729.66		
	Payments: The following were authorised for payment: Approved by Cllr Hewitt / 2 nd Cllr Fox		
	Payee	Detail	Amount
	Vodafone	Telephone, broadband & mobile	£ 30.25
	Clerk	Wages (approx.)	£ 423.54
	ERYC	Lighting – Village (annual)	£ 619.91
	ERYC	Lighting – Clocktower (annual)	£ 195.17
	Morral Play Services	Playground Annual Inspection	£ 179.40
		Total	£1,448.27
68/2122	Clerk to transfer £4K from savings to current account. Proposed Cllr Hewitt / 2 nd Cllr Fox		

	Items Deferred / Added to next agenda
38/2122	Afghanistan Donations – Cllr Fox/Clerk
82/21	Parish Watercourses – Cllr Fox
76b/21	Airmyn Clock Tower Railings Replacement - Cllr Fox
42/2122	Fly Tipping at Bracken Hill – Cllr Fox
85/21	Play Area Inspection Course – Cllr Nundy
1/2122(a)	Memorial Garden – Cllr Jackson
31/2122	Queens Platinum Jubilee Celebrations – All Cllrs
37/2122	Volunteer request for contribution towards machinery repair used for grass cutting of the Crossings footpath, cricket field and dog walk (previously ‘Cricket Field grass cutting’) - Clerk
40/2122	Overgrown Vegetation on Riverbank – Clerk
52/2122	Grass Cutting quotes – All Cllrs
46/2122	Defib / CPR Training - Cllr Fox / Clerk
43/2122	Play Area Annual Inspection – Clerk
45/2122	Play Area Upgrade/Funding – Cllr Jackson
50/2122	First Aid at Work - Clerk
58/2122	Precept - Clerk
59/2122	APC Debit Card - Clerk
60/2122	Xmas Tree – Cllr Fox
61/2122	High Street Noticeboard - Clerk
62/2122	NHS Health Bus - Clerk
66/2122	Grass Cutting Invoices - Clerk
68/2122	Transfer of funds - Clerk
Exempt Matters – Employment and Staffing Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.	
None	

Date of Next Meeting: 11 January 2022 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.30pm