

# Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 12 January 2022 at 8pm

<b>Present:</b> Cllr Fox (Chair), Cllr Hewitt (Vice Chair) / Cllrs Hayward, Nundy, Jackson and Scott / Clerk - Alison Hirst
<b>Resident Attendance:</b> None
<b>Apologies:</b> None
<b>Opening the meeting:</b> The Chair reminded all attendees that all mobile phones should be put on silent
<b>Co-option of new councillors:</b> Three vacancies currently exist. Clerk has advertised vacancies
<b>Declarations of interest:</b> To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board. Cllr Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.
<b>Minutes of Previous Meeting:</b> Cllr Fox proposed and Cllr Hewitt seconded and it was resolved that the minutes of the meeting held on 10 November 2021 be approved and signed by the Chair as a true record

Outstanding / Ongoing Issues	
<b>82/21</b>	<b>Parish Watercourses</b> – Cllrs Fox / Hewitt to attend meeting at Drainage Board and report back at next meeting <b>Action: Cllr Fox/Cllr Hewitt</b>
<b>76b/21</b>	<b>Airmyn Clock Tower Railings Replacement.</b> – Cllr Fox met with ERYC Enforcement Officer. Cllr Jackson to research possibility of funding to complete works. Cllr Fox to arrange meeting with ERYC Planning Dept. Clerk to obtain quotes for works to replacement railings. <b>Action: Cllr Fox/Cllr Jackson/Clerk</b>
<b>42/2122</b>	<b>Access at Bracken Hill</b> – Cllr Fox to liaise with Recycle Centre to request bollard be placed at the entrance to Bracken Hill to prevent potential fly tipping. ERYC are aware of issue. <b>Action: Cllr Fox</b>
<b>85/21</b>	<b>Play Area Monthly Inspection (now 'Play Area Fortnightly Inspection')</b> – Cllr Nundy presented latest report and advise one loose carabiner. Cllr Jackson liaise with contractor in order to re-install part. Slide requires closer inspection and trampoline pit requires water pumping. It was resolved that inspections are to be undertaken fortnightly going forward. <b>Action: Cllr Nundy/Cllr Jackson</b>
<b>1/2122(a)</b>	<b>Memorial Garden</b> – Cllr Jackson advised works completed with £394 remaining from funding. It was discussed but resolved not to install a flagpole but instead to obtain quotes for large decorative rock to be installed with 'memorial' inscription – Clerk to obtain quotes. It was also resolved to purchase a brass plate for each of the benches. Cllr Jackson to complete funding forms in order to receive remaining (50%) funding. <b>Action: Cllr Jackson/Clerk</b>
<b>31/2122</b>	<b>Queens Platinum Jubilee Celebrations</b> – Disappointing turn out for Jubilee Committee meeting held on 1 December. It was resolved to re-advertise the meeting to be held on 26 Jan 2022 @ 7pm at Airmyn Memorial Hall to discuss and organise the event. <b>Action: Clerk to advertise</b>
<b>37/2122</b>	<b>Volunteer request for contribution towards parish grass cutting machinery repair</b> – Cllr Jackson has secured funding for the total of cost of repair to the grass cutting machinery. Volunteer to have repairs completed and present invoice to APC for payment. <b>Action: Clerk</b>
<b>40/2122</b>	<b>Overgrown Vegetation on Riverbank</b> – No update. Clerk to invite Yorkshire Water, Environment Agency and Airmyn Emergency Committee to next meeting to discuss this matter. Environment Agency continuing maintenance works to cut back overhanging trees. <b>Action: Clerk</b>
<b>52/2122</b>	<b>Grass Cutting Quotes (previously Grass Cutting Contracts)</b> – Quotes discussed and resolved (by majority) to transfer grass cutting contracts to Countrywide from 2022, initially for 12 months (commencing March 2022). Clerk to secure new contracts with Countrywide and to advise current contractor of termination of contract. <b>Action: Clerk</b>
<b>46/2122</b>	<b>Defib/CPR Training</b> – Training took place at 7pm on 17/11/21 at the Hall. Certificates produced and will be presented by Training Organiser at next meeting (9/2/22). It was also resolved to gift organisers as a thank you for providing training free of charge (Prop Cllr Hewitt/2 <sup>nd</sup> Cllr Jackson). <b>Action: Clerk</b>
<b>43/2122</b>	<b>Play Area Annual Inspection</b> – Inspection took place 28/10/21. Report circulated to Cllrs. <b>Closed</b>

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45/2122	<b>Play Area Upgrade/Funding</b> – Cllr Jackson advised that works have been completed. <span style="float: right;"><b>Closed</b></span>
50/2122	<b>First Aid at Work Training</b> – No action at this time. Defer to future meeting. <span style="float: right;"><b>Action: Deferred</b></span>
61/2122	<b>High Street Noticeboard</b> – It was resolved for Clerk to purchase 1x single door noticeboard for Airmyn residents use and that any keys to the double door noticeboard are to be returned to Airmyn Parish Council once installation has taken place. Proposed Cllr Hewitt/2 <sup>nd</sup> Cllr Fox. <span style="float: right;"><b>Action: Clerk</b></span>
59/2122	<b>APC Debit Card</b> – Clerk advised that all signatories are required to sign a section of the form prior to submission.. <span style="float: right;"><b>Action: Cllrs Fox/Scott/Hayward</b></span>

New Issues:	
69/2122	<b>APC Current Account Charge</b> – Clerk advised of a charge appearing on the latest statement and has queried with HSBC. Awaiting response. <span style="float: right;"><b>Action: Clerk</b></span>
70/2122	<b>APC Current Account 'name'</b> – Clerk advised that the latest statement indicated that a change has taken place to denote APC as a 'charity'. Clerk to investigating with HSBC & ERNLLCA. <span style="float: right;"><b>Action: Clerk</b></span>
New Issues (Residents):	
71/2122	<b>Remembrance Day Flag</b> – Resident requested APC to purchase a remembrance day flag. It was discussed / resolved not to purchase as a 'Union' flag is in situ however an alternative is mentioned below @ 72/2122. Clerk to advise resident. <span style="float: right;"><b>Action: Clerk</b></span>
72/2122	<b>Clocktower Lighting</b> – Lighting now repaired & colour-changing lights installed which can be set with different colours/different events (eg red on Remembrance Day). Clerk to advise resident. <span style="float: right;"><b>Action: Clerk</b></span>
73/2122	<b>Blackthorn Sticks</b> – Resident requested to enter Bracken Hill to cut sticks for personal use. It was discussed / resolved to advise that the area is not open to the public for health and safety reason. Clerk to advise resident. <span style="float: right;"><b>Action: Clerk</b></span>
74/2122	<b>Trees Overhanging Memorial Hall Car Park</b> – It was reported that large branches have been snapping off trees on residents' land to landing on the car park. Landowner has been informed and wishes to meeting with APC to discuss next steps. Cllr Jackson to meet with resident asap. <span style="float: right;"><b>Action: Cllr Jackson</b></span>
75/2122	<b>Animal Welfare</b> – Public reported animal welfare concern to APC advising they had also contacted RSPCA. No further action for APC. Clerk to advise resident <span style="float: right;"><b>Action: Clerk</b></span>

Planning: (Cllr Fox would leave the room for this section)	
	None

Financial: (Cllr Fox would return to the room to continue the meeting)			
76/2122	<b>Financial Report:</b> Bank Reconciliation approved and noted as at 6/1/22 = <b>£1,305.02</b>		
	<b>Payments: The following were authorised for payment:</b> Approved by Cllr Nundy / 2 <sup>nd</sup> Cllr Scott		
	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
	Vodafone	Telephone, broadband & mobile	£ 30.25
	Clerk	Wages	£ 433.31
	Rv P J Ball	Reimburse P Ball for rubber cable cover purchased on behalf of APC for covering electrical cable at clock tower	£ 35.95
	Team Sport & Play	Play Area upgrade (fully funded) due 15/1/21	£11,993.05
	Team Sport & Play	Memorial garden benches (fully funded) due 15/1/21	£ 1,299.60
	Clerk	Reimburse for litter picker gift	£ 10.00
		<b>Total</b>	<b>£13,802.16</b>

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77/2122	Clerk to transfer £16K from savings to current account. Proposed Cllr Hewitt / 2 <sup>nd</sup> Cllr Fox
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	Items Deferred / Added to next agenda
82/21	Parish Watercourses – Cllr Fox
76b/21	Airmyn Clock Tower Railings Replacement - Cllr Fox
42.2122	Access at Bracken Hill – Cllr Fox
85/21	Play Area Fortnight Inspection – Cllr Nundy
69/2122	APC Current Account Charge – Clerk
70/2122	APC Current Account ‘name’ – Clerk
1/2122(a)	Memorial Garden – Cllr Jackson
31/2122	Queens Platinum Jubilee Celebrations – Clerk
37/2122	Volunteer request for contribution towards parish grass cutting machinery repair - Clerk
40/2122	Overgrown Vegetation on Riverbank – Clerk
52/2122	Grass Cutting quotes – Clerk
46/2122	Defib Training - Clerk
61/2122	Community Noticeboard - Clerk
59/2122	APC Debit Card - Clerk
69/2122	APC Current Account Charge - Clerk
70/2122	APC Current Account ‘Name’ – Clerk
74/2122	Overhanging Trees – Cllr Jackson
71/2122	Remembrance Day Flag – Clerk
72/2122	Clocktower Lighting – Clerk
73/2122	Blackthorn Sticks – Clerk
75/2122	Animal Welfare – Clerk
77/2122	Transfer of funds – Clerk
<b>Exempt Matters – Employment and Staffing</b> Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.	
None	

Date of Next Meeting: 9 February 2022 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.45pm