

## Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 9 February 2022 at 6.45pm

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| <p><b>Present:</b> Cllr Fox (Chair), Cllr Hewitt (Vice Chair) / Cllrs Hayward and Scott / Clerk - Alison Hirst</p> <p><b>Environment Agency:</b> Catt Mills (Project Manager), Dean (Partnership &amp; Strategic Overview team) and Drystan (Catchment Engineer)</p> <p><b>Airmyn FC:</b> Club Manager, Club Coach and Club Captain</p>  |
| <p><b>Resident Attendance:</b> 4 residents</p>   |
| <p><b>Apologies:</b> Cllr Jackson, Cllr Nundy</p>  |
| <p><b>Opening the meeting:</b> The Chair reminded all attendees that all mobile phones should be put on silent</p>   |
| <p><b>Co-option of new councillors:</b> Three vacancies currently exist. Clerk has advertised vacancies</p>  |
| <p><b>Declarations of interest:</b> To receive Declarations of Interest in respect of matters contained in the meeting. Cllr Fox declared a personal and non-pecuniary interest in Western Area Planning Committee and Rawcliffe, Snaith and Cowick Drainage Board.</p>  |
| <p><b>Minutes of Previous Meeting:</b> Cllr Fox proposed and Cllr Hewitt seconded and it was resolved that the minutes of the meeting held on 12 January 2022 be approved and signed by the Chair as a true record</p>   |
| <p><b>LifeSaver Certificate Presentation:</b> Goole Times photographer in attendance. Certificates were presented to S Hayward, C Fox, S Scott and A Gaukroger for their attendance on the course which took place on 17/11/21.</p>  |
| <p><b>Airmyn FC:</b> In attendance to promote the football team and to explore ways to encourage more young people to get involved in sport in the parish. They would like to get more involved in the community. They also advised that the Percy Arms are in the process of acquiring (from the brewery) the land previously used as a cricket pitch in order to renovate to allow Airmyn FC to play their matches in the village.</p>   |
| <p><b>Environment Agency Foreshore Stabilisation Project</b> – Catt Mills, Dean and Drystan explained the foreshore stabilisation project and advised commencement of works Spring/Summer 2022 (date to be confirmed) once marine management licence is received. The works will take approx. 8-9 months between the hours of 8am and 6pm and will require closure of the public right of way on the riverbank for the duration (a diversion will be put in place). Newsletters were provided to APC for distribution locally on noticeboards and for publication on social media platforms. The meeting was also advised that the integrity of the riverbank wall is checked annually and that any overgrown vegetation/trees causing obstruction will be dealt with.</p> |

| Outstanding / Ongoing Issues |  |               |
|------------------------------|--|---------------|
| <b>82/21</b>                 | <b>Parish Watercourses</b> – See above (Environment Agency Foreshore Stabilisation Project).   | <b>Closed</b> |
| <b>40/2122</b>               | <b>Overgrown Vegetation on Riverbank</b> – see above (Environment Agency Foreshore Stabilisation Project)  | <b>Closed</b> |
| <b>76b/21</b>                | <b>Airmyn Clock Tower Railings Replacement.</b> – Cllr Fox confirmed that the railings can be replaced however will require funding. Cllr Jackson to research possible funding for works. <b>Action: Cllr Jackson</b>  |               |
| <b>42/2122</b>               | <b>Access at Bracken Hill</b> – Cllr Fox liaised with Recycle Centre and ERYC requesting a bollard be placed at the entrance to Bracken Hill to prevent access to the area. Request denied. <b>Closed</b>  |               |
| <b>85/21</b>                 | <b>Play Area Fortnightly Inspection</b> – Report unavailable. <b>Action: Cllr Nundy</b>  |               |
| <b>1/2122(a)</b>             | <b>Memorial Garden</b> – Works completed. <b>Closed</b>  |               |
| <b>31/2122</b>               | <b>Queens Platinum Jubilee Celebrations</b> – It was resolved that a specialist committee would be formed to discuss all aspects of this event. <b>Closed</b>  |               |
| <b>37/2122</b>               | <b>Volunteer request for contribution towards parish grass cutting machinery repair</b> – Once repairs completed, invoice to be presented to APC for payment. <b>Action: Clerk</b>   |               |
| <b>74/2122</b>               | <b>Trees Overhanging Memorial Hall Car Park</b> – Cllr Jackson has sent photographs of the trees in question to the land owner, however, the land owner would like to meet with Cllr Jackson to further discuss. Cllr Jackson to arrange and report back to APC. <b>Action: Cllr Jackson</b> |               |
| <b>61/2122</b>               | <b>High Street Noticeboard</b> – Clerk has purchased 1x single door noticeboard. S Hayward to request joiner   |               |

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|                | to install once received. Proposed C Hewitt / 2 <sup>nd</sup> C Fox.   | <b>Action: S Hayward</b>                           |
| <b>52/2122</b> | <b>Grass Cutting Quotes</b> – In light of the upcoming works due on the riverbank the Clerk is to advise the contractor of the affect this will have on the ‘Riverbank and Village Contract’.<br>Cllr Hewitt to prepare letter to current contractor terminating contract. | <b>Action: Clerk</b><br><b>Action: Cllr Hewitt</b> |
| <b>46/2122</b> | <b>Defib/CPR Training</b> – Certificates presented to attendees.   | <b>Closed</b>                                      |
| <b>50/2122</b> | <b>First Aid at Work Training</b> – No action at this time. Defer to future meeting.   | <b>Action: Deferred</b>                            |
| <b>69/2122</b> | <b>APC Current Account Charge</b> – Clerk advised there is now a charge for ‘maintaining account’ and for depositing cheques/cash.   | <b>Closed</b>                                      |
| <b>70/2122</b> | <b>APC Current Account ‘name’</b> – Clerk advised that there is no longer a category for ‘community’ account and that this is the reason the name change to ‘charity’.   | <b>Closed</b>                                      |

**New Issues:**

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| <b>78/2122</b> | <b>Airmyn Garage Demolition</b> - Cllr Fox advised that the builders demolishing Airmyn Garage are to be requested to return to clear the area. | <b>Action: Cllr Fox</b> |
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**New Issues (Residents):**

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| <b>79/2122</b> | <b>ERYC Bus Service</b> – Resident suggested that the current service is insufficient. Cllr Fox is investigating and will report back at the next meeting.   | <b>Action: Cllr Fox</b> |
| <b>80/2122</b> | <b>Bowls Club Bore Hole</b> – Clerk advised receipt of letter requesting permission to install a borehole just outside the boundary of the bowls club land. It was resolved to invite a representative to our next meeting to discuss further. | <b>Action: Clerk</b>    |
| <b>81/2122</b> | <b>Tree Preservation Order</b> – Resident enquiry in relation to tree preservation order. Clerk to clarify location of tree and species and to direct resident to ERYC for investigation.  | <b>Action: Clerk</b>    |

**Planning: (Cllr Fox would leave the room for this section)**

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|  | None |
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**Financial: (Cllr Fox would return to the room to continue the meeting)**

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| <b>82/2122</b> | <b>Financial Report:</b> Bank Reconciliation approved and noted as at 1/2/22 = <b>£3,941.92</b>                |                                    |                  |
|                | <b>Payments: The following were authorised for payment:</b> Approved by Cllr Hewitt / 2 <sup>nd</sup> Cllr Fox |                                    |                  |
|                | <b>Payee</b>   | <b>Detail</b>                      | <b>Amount</b>    |
|                | Vodafone   | Telephone, broadband & mobile      | £ 30.25          |
|                | Clerk  | Wages                              | £ 452.86         |
|                | Annie’s Fruit Bowl   | Fruit basket for first aid trainer | £ 10.00          |
|                | SignScape  | Noticeboard                        | £1,601.28        |
|                |  | <b>Total</b>                       | <b>£2,094.39</b> |
| <b>83/2122</b> | <b>Clerk to transfer £4K from savings to current account. Proposed Cllr Hewitt / 2<sup>nd</sup> Cllr Scott</b> |                                    |                  |

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| <b>84/2122</b> | <p>The Clerk had previously reported that there is now a charge for maintaining the bank accounts and for depositing cheques/cash into the HSBC Bank. The councillors discussed this concern and Cllr Hayward reported that she had investigated with the Goole branch of the National Westminster Bank to see if they operate the same charging structure. Cllr Hayward reported that currently this was not the case. Cllr Hewitt proposed that, to avoid the ongoing bank charges, the Parish Council move its current and deposit accounts from the HSBC Goole/Selby branch to the Goole Branch of the National Westminster Bank. Cllr Hewitt explained that this should ideally be completed for the beginning of the Council's new financial year on 1 April 2022. All Councillors agreed to this proposal and this motion was seconded by the Chairman, Cllr Fox.</p> <p><b>Action: Clerk/Cllr Hayward to progress transfer of bank accounts from HSBC to National Westminster Bank.</b></p> |
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| Items Deferred / Added to next agenda  |   |
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| <b>76b/21</b>  | <b>Airmyn Clock Tower Railings Replacement</b> - Cllr Fox                                       |
| <b>42/2122</b>   | <b>Access at Bracken Hill</b> – Cllr Fox  |
| <b>85/21</b>   | <b>Play Area Fortnight Inspection</b> – Cllr Nundy  |
| <b>37/2122</b>   | <b>Volunteer request for contribution towards parish grass cutting machinery repair</b> - Clerk |
| <b>74/2122</b>   | <b>Trees Overhanging memorial Hall Car Park</b> – Cllr Jackson                                  |
| <b>61/2122</b>   | <b>Community Noticeboard</b> - Clerk  |
| <b>52/2122</b>   | <b>Grass Cutting quotes</b> – Clerk   |
| <b>50/2122</b>   | <b>First Aid at Work Training</b> - Clerk   |
| <b>78/2122</b>   | <b>Airmyn Garage Demolition</b> – Cllr Fox  |
| <b>79/2122</b>   | <b>ERYC Bus Service</b> – Cllr Fox  |
| <b>80/2122</b>   | <b>Bowls Club Bore Hole</b> – Clerk   |
| <b>81/2122</b>   | <b>Tree Preservation Order</b> - Clerk  |
| <b>83/2122</b>   | <b>Transfer £4K funds from savings to current account</b> – Clerk                               |
| <b>84/2122</b>   | <b>Transfer Bank Account</b> – Clerk / Cllr Hayward   |
| <b>Exempt Matters – Employment and Staffing</b>  |   |
| Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted. |   |
| None   |   |

Date of Next Meeting: 9 March 2022 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 8.35pm