

Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 8 June 2022 at 7pm

Present: Cllr Fox (Chair), Cllr Hewitt (Vice Chair) / Cllrs Hayward, Jackson, Nundy and Scott / Clerk - Alison Hirst
Resident/External Attendance: Residents – Mr N Stead, Mr C Goddard, Mr A Hussey
Apologies: None
Opening the meeting: The Chair reminded all attendees that mobile phones should be put on silent.
Co-option of new councillors: The Clerk informed the meeting that there were currently three vacancies on the Parish Council. The vacant positions would continue to be advertised.
Declarations of interest: Cllr Fox declared a personal and non-pecuniary interest as a member of the East Riding of Yorkshire Council Western Area Planning Committee and a member of the Rawcliffe, Snaith and Cowick Drainage Board. Cllr Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.
Minutes of Previous Meeting: It was moved by Cllr Hewitt and seconded by Cllr Scott that the minutes of the meeting held on 11 May 2022 be approved as a correct record and be signed by the Chair.

Outstanding / Ongoing Issues	
74/2122	Trees Adjacent to Memorial Hall Car Park – The Parish Council discussed the ongoing issue of the overhanging trees and branches in the field adjacent to the Memorial Hall. It was agreed that, despite several attempts made by both the Parish Council and Landowner to meet on site, no meeting had been held. Consequently, no progress had been made in the months since the item had been considered by the council and it was therefore agreed that one final attempt to remind the Landowner of their responsibilities to manage and maintain the trees and fencing in/bordering the field adjacent to the Memorial Hall be made and the item will then be closed. Action: Clerk
78/2122	Airmyn Garage Demolition – The Chair informed the Parish Council of her concerns regarding the fly tipping that had occurred at the site of the former Airmyn Garage. It was agreed that the Clerk write to East Riding of Yorkshire Council to inform them of the council's concern over the fly tipping, the ownership of the land to the left of the building plot and to request that outdated signage is removed. Action: Clerk
1/2122(a)	Memorial Garden – The Parish Council discussed the wording to be incorporated onto a plaque on a bench within the Memorial Garden to honour the service provided to the Parish by the late Mr Charlesworth. It was agreed that Cllr Fox would liaise with the late-clerk's spouse in order to provide Cllr Hewitt with agreed wording for inclusion on the memorial bench plaque. Cllr Hewitt agreed to purchase the plaque and provide a receipt in order to claim expenses. Cllr Jackson respectfully requested that all invoices associated with the Memorial Garden be provided to him in order to sign off the grant (part) received for the project. Action: Cllrs Fox/Hewitt (Clerk to provide Cllr Jackson with relevant invoices relating to project)
76b/21	Airmyn Clock Tower Railings Replacement. – Cllr Jackson presented a quote to the Parish Council for works to replace the former railings at the clocktower and advised that he was investigating possible grant available. Action: Cllr Jackson
37/2122	Volunteer request for contribution towards parish grass cutting machinery repair – The Clerk informed the meeting that the repairs to the parishioners lawnmower were now complete. However, the Parish Council was not in receipt of the grant monies owed for the repairs. Cllr Jackson confirmed that he would enquire as to when the grant monies would be received. Action: Cllr Jackson
116/2122	Resident Request for Memorial Bench in the Memorial Garden – The Clerk informed the meeting that, following a request from a parishioner to site a bench in the memorial garden in memory of a late family member, the Parish Council's preferred siting of the bench was on the

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	green space at the Crossings/High Street junction. However, the resident had responded and reiterated that they would like to re-request the bench be located within the Memorial Garden area at The Memorial Hall. The Parish Council agreed to re-consider the matter at its next meeting. No action required at this stage.
112/2122	Parish Watercourses – The Clerk advised the Parish Council that the information requested from East Riding of Yorkshire Council and the Internal Drainage Board had still not been received. It was agreed that the Clerk write to the Chair of the local drainage board requesting the information requested be provided. Action: Clerk
113/2122	AGAR (Annual Governance & Accountability Report) – The Clerk had previously provided Cllrs with its internal auditor's responses to its queries raised at the previous meeting. Members discussed the internal auditors written response, as well as how to proceed, baring in mind that the deadline for submission was 1 July 2022. Cllr Hewitt agreed to complete as Asset Register for the Parish. Action: Cllr Hewitt/All Cllrs

New Issues:	
122/2122	Queens Jubilee Events – Cllr Hewitt reported on the success of several events held in Airmyn in celebration of the Queen's Platinum Jubilee. It was agreed that the Clerk write to East Riding of Yorkshire Council to submit a budget monitoring report. Closed
123/2122	Riverbank Seats – Cllr Scott informed the Parish Council that, in her opinion, various seats situated on the riverbank footpath were in need of repair. The Clerk advised that the Payback Scheme had been contacted in order to carry out repairs works. However, Cllr Nundy requested that the Clerk ascertain (via Airmyn News article) ownership of seats prior to works being carried out. Action: Clerk
124/2122	East Riding of Yorkshire Council Grass Cutting – The Parish Council was informed that the double hedge on St David's View had been cut by East Riding of Yorkshire Council. It was agreed that the Clerk write to East Riding of Yorkshire Council to thank them for including the cutting of the double hedge on St David's View on its schedule of works. Action: Clerk
125/2122	Volunteer Works – The Parish Council unanimously agreed to write to Mr N Stead (and his team) for clearing the rubbish which had accumulated within the grounds of Airmyn Memorial Hall, as well as the fly tipping on the site of the former Airmyn Garage. Action: Clerk
126/2122	Outlook 'out of office' – The Clerk informed the meeting that an out of office message would now be activated on the Parish Council email account to inform those individuals contacting the Parish Council when the Clerk was not available. Action: Clerk
127/2122	Grass Cutting Schedules – The Clerk circulated several grass cutting maps that had been received from the current contractor as well as East Riding of Yorkshire Council. The Clerk also relayed apologies received from the contractor for being unable to cut the grass within the play area / playing fields on their last visit which was due to access issues. To compensate, the Contractor would provide an additional (free of charge) cut to these areas during w/c 13/6/22. The Contractor had now been provided with necessary information in order to gain access to the grounds when the hall was not manned until such time as Cllr Hayward could provide the contractor with access keys. In addition, a resident has kindly offered to 'monitor' the grass cutting and report back to the Parish Council. Action: Cllr Hayward

20:55 Cllr Jackson left the meeting

New Issues (Residents):	
120/2122	Resident (Second Memorial Bench) – A local resident attended the meeting and informed the Council that the family of the late Mr & Mrs Piercey had respectfully requested that they be able to purchase and donate to the parish an additional bench in memory of a family member. A local resident had agreed to liaise with the family and obtain additional information requested by the Council. Action: Clerk to await further information

Airmyn Parish Council minutes from the meeting held at Airmyn Memorial Hall on Wednesday 8 June 2022 at 7pm

121/2122	Resident (Speeding Vehicle) – A local resident attended the meeting and advised Councillors that he had the details of a vehicle that regularly travelled along Woodland Way at excessive speed. The Parish Council thanked the resident for the information and requested any future occurrences be reported to Humberside Police via the 101 number. Closed
128/2122	<p>Residents (Grass Cutting) – The Clerk informed the Parish Council of three items of correspondence that had been received about grass cutting in the Parish. Cllr Hewitt advised that she had responded to two emails (and copied Cllrs into the responses).</p> <p>A local resident attended the meeting respectfully requesting that the Parish Council rescind its decision to dispense with the services of the local volunteer who, for many years, had cut selected areas in the village. In response, the Vice-Chair referred to the relevant 'minute item' from the Council meeting held on 11/5/22 (as approved at the meeting on 8/6/22). The minute extract would be circulated to the third local resident who wrote to the Parish Council, as well as the member of the public who attended and spoke at the meeting. Action: Clerk</p>

Planning: (Cllr Fox would leave the room for this section)

22/01690/TCA	91 High Street (Ruth Lowe) Tree Works in Conservation Area – no objections
22/01358/STPLF	A161 (ERYC) Construction of roundabout – no objections
22/01718/TCA	St David's Churchyard – Trees Works in Conservation Area – no objections

Financial: (Cllr Fox would return to the room to continue the meeting)

129/2122	Financial Report: Bank Reconciliation approved and noted as at 5/6/22 = £11075.47	
	Payments: The following were authorised for payment: Approved by Cllr Fox / 2 nd Cllr Nundy	
	Payee	Detail
	Vodafone	Telephone, broadband & mobile
	Clerk	Wages – April 2022 (paid 6/5/22)
	CountryWide	Grass Cutting – May 2022 – Village & Riverbank
	CountryWide	Grass Cutting – May 2022 – Memorial Hall & Grounds
	C Hewitt	Reimburse for purchases related to Queens Jubilee:
		Bunting for High Street £19.99
		Bunting for Village Hall £16.99
		Tablecloths & doilies £14.24
		Hand Held Flags £10.49
		Refreshments (tea, coffee etc) £41.11
		Afternoon Tea Buffet (Fullers Bakery) £374.40
		Cost for providing event: £477.22
		Less ticket admission funds @ £190.00- Nett £287.22 (APC can reclaim this as a grant from East Riding Council)
	Wel Medical	Replacement defib pads at Old Vicarage Nursing Home
	Arcade Electrics	Queens Jubilee Cups (GMI Sponsored £300 – Net Cost to APC £24.75)
		Total £1946.26
107/2122	HSBC Debit Card – The Clerk informed the meeting that she was still awaiting receipt of a debit card to allow online purchases for and on behalf of the Parish Council to be made. Cllrs Hayward/Scott/Fox agreed to attend the closest HSBC branch to allow the debit card to be authorised. Action: Cllrs Fox/Hayward/Scott	
109/2122	Internal Audit – The Clerk informed the meeting that the Internal Audit had been completed,	

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invoiced and paid.	Closed
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	Items Deferred / Added to next agenda
74/2122	Trees Adjacent to Memorial Hall Car Park – Clerk
78/2122	Airmyn Garage Demolition – Clerk
1/2122(a)	Memorial Garden (project/funding) – Cllr Jackson Memorial Garden (bench plaque) – Cllrs Fox / Hewitt
76b/21	Airmyn Clock Tower Railings Replacement – Cllr Jackson
37/2122	Volunteer request for contribution towards parish grass cutting machinery repair - Clerk
107/2122	HSBC Debit Card – Cllrs Scott / Hayward / Fox
112/2122	Parish Watercourses – Clerk
113/2122	AGAR - Clerk
116/2122	(Resident) Memorial Bench – All Cllrs
123/2122	Riverbank Seats – Clerk
124/2122	ERYC Grass Cutting – Clerk
125/2122	Volunteer Works – Clerk
126/2122	Outlook (out of office reply) – Clerk
127/2122	Grass Cutting Schedules – Cllr Hayward
120/2122	Second Memorial Bench – Clerk to await further information from resident
128/2122	(Resident) Grass Cutting email received – Clerk to respond with 'minute' extract

Exempt Matters – Employment and Staffing

Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted.

Prior to the meeting closing, the following Councillors resigned their positions on Airmyn Parish Council. The resignations were made both verbally and in writing to the Clerk:
129/2122 - Cllr Fox resigned as Chairman of the Parish Council and Airmyn Community Association
130/2122 – Cllr Hewitt resigned as Vice Chairman of the Parish Council and member of the Airmyn Community Association.
131/2122 – Cllr Hayward resigned as Councillor

Date of Next Meeting: 13 July 2022 at 7pm

Councillor Fox thanked everyone for their attendance and closed the meeting at 9.30pm