

**AIRMYN PARISH COUNCIL
MINUTES**

**12 OCTOBER 2022 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors C Goddard, A Jackson, R Lowe, M Nundy, StJ Meyers, F Stones.

APOLOGIES: - East Riding of Yorkshire Council Ward Member C Fox.

Ms A Hirst (Parish Clerk) was also present.

No members of the public were in attendance

176/2122 **WELCOME AND INTRODUCTIONS** – The Chairman opened the meeting and welcomed all councillors.

177/2122 **DECLARATIONS OF INTEREST** – That it be noted that Councillor Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.

178/2122 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that three vacancies currently existed on the parish council following the resignation of Councillor Waud on 27 September 2022.

Resolved – (a) That the position be noted, and (b) that Councillor Waud be thanked for his contribution whilst an Airmyn Parish Councillor.

179/2122 **MINUTES OF THE PREVIOUS MEETING – Resolved** – That the minutes of the meeting held on 21 September 2022 be agreed as a true record and be signed by the Chairman.

180/2122 **WARD COUNCILLORS REPORT – Resolved** – That no report was received.

Resident Participation Time

No residents present

Outstanding/Ongoing Issues

145/2122 **PARSONS WALK PUBLIC FOOTPATH** – The Clerk informed the meeting that further to the representation made by a local resident during the public participation part of the previous meeting, the Clerk also advised the members that a further update from East Riding of Yorkshire Council ('ERYC') was received advising that the area was being 'monitored' but that no action was currently due to be taken. In addition, the Clerk circulated to councillors the maps, agreements and contracts in relation to drainage, grass cutting, land ownership and land maintenance that were held by the parish council.

Resolved – That the Clerk contact the resident, advising them of the current position.. **Closed**

147/2122 **TREES ADJACENT TO MEMORIAL HALL CAR PARK** – Further to Minute 74/2122, Councillor Goddard advised the meeting that he had met with the landowner to discuss the council's request for overhanging trees to be cut back. Following the positive meeting, the landowner had requested that Councillor Goddard mark the infringing trees that required attention.

Resolved – (a) That the landowner be thanked for his proactive remedial works on the trees, and (b) that Councillor Goddard mark additional trees that required attention.

- 150/2122 **HSBC DEBIT CARD** – Further to Minute 107/2122 and 178/2122, the Clerk respectfully requested that one further member volunteer to receive and complete the necessary documentation in order to become a signatory on the parish council bank account (due to Councillor Waud's resignation). Thereafter the Clerk wished to apply for a debit card in order that online purchases could be made on behalf of the parish council.
- Resolved** – (a) That Councillors Meyers be a signatory on the account, and (b) that once the necessary documentation had been completed, the Clerk could commence the application for a debit card.
- 155/2122 **RIVERBANK SEATS** – Further to Minute 123/2122 and the Clerks' meeting with a member of the Probation Service, councillors discussed the repair / repaint works on the riverbank seats and the staircase railings be undertaken as part of the 'Payback' initiative.
- Resolved** – (a) That the Clerk liaise with the Probation Service and (b) that the Clerk arrange the purchase of the requested materials to allow the works to be completed.
- 156/2122 **VOLUNTEER AGREEMENT** – The Clerk advised the meeting that a request for volunteers to get in touch with the parish council had been advertised on social media. The Clerk presented each Councillor with a Volunteer Agreement for signature. The policy would allow the parish council to protect the volunteer via the council's public liability insurance.
- Resolved** – (a) That all Councillors sign their volunteer agreement and the Chairman counter-sign; (b) that the Chairman's agreement be countersigned by the Vice-Chairman, and (c) that the Clerk monitor and advise the councillors should responses from social media platforms be received.
- 167/2122 **TREE PLANTING PROJECT** – Councillor Lowe / The Clerk circulated details of funding for tree planting projects. Councillors discussed the information and agreed that further discussion was required.
- Resolved** – That this be discussed further at the next meeting.
- 146/2122 **LAND AT THE TOP OF THE CROSSINGS** – Councillors Jackson and Meyers informed the council that, following a residents' complaint, they had visited the site and made it tidy. The works included removing the rubbish and maintaining the overgrown hedge and ivy surrounding the land. The parish grass cutting contractor had also cut back the hedge upon the Clerk's request.
- Resolved** – (a) That the Clerk contact the Land Registry to request ownership details of the plot of land at the top of The Crossings in order that the parish council can discuss further how best to utilise the area.
- 163/2122 **ASSET REGISTER** – The Clerk circulated the updated parish asset register.
Resolved – That the asset register be agreed and forwarded to the insurance company to ensure the premium paid was proportionate to the assets it maintains. **Closed**
- 160/2122 **ANNUAL PLAYGROUND INSPECTION** – The Clerk advised the council that the annual playground inspection had taken place and that the report advised

that any issues contained in the report were low risk. **Closed**

New Issues

- 181/2122 **FORTNIGHTLY PLAYGROUND INSPECTION** – The Chairman circulated the latest playground inspection report for councillors information. The inspection had identified that the trampoline protective matting had been deemed as a medium risk to users. Councillors debated the inspection report and the actions to be taken.

Resolved – That Councillor Jackson liaise with the contractor who installed the playground equipment to identify any action that could be taken to repair the trampoline matting.

- 182/2122 **STORM DRAIN** – Councillor Meyers informed the parish council of his concerns regarding the need to have the storm drain at the roundabout at the entrance to the Memorial Hall checked for any potential blockages.

Resolved – That the Clerk contact Yorkshire Water (Councillor Goddard to forward contact details he had) and request the storm drain be checked.

- 183/2122 **GRASS CUTTING CONTRACTS/STRATEGY** – Councillor Meyers wished to praise the grass cutting contractors on their work since taking over the contracts. He also wished to discuss the possibility of having volunteers undertake 'some' grass cutting tasks throughout the parish dependent upon the cost of purchasing the necessary equipment. He offered his own voluntary services to cut the playing fields using the equipment he currently had.

Resolved – (a) That in accordance with the contract, the Clerk request a renewal quote from the current grass cutting contractor for all areas currently maintained; (b) that Councillor Jackson research potential funding for grass cutting equipment, and (c) that the Clerk write to the grass cutting contractor to acknowledge the quality of their work and the improvement it had made to the village.

Planning Issues

- 184/2122 Planning Applications : 22/01439/STREM, 22/03207/PLF, 22/03219/PLB

Resolved – That the parish council had no objections to these planning applications. **Closed**

Financial Issues

- 185/2122 **FINANCIAL REPORT** – **Resolved** – That the bank reconciliation for the period ending 4 October 2022 be approved. **Closed**

- 186/2122 **PAYMENTS** – **Resolved** – That the following payments be approved (**Closed**)

Payee	Detail	Amount
Vodafone	Telephone, broadband & mobile	£ 32.59
Clerk	Wages – September 2022	£490.62
CountryWide	Grass Cutting Sept 22 Village & Riverbank	£270.00
CountryWide	Grass Cutting Sept 22 Memorial Hall & Grounds	£486.00
Came & Co	APC Annual Insurance Renewal	£996.78
Lyreco	Stationery	£26.16
KSP Tooling	Riverbank Railings/Benches Paint Supplies	£323.40
HAD-IT	Photocopier usage (28/5/22-27/8/22)	£14.77
	Total	£2,640.32

173/2122 **CAME & CO** – The Clerk provided the parish council with updated asset register and insurance quote prior to the meeting. It was discussed and agreed to include the ‘playing fields’ on the parish council insurance policy. It was discussed whether the Bowls Club had their own insurance policy.

Resolved – (a) That the annual insurance renewal be agreed for a 3 year term and would include Airmyn Parish Council owned assets only, and (b) that the Clerk request information from the Bowls Club Treasurer as to whether they hold their own insurance policy (and if so to request a copy for parish council records). **Closed**

Any Other Business

188/2122 **STREETSCENE** - Councillor Goddard recently met with ERYC to discuss maintenance of open areas throughout Airmyn. ERYC explained that Airmyn was classed as a ‘rural’ village/parish and that towns and cities were given priority to any works requested. It was suggested that the parish council and residents wishing for ERYC to investigate any works required should photograph and forward to ‘Streetscene’ who would in turn put the request forward to the relevant department.

Resolved – (a) That the Clerk include contact details for StreetScene to be published in Airmyn News, for residents to send request for works, and (b) that the Clerk thank ERYC for meeting with Councillor Goddard.

189/2122 **CRICKET FIELD ACCESS** - Councillor Meyers informed the council that parishioners had contacted him, enquiring if access to the former cricket field could be investigated. Consequently, he had contacted ERYC to enquire if access could be granted. In response, ERYC had provided information on the process for allowing access to the land, which would be circulated to all councillors.

Resolved – (a) That the Clerk circulate any historical information/emails to all Councillors on the matter; and (b) that Councillor Meyers liaise with the landlord at the Percy Arms about the matter.

190/2122 **CONTROLLED BURN** - Councillor Meyers proposed to hold a controlled burn on land outside the perimeter fence at Airmyn playing field in order to dispose of dead wood, branches, etc. It was discussed and agreed that this would take place on 5 November 2022 from 6pm but that it is not an 'parish event' and that residents do not attend.

Resolved – (a) That the Clerk contact Goole fire station to advise them of the date/time of the burn; and (b) that Councillor Meyers provide a complete Risk Assessment Method Statement.

191/2122 **CHESTNUT AVENUE FOOTPATH** – Councillor Stones enquired as to whether the footpath between Chestnut Avenue and Bridge Road was a Public Right of Way. The Clerk advised that, following consultation with ERYC, it was not a Public Right of Way.

Resolved – That the Clerk communicate to residents that this footpath is not a Public Right of Way. **Closed**

187/2122 **EXCLUSION OF PRESS AND PUBLIC** – **Resolved** – That Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted. **Closed**

175/2122 **CLERK ANNUAL REVIEW** – **Resolved** – That the Clerk's Annual Review be held on 18 October 2022.

Date of Next Meeting: 9 November 2022 at 7pm

The Chairman thanked everyone for their attendance and closed the meeting at 9.15pm

Signed as a true record

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Chairman

Date