

**AIRMYN PARISH COUNCIL
MINUTES**

**9 NOVEMBER 2022 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors A Jackson, R Lowe, M Nundy, StJ Meyers.

APOLOGIES: - East Riding of Yorkshire Council Ward Member C Fox, Councillors Stones & Goddard

Ms A Hirst (Parish Clerk) was also present.

3x members of the public were in attendance

192/2122 **WELCOME AND INTRODUCTIONS** – The Chairman opened the meeting and welcomed all councillors and members of the public.

193/2122 **DECLARATIONS OF INTEREST** – That it be noted that Councillor Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.

194/2122 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that three vacancies currently existed on the parish council and one interested party was in attendance, Kirsten Staward, with a view to being co-opted.

Resolved – (a) That the position regarding current councillor vacancies be noted, and (b) that Kirsten Staward be co-opted onto the Parish Council.

195/2122 **MINUTES OF THE PREVIOUS MEETING – Resolved** – That the minutes of the meeting held on 12 October 2022 be agreed as a true record and be signed by the Chairman.

196/2122 **WARD COUNCILLORS REPORT – Resolved** – That no report was received.

Resident Participation Time

197/2122 **Horse Field Fencing** – The matter of health and safety was raised by two residents in attendance highlighting that there was barbed wire encroaching / overhanging the path and requested that it be removed and that the fencing be repaired / replaced.

Resolved – (a) That, in view of improved communication between Airmyn Parish Council and the landowner, Councillors Meyers and Goddard liaise with the landowner to respectfully request that the boundary fencing be repaired and that the barbed wire that was currently encroaching / overhanging the path be removed due to it causing a public safety hazard, and (b) that the Clerk write to the landowner to respectfully remind them of their ownership and responsibility to maintain the boundary fencing on their land.

Outstanding/Ongoing Issues

147/2122 **TREES ADJACENT TO MEMORIAL HALL CAR PARK** – The Clerk informed the meeting that Councillor Goddard was liaising with the landowner and advised (verbally to the Clerk and Councillor Jackson) that the landowner had started works on cutting back the trees which were overhanging the Memorial Hall car park.

Resolved – (a) That Councillor Goddard continue to liaise with the landowner, and (b) that Councillor Goddard mark any additional trees that required attention.

150/2122 **HSBC DEBIT CARD** – The Clerk provided agreed signatories (Councillors Nundy, Meyers and Lowe) with the relevant forms for signature.

Resolved – (a) That Councillors Meyers, Nundy and Lowe complete the forms and attend branch with valid ID, and (b) that once signatories were amended on the account, the Clerk was to apply for a debit card.

155/2122 **RIVERBANK SEATS** – The Clerk advised the meeting that work was continuing on the riverbank staircases and seats.

Resolved – (a) That the Clerk continue to liaise with the Probation Service until works were completed, and (b) the Clerk was authorised to purchase further supplies / materials, should they be required, for works to be completed.

156/2122 **VOLUNTEER AGREEMENT** – Volunteer agreements were signed by all Parish Councillors after the previous meeting (on 12 October 2022). The Clerk advised the meeting that no members of the public who volunteer had come forward.

Resolved – (a) That the Clerk retain a copy of all signed Volunteer Agreements on file - **Closed**

167/2122 **TREE PLANTING PROJECT** – Councillors discussed locations for the planting of fruit trees in order to establish an ‘orchard’ area. Councillors also discussed planting a small number of beech trees within the play area in order to create some shade in the summer months.

Resolved – (a) That the preferred area for a community orchard was along the public ‘dog walk’ close to the bowls club, and (b) that Councillors Meyers research suitable trees for ~~both~~the areas and provide quotes.

146/2122 **LAND AT THE TOP OF THE CROSSINGS** – Councillors discussed options for best utilising the land at the top of the crossings. The council had previously, via the Airmyn News and its social media channels, sought residents’ feedback on the placing of a war memorial on the piece of land. ~~Feedback~~Feedback received suggested that respondents were not in favour of the land being used for a war memorial. Two residents in attendance suggested removing the laurel hedge at the ‘front’ of the land due to it hindering visibility when turning from The Crossings onto the High Street. They also recommended the council purchase a ‘themed’ bench that could be designed to acknowledge and remember those villagers who had been lost in conflict. The bench would be a permanent structure that would allow parishioner’s to visit the site and reflect throughout the year,

Resolved – (a) That Councillor Meyers meet with the contractor to discuss options for the hedging and request quotes for works, and (b) that Councillor Meyers research the cost of a war memorial bench.

182/2122 **STORM DRAIN** – Upon request by the Clerk, Yorkshire Water attended the hall on 1 November 2022 to check the storm drain for any blockages. Following the inspection, Yorkshire Water confirmed that the drain was not blocked.

Resolved – That following the receipt of the inspection report from Yorkshire Water, the council continue to monitor the build-up of water around the

entrance to the Memorial Hall car park - **Closed**

- 183/2122 **GRASS CUTTING CONTRACTS/STRATEGY** – Councillors discussed the grass cutting contract renewals and it was agreed to continue with the current grass cutting contractor for a further 12 months. Future options were also discussed, including the feasibility of the council purchasing heavy duty grass cutting equipment to assist with the maintenance of the parish's green spaces. This followed volunteers contacting the council, indicating that they would assist the council by cutting the grass on the playing field. Funding for this may be available and Councillor Jackson agreed to research where monies could be accessed.

Resolved – (a) That the current grass cutting contracts be renewed for a further 12 months, and (b) that Councillor Jackson research funding options for grass cutting equipment for use by the parish council and/or volunteers.

- 189/2122 **CRICKET FIELD ACCESS** - Councillor Meyers updated the meeting with information/documentation received from East Riding of Yorkshire Council (ERYC) on the process to be followed should the council agree to apply for the footpath to be re-opened. Councillors and residents in attendance discussed the matter. In order to submit the necessary documentation to ERYC it was necessary for a minimum of 50 signatories to be obtained. It was therefore agreed that all residents be made aware of the submission and should they wish to support this action ask them to make this known to the parish council. A resident also advised that, previously, the pathway provided access to allotments. Whilst these would likely be very overgrown, there may be interest from villagers in having access to this provision again.

Resolved – (a) That Councillor Meyers provide the Clerk with appropriate wording for a notice to be publicised on social media and included in the next edition of Airmyn News inviting residents to support the submission to ERYC to re-open the pathway.

- 190/2122 **CONTROLLED BURN** - Councillor Meyers updated the parish council on the outcome of the controlled burn that was held on the evening of 5 November 2022. The burn was held on land outside the perimeter fence at Airmyn playing field (in order to dispose of dead wood, branches, etc collected from within the park). Councillors were also provided with the Risk Assessment Method Statement following the event and feedback received from Humberside Fire and Rescue Service and local residents.

Resolved – (a) That Councillor Meyers be thanked for co-ordinating and overseeing the controlled burn, and (b) that Airmyn residents be consulted on whether the council should hold an annual parish bonfire on/around bonfire night in 2023 - **Closed**

New Issues

- 198/2122 **FORTNIGHTLY PLAYGROUND INSPECTION** – The Chairman circulated the latest playground inspection report for councillors' information. Whilst the trampoline protective matting has been deemed as a medium risk to users it was agreed to research the cost to make good. It was also noted that the areas surrounding and access to the large slide required attention. It was also suggested that a sign denoting 'no ball games' be erected in the playground following a resident's observations. The Councillors debated the inspection

report and the actions to be taken.

Resolved – That Councillor Jackson liaise with the contractor who installed the playground equipment to identify what improvements can be made with respect to the trampoline matting and access to / surrounding area of the large slide.

- 199/2122 **REMEMBRANCE SUNDAY** – Councillors discussed and agreed that Airmyn Parish Council would trial holding its own Remembrance Day event and all residents were welcome to attend.

Resolved – (a) That Airmyn Parish Council would remember the fallen at an event taking place between 10.30am – 12.30pm on 13 November 2022 in the George Dales Room, Airmyn Memorial Hall, and (b) that the council evaluate the success of the event prior to confirming the arrangements for Remembrance Sunday in 2023.

- 200/2122 **DRAX POWER STATION** – The Clerk provided the Councillors with information received from Drax Power Station in respect of Bioenergy with carbon Capture and Storage Extension Development Consent Order.

Resolved - That the information be noted– **Closed**

- 201/2122 **KING CHARLES III CORONATION** – Councillor Lowe suggested that the council hold a parish event to mark the occasion of King Charles III Coronation. In order to plan the event, a sub-committee of the council would be required to organise the celebration.

Resolved – (a) That the event be held in the Airmyn Memorial Hall/playing field on Sunday 7 May 2023; (b) that Councillor Lowe create and Chair a sub-committee to oversee the event, and (c) that an article be drafted for inclusion in the Airmyn News and for publication on its social media channels. – **Closed**

- 202/2122 **CCTV PROJECT** – The Clerk researched funding for installation of additional CCTV around Airmyn Memorial Hall. The matter was discussed and it was agreed that due to the equipment being installed onto the Memorial Hall building, the agenda item be transferred to Airmyn Community Association for their consideration.

Resolved – That the Airmyn Community Association consider the installation of additional CCTV at the Memorial Hall - **Closed**

- 203/2122 **NATIONAL GRID PIPELINES PROJECT** – The Clerk circulated information received in this respect. The information was examined by the councillors and noted that as the project does not impact Airmyn parish it does not require further discussion.

Resolved – That the information be noted - **Closed**

Planning Issues

- 204/2122 Full Planning Application 22/03409/PLF – Mr R Sodha – Fusion Business Park, Lidice Road, Goole – Erection of 2-storey building consisting of 6 independent storage/office units.

Resolved – That the parish council had no objections to this planning

application. **Closed**

Financial Issues

205/2122 **FINANCIAL REPORT – Resolved** – That the bank reconciliation for the period ending 1 November 2022 be approved. **Closed**

206/2122 **PAYMENTS – Resolved** – That the following payments be approved (**Closed**)

| Payee | Detail | Amount |
|-------------|---|------------------|
| Vodafone | Telephone, broadband & mobile | £ 32.59 |
| Clerk | Wages – October 2022 (@ new NALC hourly rate) | £470.73 |
| CountryWide | Grass Cutting Sept 22 Village & Riverbank | £270.00 |
| CountryWide | Grass Cutting Sept 22 Memorial Hall & Grounds | £486.00 |
| | Total | £1,259.32 |

Any Other Business

207/2122 **AIRMYN PARISH COUNCIL CHRISTMAS CARD** – Councillors Lowe and Meyers circulated a print of Airmyn Clock Tower that could, in their opinion, be used as a parish Christmas card. The matter was discussed and it was unanimously agreed that the council would proceed with the idea.

Resolved – (a) That Councillors Meyers and Lowe liaise, create and circulate to councillors a proof of the parish Christmas card and (b) that the final version of the Christmas card would be included in the December edition of Airmyn News.

208/2122 **PARISH CHRISTMAS TREE** – It was requested that the Christmas tree be delivered / installed at the Clocktower the day before ‘switch on’ (therefore delivery to take place on 1st December) and that Councillor Lowe could be available to take delivery.

Resolved – (a) That the Clerk contact the supplier to request delivery be made on 1st December; (b) that Councillor Lowe be available to receive delivery (if necessary); (c) that Councillor Jackson and/or Councillor Lowe decorate the tree once in situ; (d) that the Clerk make available to Councillors Lowe and Jackson the decorations and lighting, and (e) that Councillor Jackson and/or Councillor Lowe ‘switch on’ the lights at 6.30pm on 2nd December 2022.

209/2122 **VILLAGE POPPIES** – It was discussed and agreed that the lamp post poppies be taken down on or before 20 November 2022.

Resolved – That Councillor Meyers would, with the help of volunteers, undertake this task – **Closed**

210/2122 **RIVERBANK FOOTPATH CLOSURE** – The Clerk advised all Councillors of receipt of email correspondence from a resident raising concern in regard to the continued closure of the riverbank footpath. The Clerk also advised that contact had been made with the General Foreman for the Environment Agency (in charge of the project) and that advice was received that the footpath was to remain closed until works were completed and that this information had been passed to the resident. The resident further requested sight of the Environment Agency’s Risk Assessment and that the Clerk bring the matter to the next Airmyn Parish Council meeting. The matter was discussed at length and it was

unanimously agreed by councillors that the Environment Agency's decision to close the footpath should not be challenged by the council. However, the Clerk should provide the contact details for the Environment Agency to the concerned resident in order that they could seek further clarification on this matter.

Resolved – That the Clerk advise the resident of the councillors' decision to not challenge the Environment Agency's decision to close the riverbank footpath whilst works on the foreshore were ongoing and also provide the resident with appropriate contact details for the Environment Agency should they wish to make further enquiries – **Closed**

- 211/2122 **UPGRADE OF PICNIC AREA** – Councillor Meyers suggested that, now the controlled burn had occurred and cleared the land of any unsightly foliage etc, the council consider the proposed purchase of 3x picnic tables (along with 3x bins) to be installed within the agreed 'orchard' area along the corner of the dog walk (close to the bowls green). If agreed, it was hoped that the area would encourage residents to make use of the grounds and surroundings and to tie in with the proposed purchase of fruit trees for this area (see item 167/2122). Councillor Jackson advised that funding may be available for the project.

Resolved – (a) That the parish council unanimously agree to the creation of an extended picnic area with the agreed community orchard, and (b) that Councillor Jackson research funding options and update at next meeting.

- 212/2122 **DOG WALK SEATING** – Two residents in attendance enquired whether some seating could be put in place along the dog walk route. The Councillors discussed the suggestion and agreed to research the cost of such seating. Councillor Jackson advised that he explore possible funding options for 3x benches.

Resolved – That Councillor Jackson research funding options and update at next meeting.

- 213/2122 **DOG WALK PATH** – Further to Minute 212/2122 it was highlighted that the path was in need of some maintenance works. Councillors Meyers and Jackson suggested that an alternative surface be laid making it easier to walk along / navigate in all weathers. It was agreed that Councillor Jackson would research funding options to tie in with 212/2122.

Resolved – (a) That Councillor Meyers research surface materials and provide quotes at next meeting, and (b) that Councillor Jackson research funding options and update at next meeting.

EXCLUSION OF PRESS AND PUBLIC – That Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

- 175/2122 **CLERK ANNUAL REVIEW** – That the Clerk's Annual Review was to take place.

Resolved – That Councillors Goddard and Jackson (Personnel Committee) arrange with the Clerk a suitable time and date for the review to take place.

Date of Next Meeting: 14 December 2022 at 7pm – In order to discuss the Precept and urgent matters only

The Chairman thanked everyone for their attendance and closed the meeting at 9.20pm

Signed as a true record

Chairman

Date