

**AIRMYN PARISH COUNCIL
11 JANUARY 2023 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors F Stones, K Staward, R Lowe, M Nundy, StJ Meyers and C Goddard.

APOLOGIES: - Councillor A Jackson

Ms A Hirst (Parish Clerk) was also in attendance.

1x member of the public was present.

237/2223 **WELCOME AND INTRODUCTIONS** – The Chairman opened the meeting and welcomed all councillors.

238/2223 **DECLARATIONS OF INTEREST** – There were no declarations of disclosable pecuniary interests and personal or personal and prejudicial interests.

239/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that two vacancies currently existed on the parish council.

Resolved – That the position regarding current councillor vacancies be noted.

Resident Participation Time

240/2223 A resident in attendance raised concerns in respect of the planned building works at the nursing home on Airmyn High Street. The Clerk advised that the planning application was currently pending consideration by East Riding of Yorkshire Council (ERYC) planning officers. The resident advised that he would like to review the plans.

Resolved – That the Clerk would print a copy of the plans for the resident who could then review and contact 'ERYC Planning Department' should he wish to do so (**Closed**)

Outstanding/Ongoing Issues

146/2122 **LAND AT THE TOP OF THE CROSSINGS** – The Clerk advised that she was still awaiting approval from the Conservation Team at ERYC to go ahead with proposed works.

Resolved – That the Clerk instruct the contractor to commence works once approval was received from the East Riding of Yorkshire Council Conservation Team.

167/2122 **TREE PLANTING PROJECT** – Councillor Meyers advised that he had now received and planted six fruit trees in the 'orchard area' and four silver birch trees in the play area in order to offer shade in the summer months. Nine specimen trees were also to be planted around the dog walk along with six further trees. The Clerk advised that Councillor Meyers had been reimbursed for the cost of the trees (as agreed at the meeting held on 14 December 2022).

Resolved – That Councillor Meyers be thanked for his work.

- 183/2122 **GRASS CUTTING STRATEGY – Resolved** – That consideration of this item be deferred to allow Councillor Jackson to update the council accordingly.
- 211/2122 **UPGRADE OF PICNIC AREA – Resolved** – That consideration of this item be deferred to allow Councillor Jackson to update the council accordingly.
- 212/2122 **DOG WALK SEATING – Resolved** – That consideration of this item be deferred to allow Councillor Jackson to update the council accordingly.
- 213/2122 **DOG WALK PATH – Resolved** – That consideration of this item be deferred to allow Councillor Jackson to update the council accordingly.
- 150/2122 **HSBC DEBIT CARD** – The Clerk advised that the relevant forms had been submitted to the bank and the council was now awaiting receipt of the debit card.
- Resolved** – That the Clerk advise the council once the card was received.
- 189/2122 **CRICKET FIELD ACCESS** – The Clerk advised the meeting that open access forms had been requested by ten residents and that three completed forms had been received. Councillors discussed the significant time constraint that was required to complete the open access forms in support of re-opening the walkway. The Clerk had also enquired as to the cost of installing a ‘kissing gate’ should the footpath be re-opened and was awaiting cost.
- Resolved** – (a) That a more sustained social media campaign be implemented to raise awareness of the potential of opening the footpath and the steps parishioners must undertake to complete the necessary documentation; (b) that the council continue to promote/distribute the necessary documentation to residents who wish to support the submission to ERYC to re-open the walkway; (c) that councillors assist residents with completion of the forms, and (d) that Councillor Meyers liaise with ERYC to ensure the case remains open.
- 197/2122 **HORSE FIELD FENCING** – The Clerk informed councillors that despite further contact being made with the landowner highlighting their responsibilities and advising that the barbed wire that was encroaching / overhanging the path was causing a safety hazard to members of the public using the footpath, the hazard was still in situ. It is also noted that the boundary was the responsibility of the landowner and that the footpath was not registered as a public footpath.
- Resolved** – (a) That the Clerk contact East Riding of Yorkshire Council for legal advice in order to ascertain what can be done in regard to the barbed wire and the fencing, and (b) that the Clerk also contact East Riding and Northern Lincolnshire Local Councils Association and the National Association of Local Councils in order to request legal advice on the matter.
- 230/2122 **DOG FOULING** – The Clerk advised that she had raised awareness of the matter on social media, as requested. It was also agreed to include an article in the next edition of Airmyn News reminding dog owners of their responsibilities.
- Resolved** – That the Clerk purchase several dog bag dispensers which would be installed around the parish.
- 233/2122 **AIRMYN PARISH COUNCIL NEWSLETTER** – The Clerk created and presented

the council with a draft newsletter. It was agreed that Councillor Lowe continue with the editorial and that further articles for inclusion be sent directly to her.

Resolved – That the newsletter be produced and distributed within the month of January (2023).

147/2122 **TREES ADJACENT TO MEMORIAL HALL CAR PARK** – Councillor Goddard advised that works were ongoing.

Resolved – That the landowner be thanked for his continued efforts.

234/2122 **PRECEPT CALCULATIONS** – The Clerk advised that the precept demand form had been submitted to East Riding of Yorkshire Council at a zero percent increase, as agreed at the meeting held on 14 December 2022 (**Closed**).

New Issues

241/2223 **PLAYGROUND INSPECTION** – The Clerk presented the playground inspection report (provided by the playground inspector Mr R Bramham). The Clerk advised that agreed works on the ground surface to the sides of each slide would commence in approximately 5 weeks. Councillor Jackson to update following meeting with contractor where he would also discuss works to prevent the trampoline surround from lifting.

Resolved – That consideration of this item be deferred to allow Councillor Jackson to update the council accordingly.

242/2223 **DANGEROUS TREE** – Councillor Meyers informed the council that, in his opinion, there was a dangerous branch overhanging onto the playing fields from outside of the boundary which was causing damage to a smaller tree situated on Memorial Hall grounds.

Resolved – That the Clerk contact the landowner and request that the branch be removed.

243/2223 **BONFIRE NIGHT EVENT 2023** – The event was discussed and it was agreed to go proceed in the grounds of Airmyn Memorial Hall on Saturday 4th November from 6pm.

Resolved – (a) That the Clerk book the Memorial Hall from 5pm on Saturday 4th November 2023, (b) that the Clerk liaise with Airmyn Park Primary School in regard to pupil input, (c) that the Clerk research the cost of hiring a generator for lighting at the event, (d) that Councillors Staward and Lowe research the hire of food van(s), and (e) that a sub-committee be established to arrange and co-ordinate the event.

Financial Issues

244/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 2nd November 2022 - 5th January 2023 be approved as a true record (**Closed**)

245/2223 **PAYMENTS – Resolved** – That the following payments be approved (**Closed**)

Payee	Detail	Cost
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Vodafone	Telephone, broadband & mobile	£32.59
Clerk	Wages – December 2022	£513.76
Grenke Leasing	Quarterly fee for printer/copier 1/1/23-31/3/23	£117.18
	Total	£663.53

Any Other Business

- 246/2223 **SECURITY FENCING AT AIRMYN GARAGE SITE** – Councillor Goddard raised concerns in relation to the security fencing around the old Airmyn Garage site falling into and away from the site area.

Resolved – That the Clerk write to the landowner to request that the fencing be better secured in place.

- 247/2222 **CHANCEL** – Councillor Meyers presented a query received from a resident in relation to whether there were any chancel repair liabilities on properties within our parish. The matter was discussed and it was agreed that Airmyn Parish Council were not aware of any such liabilities.

Resolved – That Councillor Meyers relay the council's findings to the resident.

- 248/2223 **FLOOD RISK NEAR TO STACK YARD** – Councillor Stones raised her concern over the continued flooding at the Stack Yard area on the highway from Bridge Road towards Boothferry Road following rainfall. It was agreed to report the matter to ERYC Highways.

Resolved – That the Clerk report the flooding concern to ERYC Highways.

Sub-Committees

- 249/2223 **KINGS CORONATION EVENT** – Councillor Lowe provided an update on plans for the Kings Coronation event and advised that despite social media advertisement no volunteers had come forward. It was agreed to re-advertise on social media and also include an article in the forthcoming Airmyn Parish Council Newsletter. It was agreed that a meeting be held at Airmyn Memorial Hall at 7pm on 22nd February 2023 to discuss the event and that residents be invited.

Resolved – (a) That the Clerk re-advertise the event on social media, and (b) that the Clerk book the meeting room at Airmyn Memorial Hall on 22nd February 2023.

- 250/2223 **AIRMYN COMMUNITY ASSOCIATION** - The Chairman updated the parish council on the membership of the Airmyn Community Association, as well as the progress made in acquiring documentation on the operation of the charity.

Resolved – That the matter be discussed further at the next meeting.

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

- 235/2122 **CLERK ANNUAL REVIEW** – Councillors Jackson and Goddard (as members

of the council's Personnel Committee) previously updated members on the outcome of the Clerk's Annual Review and agreed to provide the council with a copy of the notes taken. The councillors were requested to progress the actions identified in the review and provide comment.

Resolved – That, once agreement was reached, the Clerk's contract of employment be updated accordingly.

Date of Next Meeting: 8 February 2023 at 7pm

The Chairman thanked everyone for their attendance and closed the meeting at 9.20pm.

Signed as a true record

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Chairman

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Date