

**AIRMYN PARISH COUNCIL
8 FEBRUARY 2023 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors F Stones, R Lowe, A Jackson M Nundy, StJ Meyers and C Goddard.

APOLOGIES: - Councillor K Staward

Ms A Hirst (Parish Clerk) was also in attendance.

2x members of the public were present.

251/2223 **WELCOME AND INTRODUCTIONS** – The Chairman opened the meeting and welcomed all councillors.

252/2223 **DECLARATIONS OF INTEREST** – That it be noted that Councillor Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.

253/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that two vacancies currently exist on the parish council.

Resolved – That the position regarding current councillor vacancies be noted.

Resident Participation Time

254/2223 A resident in attendance raised concerns in respect of the precarious fencing currently being erected by a landowner on the riverbank, also fly tipping and rodent infestation around the same location. It was agreed to investigate these matters.

Resolved – That the Clerk liaise with the Environment Agency and East Riding of Yorkshire Council about these issues and report back with findings

255/2223 A resident reported to the parish council an incident involving a vehicle which had collided with the Airmyn village sign on Airmyn Road resulting in the feature sign being destroyed. It was agreed to investigate further with a view to claiming through the vehicle owner's insurance.

Resolved – (a) That the Clerk report the incident to the police; (b) That the Clerk make contact with the vehicle owner to request insurance details; (c) That photographs be taken for insurance purposes; (d) That councillors / volunteers clear the debris; (e) That the Clerk research whether the speed limit can be reduced on this stretch of road

Outstanding/Ongoing Issues

146/2122 **LAND AT THE TOP OF THE CROSSINGS** – The Clerk presented the response from the Conservation Team and it was agreed to go ahead with re-shaping the tree.

Resolved – That the Clerk instruct the contractor to commence works once planning application is granted by East Riding of Yorkshire Council.

167/2122 **TREE PLANTING PROJECT** – Councillor Meyers advised that he had now completed planting and was thanked for his work (**Closed**).

- 183/2122 **GRASS CUTTING STRATEGY** – Councillor Jackson advised that funding review is due within the next two weeks
- Resolved** – That Councillor Jackson update the council accordingly once a funding decision has been made.
- 211/2122 **UPGRADE OF PICNIC AREA** – Councillor Jackson presented bench designs to the council for consideration and advised that funding review is due within the next two weeks
- Resolved** – That Councillor Jackson update the council accordingly once a funding decision has been made.
- 212/2122 **DOG WALK SEATING** – Councillor Jackson advised that funding review is due within the next two weeks
- Resolved** – That Councillor Jackson update the council accordingly once a funding decision has been made.
- 213/2122 **DOG WALK PATH** – Councillor Jackson advised that funding review is due within the next two weeks
- Resolved** – That Councillor Jackson update the council accordingly once a funding decision has been made.
- 150/2122 **HSBC DEBIT CARD** – The Clerk advised that the relevant forms had been handed in at Selby and the council was now awaiting receipt of the debit card.
- Resolved** – That the Clerk advise the council once the card is received.
- 189/2122 **CRICKET FIELD ACCESS** – Councillor Meyers advised that over 80 forms had been completed and submitted to County Hall in Beverley. He also advised that, due to the case manager being on maternity leave, the council has more time in which to submit further forms. It is deemed that there a very few residents opposing the plan to re-gain use of the walkway however it is advisable that the council investigate liability should the case go before a court.
- Resolved** – (a) That the social media campaign continues (b) That Councillor Meyers liaise with ERYC in relation to liability costs.
- 197/2122 **HORSE FIELD FENCING** – Councillor Goddard advised that he had meet with the landowner, who has agreed to remove the hazardous barbed wire and will discuss further the fencing with a view to requesting quotes for replacing it.
- Resolved** – (a) That Councillor Goddard continue to liaise with the landowner and (b) That the Clerk and Councillor Goddard obtain 3x quotes for replacing the fencing.
- 230/2122 **DOG FOULING** – The Clerk and Councillor Meyers viewed CCTV footage following an incident of numerous bags of dog faeces being lined along the junior

football pitch fencing. CCTV footage will continue to be monitored and any further incidences will be reported to the relevant authority.

Resolved – That the Clerk continue to monitor CCTV footage.

233/2122 **AIRMYN PARISH COUNCIL NEWSLETTER** – Thanks to a joint effort from all councillors, the first newsletter was a huge success. Special thanks to Councillor Lowe for designing the newsletter. It was agreed that the parish council produce the next newsletter to be distributed within the month of August (2023) (**Closed**).

147/2122 **TREES ADJACENT TO MEMORIAL HALL CAR PARK** – Councillor Goddard advised that works were ongoing.

Resolved – That the landowner be thanked for his continued efforts.

242/2223 **DANGEROUS TREE** – The Clerk met with the landowner and provided access for him to remove the obtrusive branch.

Resolved – That the landowner be thanked and that the council continue to work with the landowner. (**Closed**)

243/2223 **BONFIRE NIGHT EVENT 2023** – Councillor Meyers put to the council that the wood from the tree cutting (currently being undertaken by a local landowner) be retained for use on the parish bonfire. It was also discussed that a poster be created advertising the bonfire to Airmyn residents. The Clerk advised that she had been in contact with Airmyn Park Primary School who confirmed that they would like their students to be involved in some part with the event. The Clerk advised that it has been noted that use of the toilet facilities be available for attendees. The Clerk also advised that she

Resolved – (a) That Councillor Lowe design a poster and (b) that the Clerk research the cost of hiring a generator for lighting at the event, (c) that Councillor Staward update at the next meeting research on the hire of food van(s).

246/2223 **SECURITY FENCING AT AIRMYN GARAGE SITE** – The Clerk advised that concerns were raised to planning officer at ERYC who agreed to notify the developer (**Closed**).

247/2222 **CHANCEL** – Councillor Meyers relayed the council's findings that the council were not aware of any chancel repair liabilities on properties within our parish (**Closed**).

248/2223 **FLOOD RISK NEAR TO STACK YARD** – The Clerk reported the flooding concern at the Stack Yard area on the highway from Bridge Road towards Boothferry Road to ERYC Highways (**Closed**).

New Issues

256/2223 **PLAYGROUND INSPECTION** – The Clerk presented the playground inspection report (provided by the playground inspector Mr R Bramham). Mr Bramham (in attendance) discussed the course he attended and agreed to continue to inspect the playground fortnightly and to provide the Clerk with his report the week prior to the date of each monthly meeting (**Closed**).

257/2223 **CHRISTMAS EVENT 2023** – The Clerk enquired to the council whether a Christmas event / fayre could be considered. The council were in agreement and requested the Clerk research.

Resolved – That the Clerk gauge interest from residents prior to undertaking further research.

258/2223 **EXTERNAL AUDITORS REPORT AND CERTIFICATE** – The Clerk advised that this had now been received from the external auditors (**Closed**)

259/2223 **BRACKEN HILL** – A recent incident relating to unauthorised entry onto the area was reported to the council. The incident has been reported to the police to investigate. Councillor Lowe advised that a local resident has declared an interest in managing the trees at Bracken Hill.

Resolved – Councillor Lowe liaise with the resident and update at the next meeting.

260/2223 **SIGNAGE** – The Clerk presented signage designs and costs to the council for installation within the play area and memorial hall grounds. It was discussed and agreed to purchase several signs.

Resolved – (a) That the Clerk order the agreed signs; and (b) That Mr Bramham agreed to fit the signs

261/2223 **COMMUNITY GOVERNANCE REVIEW** – The Chairman wished to discuss this matter following the Clerk's circulation of an email received from ERYC. The main aspect of the review that the Chairman wished to raise was the parish boundary and so requested further clarification on this.

Resolved – That the Clerk request a definite map from ERYC of the parish boundary which can be reviewed by the council.

262/2223 **EVENTS COMMITTEE** – The creation of an 'events committee' was discussed and it was decided that parish council events would be co-ordinated and managed by the councillors going forward (**Closed**)

Planning

263/2223 23/00145/TCA – Airmyn Parish Council – Site of Airmyn Garage (73 High Street) – tree works (**Noted – Closed**)

264/2223 23/00089/PHAZ – Croda – Unit 1 Tom Pudding Way, Goole – hazardous substances consent – No objections (**Closed**)

265/2223 22/04001/PLF – Howden Services (UK) – Court House Farm Cottage, Rawcliffe Road – Change of use from dwelling to offices – No objections (**Closed**)

Financial Issues

266/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 6th January to 2nd February 2023 be approved as a true record (**Closed**)

267/2223 **PAYMENTS – Resolved** – That the following payments be approved (**Closed**)

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£32.59
Clerk	Wages – December 2022	£550.00
PKF Littlejohn	External Audit	£240.00
	Total	£822.59

Any Other Business

268/2223 **AIRMYN PARISH COUNCIL LOGO** – Councillor Lowe requested a new parish council logo be created.

Resolved – That Councillor Lowe create and circulate to the council (**Closed**)

269/2223 **EMERGENCY PLAN** – Councillor Lowe requested contact details for the emergency team in order to resurrect the service.

Resolved – That the Clerk provide Councillor Lowe with the relevant information and a copy of the most up to date Emergency Plan

270/2223 **NOISE NUISANCE** – Councillors Lowe and Goddard raised concerns with regard to recreational ‘shooting’ taking place within the parish. Councillor Goddard advised to report to ERYC as a noise nuisance so it can be investigated.

Resolved – (a) That the Clerk report noise nuisance and (b) The Clerk produce a letter for Councillor Goddard to deliver to those involved.

271/2223 **CHURCH** - Councillor Nundy advised the council that Rev. Ball has requested a meeting with the parish council in order to discuss the future events.

Resolved – That Councillor Nundy arrange a meeting and report back at the next meeting.

272/2223 **POSTBOX** – Councillor Meyers advised that several elderly residents had contacted him to enquire as to whether a post box could be installed by the bungalows on Bridge Road. The Clerk advised that the council has previously made this request and that due to the parish having a centrally located post box and the weekly services of the post master our request was declined.

Resolved – That Councillor Meyers relay this information to the residents (**Closed**)

Sub-Committees

249/2223 **KINGS CORONATION EVENT** – Councillor Lowe provided an update on plans and reminded the council that a meeting is being held at Airmyn Memorial Hall at 7pm on 22nd February 2023 to discuss the event and that residents have been invited. The Clerk advised that the George Dales room has been booked for the meeting.

Resolved – That Councillor Lowe continue to make progress with planning the event.

250/2223 **AIRMYN COMMUNITY ASSOCIATION** – There was no update.

Resolved – Ongoing.

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

235/2122 **CLERK ANNUAL REVIEW** – Councillors Jackson and Goddard (as members of the council's Personnel Committee) previously updated members on the outcome of the Clerk's Annual Review and agreed to provide the council with a copy of the notes taken. The councillors were requested to progress the actions identified in the review and provide comment. It was agreed that a salary grading review be undertaken.

Resolved – That, once agreement was reached, the Clerk's contract of employment be updated accordingly.

Date of Next Meeting: 8 March 2023 at 7pm

The Chairman thanked everyone for their attendance and closed the meeting at 9.30pm.

Signed as a true record

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Chairman

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Date