

**AIRMYN PARISH COUNCIL
8 MARCH 2023 AT 7PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors K Steward, R Lowe, A Jackson M Nundy, StJ Meyers & C Goddard.

APOLOGIES: - Councillor F Stones

Ms A Hirst (Parish Clerk) was also in attendance.

1x member of the public and 1x local parish council chairperson were present.

273/2223 **WELCOME AND INTRODUCTIONS** – The Chairman opened the meeting and welcomed all councillors.

274/2223 **DECLARATIONS OF INTEREST** – That it be noted that Councillor Jackson declared a personal and non-pecuniary interest in Rusholme Windfarm.

275/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that two vacancies currently exist on the parish council.

Resolved – That the position regarding current councillor vacancies be noted.

Resident Participation Time

276/2223 Chairperson for Rawcliffe Parish Council introduced herself to Airmyn parish councillors and advised that she was attending all Ward parish council meetings in order to gain an insight into the matters discussed.

Resolved – Noted and welcomed to the meeting

Outstanding/Ongoing Issues

254/2223 **LAND ON THE RIVERBANK** - Following discussions at the previous meeting in relation to the precarious fencing currently being erected by a landowner on the riverbank, fly tipping and rodent infestation around the same location the Clerk advised that she had been in touch with the Environment Agency ("EA") and ERYC ("East Riding of Yorkshire Council") to report the issues. She advised that she had not yet received an update despite chasing. Cllr Goddard requested to meet with the EA on site and would report back at the next meeting.

Resolved – (a) That the Clerk continue to liaise with the Environment Agency and East Riding of Yorkshire Council about these issues; and (b) That the Clerk provide contact details for the EA to Cllr Goddard

255/2223 **VILLAGE SIGN DAMAGE** – Further to this matter being raised by a resident at the previous meeting, the Clerk advised that she had made contact with the vehicle owner and subsequently with the vehicle owners insurance company. The Clerk advised the council that the insurance company has requested two quotes for repair works to the village sign along with photographs of the damage. The Clerk also advised that she had reported the incident to the police and is in possession of a crime number (should this be required). The Clerk also advised

that the debris has now been cleared from the site of the incident. The matter in regard to reduction of the speed limit would be dealt with under a separate agenda item (see 'Parish Speed Limits')

Resolved – (a) That the Clerk obtain two quotes for repair works; and (b) That the Clerk forward quotes and photographs to the vehicle owners' insurance company; (c) That the parish council would like to thank Mr R Bramham and Mr J McLeod for clearing the debris from the incident location; and (d) That the parish council wish to thank Mr R Bramham for repairing the sign to an impeccable standard.

146/2122 **LAND AT THE TOP OF THE CROSSINGS** – The Clerk advised that the Conservation Team approved works and so the catonasta and holly were removed on 28/02/23 however Cllr Meyers advised of a mistake made by the contractor.

Resolved – That the Clerk advise the contractor of the mistake and request advice.

183/2122 **GRASS CUTTING STRATEGY** – Councillor Jackson advised that he has not yet received confirmation of funding but is confident to hear before the next meeting. The matter was raised as to storage of the equipment and options were presented to the council including storage within the Bowls Club building. Cllr Meyers advised volunteers from the parish are willing to undertake minor tree works on a voluntary basis.

Resolved – (a) That Councillor Jackson update the council accordingly once a funding decision has been made; (b) that the Clerk circulate the bowls club lease terms to the councillors for review; (c) That the Clerk provide Cllr Meyers with a copy of the Volunteer Agreement to be completed by said volunteers.

211/2122 **KING CHARLES COMMUNITY ORCHARD AND PICNIC AREA (Previously**
212/2122 **UPGRADE OF PICNIC AREA / DOG WALK SEATING / DOG WALK PATH)** –
213/2122 Councillor Jackson advised that the bench designs/costs have been included in the funding request (application date 14/02/23) and is currently under review. He also advised that the decision can take up to 10 weeks.

Resolved – That Councillor Jackson update the council accordingly once a funding decision has been made.

20:00 – Councillor Stones joined the meeting

150/2122 **HSBC DEBIT CARD** – The Clerk advised that the signatories mandate has still not been updated and had been in contact with HSBC several times in this respect.

Resolved – (a) That the Clerk continue to liaise with HSBC in order that the mandate is updated as soon as possible; and (b) That the Clerk apply for debit card as soon as possible once the signatories are updated.

189/2122 **CRICKET FIELD ACCESS** – Councillor Meyers advised that the case manager has requested each form requires an individual/personal map to be submitted. The matter relating to liability (should the case go before a court) has been researched. It was also suggested that an article be included in the next edition of Airmyn News in order to keep residents up to date.

Resolved – (a) That the Clerk obtain unmarked map of the area for residents to mark out and provide Cllr Meyers with such map for distribution; and (b) That Cllr Meyers draft article for Airmyn News and circulate to councillors prior to publication.

197/2122 **HORSE FIELD FENCING** – Councillor Goddard advised that he is continuing to liaise with the landowner, who is undertaking requested works.

Resolved – That Councillor Goddard continue to liaise with the landowner.

230/2122 **DOG FOULING** – The Clerk advised that there have been no further occurrences however she will continue to monitor CCTV footage.

Resolved – That the Clerk continue to monitor CCTV footage (**Closed**)

147/2122 **TREES ADJACENT TO MEMORIAL HALL CAR PARK** – Councillor Goddard advised that works were ongoing.

Resolved - That the landowner be thanked for his continued efforts.

243/2223 **BONFIRE NIGHT EVENT 2023** – Cllr Meyers continues to plan this event. Cllr Steward agreed to liaise with vendors to attend the event. The Clerk advised that clarification as to lighting requirement had been requested following circulation of options. Cllr Goddard advised he has requested (and is awaiting) a quote for lighting. Cllr Lowe to design an event poster. The Clerk to research event insurance.

Resolved – (a) That Cllr Lowe design an event poster and (b) that the Clerk research insurance requirements; and (c) that Cllr Goddard circulate quote for lighting once received

257/2223 **CHRISTMAS EVENT 2023** – The Clerk advised that an article was added to social media to gauge interest in the event. The Clerk asked Rawcliffe parish council chairperson (in attendance) for assistance from their events committee in order for Airmyn to potentially hold a christmas fair. She agreed to do so, and advised that the Rawcliffe parish Christmas fair is scheduled to take place on 26/11/23. She agreed to liaise with the events committee in order to allow contact between Airmyn parish council clerk and the stall holders. She advised that Snaith and Howden also hold Christmas fairs and the stall holders may also be attending those. The parish council thanks Rawcliffe parish council chairperson for her assistance.

Resolved – (a) That the Clerk contact Howden and Snaith town councils in order to ascertain when their christmas fairs are scheduled to take place; and (b) That the Clerk make contact with the stallholders (once information is received from Rawcliffe parish council).

259/2223 **BRACKEN HILL** – Cllr Lowe liaised with the resident in regard to managing the trees at the site of Bracken Hill and presented the outcome to the council. The matter was discussed and it was resolved not to go forward with this on health and safety grounds. Further research is required in order to ascertain how to manage the trees and land at this site.

Resolved – That Cllr Lowe to advise the resident of the decision; (b) That the Clerk to liaise with other local parish/town councils to gain knowledge of their experience and report back to councillors.

260/2223 **SIGNAGE** – The Clerk advised that the play area signage had been received and installed. The Clerk also presented the councillors with a quote for height restriction signage and it was agreed to purchase. It was also agreed not to purchase any additional ‘dog walk’ signage.

Resolved – (a) That the Clerk order the height restriction signage; and (b) That the Clerk request Mr Bramham to fit the signage

261/2223 **COMMUNITY GOVERNANCE REVIEW** – The Chairman wished to discuss further the matter of parish boundaries. The Clerk presented (previously by email) councillors with a definite map of parish boundaries. It was agreed that further research be undertaken on this matter and brought to the next meeting (if possible).

Resolved – That the Clerk request further information from ERYC and/or Electoral Services.

269/2223 **EMERGENCY PLAN** – The Clerk advised that the relevant paperwork and documentation had been forwarded to Cllr Lowe. It was agreed, in principle, to resurrect the service and Cllr Lowe would oversee.

Resolved – That Cllr Lowe liaise with the Emergency Team.

270/2223 **NOISE NUISANCE** – The Clerk advised that the matter had been reported to the police and to ERYC. Cllr Goddard advised that he make contact with the landowner and request that it does not continue.

Resolved – That Cllr Goddard meet with the landowner. **(Closed)**

271/2223 **CHURCH** – Cllr Nundy and the Clerk will meet with Rev. Ball on 09/03/23 to discuss the future joint events.

Resolved – That meeting notes be circulated to all councillors.

New Issues

277/2223 **PLAYGROUND INSPECTION** – The Clerk presented the playground inspection report provided by the playground inspector Mr R Bramham.

Resolved – Noted **(Closed)**.

278/2223 **LITTER PICK** – Cllr Lowe advised that a resident had approached her to request parish council involvement and assistance with community litter picking. It was agreed to approach Airmyn Park Primary School. It was agreed that the parish council would welcome involvement in such a project and that Cllr Lowe would oversee.

Resolved – (a) That Cllr Lowe liaise with the resident; and (b) That Airmyn Park Primary School be approached in order to gauge interest from school pupils in the project.

279/2223 **ELECTRONIC SPEED LIMIT SIGN** – The Clerk reported the sign malfunction to ERYC and a new sign was installed 28/02/23.

Resolved – Appropriate action taken **(Closed)**

280/2223 **TELEPHONE/MOBILE/BROADBAND CONTRACT RENEWAL** – The Clerk advised the council that the contract was due for renewal on 23/03/23 and presented current and increased costs. It was discussed and agreed to renew the contract with Vodafone for a further 12 months.

Resolved – That the Clerk renew contract further 12 month term (**Closed**)

281/2223 **PARK ROAD SURFACE** – Cllr Lowe was approached by a resident on Park Road who requested the parish council to investigate resurfacing the ‘unfinished’ part of Park Road. The matter was discussed and it was noted that the road in question is private land and therefore the responsibility lies the resident in the relevant/surrounding properties.

Resolved – That Cllr Lowe relay the parish council findings and decision to the resident.

20:50 – Councillor Stones left the meeting

Planning – None

Financial Issues

2822223 **FINANCIAL REPORT** – That the bank reconciliation for the period 2nd February to 2nd March 2023 be approved as a true record (**Closed**)

283/2223 **PAYMENTS – Resolved** – That the following payments be approved (**Closed**)

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£32.59
Clerk	Wages – February 2022	£459.49
CountryWide	Removal of holly tree and stump grinding	£184.80
*HAD-IT	Kings Coro9nation Poster printing (ex VAT) grant	£75.00
Clerk	Collection and delivery of printing	£9.90
ERYC	Waste Collection Annual Charge (general waste)	£210.08
	Total	£971.86

* HAD-IT Invoice to be included in Kings Coronation funding application

Countrywide Invoice relating to catonasta and stump grinding @ £336.00 to be disputed

Any Other Business

284/2223 Cllrs Goddard and Meyers advised that there have recently been occasions where the lights are being left on in the hall overnight.

Resolved – That the Clerk request the Airmyn Community Association Vice-Chair to investigate (**Closed**).

285/2223 Cllr Meyers washed, ironed and returned the table linen used for the Big Breakfast event which had taken place on 5th March 2023 (**Closed**).

286/2223 **OTTERS** - Cllr Meyers advised that otters are breeding under Boothferry Bridge.

Resolved – That Cllr Meyers draft an article for Airmyn News and include photographs. (**Closed**)

287/2223 **FLY TIPPING TO REAR OF PERCY ARMS** – Cllr Meyers reported to the council that fly tipping is taking place on the land to the rear of the Percy Arms public house as possibly being flammable materials.

Resolved – That the Clerk report fly tipping to the landowner to investigate

Sub-Committees

249/2223 **KINGS CORONATION EVENT** – Cllrs Lowe and Steward provided an update on event plans. Cllr Lowe advised that the flyer requesting resident's interest in holding the event has been well received and advised that the event will be going ahead on Sunday 7th May 2023. Several vendors have been secured to attend the event. Cllrs Lowe and Steward requested the Clerk to book a meeting room for 15th March 2023 for the next meeting.

Resolved – (a) That Councillor Lowe continue to make progress with planning the event; and (b) That the Clerk book the meeting room from 7pm on 15th March 2023; (c) That the Clerk contact U3A ukulele group to determine whether they would be willing to perform at the event.

250/2223 **AIRMYN COMMUNITY ASSOCIATION** – Cllr Nundy advised that he is in the process of redrafting the Airmyn Community Association constitution. The Clerk advised that CCTV is scheduled to be installed on 16/03/23 (**Closed**) and the fire extinguishers will receive their annual service on 30/03/23 (**Closed**).

Resolved – Constitution ongoing.

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

235/2122 **CLERK ANNUAL REVIEW** – The Clerk requested feedback regarding the suggested changes to her Contract of Employment following her Annual Review with Cllrs Jackson and Goddard (Personnel Committee). The councillors agreed to the changes and for a salary grading review to be undertaken.

Resolved – (a) That the Clerk initiate a salary grading review to be undertaken; and (b) That the Clerk's amended Employment Contract be produced and signed.

Date of Next Meeting: 12 April 2023 at 7pm

The Chairman thanked everyone for their attendance and closed the meeting at 9.40pm.

Signed as a true record

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Chairman

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Date