

**AIRMYN PARISH COUNCIL
14 JUNE 2023 AT 7.05PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors M Nundy (Chair), F Stones (Vice-Chair), C Goddard and K Staward.

Ms A Hirst (Parish Clerk) was also in attendance.

APOLOGIES: Councillors Jackson, Lowe and Meyers.

No members of the public were present.

325/2223 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting.

326/2223 **DECLARATIONS OF INTEREST** – None.

327/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that two vacancies currently existed on the parish council.
Resolved – That the position regarding current councillor vacancies be noted.

328/2223 **MINUTES OF MEETING HELD ON 17 MAY 2023 – Resolved** – That the proceedings of the meeting of Airmyn Parish Council, held on 17 May 2023 be agreed as a true record and be signed by the Chair.

Resident Participation Time

No residents in attendance

Outstanding/Ongoing Issues

255/2223 **VILLAGE SIGN DAMAGE** – The Clerk advised that she was continuing to liaise with the vehicle owner's insurance company for approval to commence works to rebuild the village sign, without success. However, dialogue would continue.

Resolved – (a) That the Clerk communicate to Airmyn residents via social media the progress of the insurance claim, and (b) that the Clerk instruct works to commence once confirmation was received from the vehicle owners' insurance company.

183/2122 **GRASS CUTTING STRATEGY** – The Clerk confirmed that following Councillor Jackson's grant application, the funding had now been received. Consequently, the ride-on mower had been delivered and invoice had been received for payment (see minute 338/2223). Council agreed that ear defenders be purchased.

Resolved – (a) That the Clerk purchase 1x pair of ear defenders and (b) that the Clerk make payment for the machinery as soon as was practicable.
(Closed)

- 211/2122 **KING CHARLES COMMUNITY ORCHARD AND PICNIC AREA**
212/2122 **(Previously UPGRADE OF PICNIC AREA / DOG WALK SEATING / DOG**
213/2122 **WALK PATH)** – The Clerk advised that works had been completed to the orchard, picnic area and dog walk seating. There was still work to complete on the dog walk which the Payback team and Airmyn Bowls Club may be able to assist with.
Resolved – (a) That agenda items 211/2122 and 212/2122 be **Closed** and (b) that the Clerk contact Airmyn Bowls club and the Payback team in order to request assistance to complete works on the dog walk (agenda item 213/2122).
- 259/2223 **BRACKEN HILL** – Councillor Lowe was absent from the meeting. However, it was noted that council had met on site on 8 June to discuss the land. It was agreed that the council now needed to gauge residents views on the future of Bracken Hill. Consequently, a coffee morning would be held in order to discuss proposals for the land with residents and TCV.
Resolved – (a) That the Clerk contact TCV to arrange a suitable date to invite residents to coffee morning; (b) that the Clerk check availability at Airmyn Memorial Hall to hold the event, and (c) that the Clerk then advertise the event on social media.
- 261/2223 **COMMUNITY GOVERNANCE REVIEW** – The Chair advised that East Riding of Yorkshire Council (ERYC) were due to publish their report following completion of phase 1 of the review and would update once received.
Resolved – That the matter be deferred until receipt of ERYC's report.
- 269/2223 **EMERGENCY PLAN** – The matter was deferred due to Councillor Lowe's absence.
Resolved – That consideration of the item be deferred.
- 278/2223 **LITTER PICK** – The matter was deferred due to Councillor Lowe's absence.
Resolved – That consideration of the item be deferred.
- 294/2223 **INTERNAL AUDIT** – The Clerk presented the internal auditors report and the Annual Governance and Accountability Return (AGAR) to the council which was agreed and duly signed by the Chair.
Resolved – That the Clerk complete all paperwork and submit / publish as necessary. (**Closed**)
- 310/2223 **JUNCTION AT BRIDGE CLOSE** – The Clerk advised that she had received communication from ERYC Highways who had declined the council's request to reduce the speed limit or erect signage at this location. ERYC Highways had, however, agreed to undertake a 'speed survey' in the location and would advise the council once this had taken place.
Resolved – That the Clerk respond to the resident relaying this information and include ERYC contact details. (**Closed**)
- 318/2223 **DANGEROUS PARKING** – The Clerk advised that she had contacted ERYC Traffic Management advising that vehicles were being parked in

dangerous positions at certain points in the village which were obscuring the view of oncoming traffic. However, no response had been received. Councillor Goddard requested contact details for ERYC Traffic Management and advised that he would meet with them. The Chair also raised concern in regard to vehicles parking around Airmyn Park Primary School and it was agreed to invite the school head to the next meeting in order to discuss options.

Resolved – (a) That the Clerk provide Councillor Goddard with ERYC Traffic Management contact details; (b) that the Clerk invite the Airmyn Park Primary School Head of School to the next council meeting, and (c) that the Clerk contact the village Community Speed Watch team in order to reinstate speed check surveys and, if they were unable to continue, make arrangements for the council to become responsible for Community Speedwatch.

321/2223 **AIRMYN FC** – The Chair advised that he had been in further contact with Airmyn FC (football team) and that no further action was required. **(Closed)**.

323/2223 **PLANTERS/TREES AT WOOD VIEW** – The Clerk advised that she had made contact with ERYC in order to request maintenance works on trees and planters but that no response had been received. Councillor Goddard agreed to meet/discuss with ERYC.

Resolved – (a) That the Clerk provide Councillor Goddard with necessary contact details.

New Issues

329/2223 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council's playground inspector, Mr R Bramham. The previous report noted that the ground under the basketball hoop required repair and that the ground was being assessed. It was also noted that the small gate (on the playing fields fencing) had now been replaced with a larger gate in order that access could be gained by the new ride-on mower. It was also noted that the smaller gate could be relocated to the play area. Mr Bramham recommended minor works to strengthen some play area equipment and it was agreed by council for these works to go ahead. Councillor Staward raised concern about the 'wobbly bridge' being slippery and it was agreed by council to research suitable non-slip material to rectify this issue.

Resolved – (a) That the playground inspection report be noted **(Closed)**; (b) that the Clerk request Mr Bramham to provide a quote for materials in line with the recommendations contained in his report, as well as materials to install a small pedestrian gate on the play area, and (c) that the Clerk research non-slip covering for the 'wobbly bridge' surface.

330/2223 **DOG POLICY** - Councillor Meyers advised that there was still concern regarding dog fouling in the village and particularly around the Memorial Hall. The Clerk circulated, to the council, the Public Space Protection Order

(PSPO) that was in place for the parish and advised that the Order was in force until September 2025.

Resolved – (a) That the Clerk circulate the PSPO Order to the council via email for their information, and (b) That the Clerk continue to communicate via social media of dog owner's responsibilities **(Closed)**

331/2223 **WOODEN SHELTER IN AIRMYN PLAYING FIELDS** – It was reported that the shelter roof required repair and it was agreed by the council to repair.

Resolved – (a) That the shelter roof be repaired; (b) that Mr Bramham be asked to quote for works and (c) that the shelter be added to the playground inspection report.

332/2223 **LIVESTOCK ALONG AIRMYN RIVERBANK** – It had been reported to the council by a resident that livestock was roaming along Airmyn riverbank. Councillor Meyers advised (prior to the meeting) that he knew the landowner and would make contact. **(Closed)**

333/2223 **QUEUING TRAFFIC AT RECYCLE CENTRE (AIRMYN ROAD)** – It was reported to the council that increasingly more vehicles were parking on the roadside and footpath in both directions prior to opening hours of the recycle centre. This was obstructing traffic in both directions and pedestrians who were unable to use the footpath due to parked vehicles. The Clerk advised that she had reported the issue to ERYC Highways and Traffic Management and was awaiting response.

Resolved – Councillor Goddard requested relevant contact details for ERYC to arrange a meeting.

334/2223 **UNEVEN SURFACE AT MEMORIAL HALL** – It was brought to the attention of the council that wheelchairs / pushchairs were struggling on the uneven surface to both sides of the front of Memorial Hall. It was agreed by council to get quotes to re-tarmac areas of concern.

Resolved – That Councillor Goddard agreed to get quotes.

335/2223 **AIRMYN PARISH COUNCIL STANDING ORDERS** – The Clerk advised that review of the Standing Orders would be prudent and circulated the most up to date document to the council. Some minor amendments were suggested by the Chair (and agreed by the council).

Resolved – (a) That the Clerk make the agreed amendments to the Standing Orders and circulate to the council and publish accordingly, and (b) that the Clerk circulate to the council, ERYC's latest version 'Code of Conduct' powerpoint presentation. **(Closed)**

336/2223 **AIRMYN PARISH COUNCIL FINANCIAL REGULATIONS** – The Clerk advised that review of the Financial Regulations would be prudent and circulated the most up to date document to the council. Some minor amendments were suggested by the Chair (and agreed by the council).

Resolved – That the Clerk make the agreed amendments to the Financial Regulations and circulate to the council and publish accordingly. **(Closed)**

Planning

None

Financial Issues

337/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 9th May to 5th June 2023 be approved as a true record (**Closed**)

338/2223 **PAYMENTS – Resolved** – That the following payments be approved (**Closed**)

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£39.25
Clerk	Wages – May 2023	£631.34
Lyreco	Stationery	£22.16
CountryWide	Grass Cutting – Hall / Playing Fields (May 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (May 2023)	£98.06
CountryWide	Reduce & Reshape Copper Beech Tree at The Crossings	£504.00
AJ Gallagher	Annual Insurance Premium Adjustment (to add ride-on mower)	£45.60
HAD-IT	Printer / Copier Usage	£38.42
*Mr P Linley	Ride On Mower (grant funded)	£9600.00
	Total	£11,478.13

*The Clerk advised that due to daily transaction limit constraints, she would need to contact HSBC in order to make payment of this invoice.

Invoices received after circulation / publication of this agenda and agreed for payment:

Team Sport & Play – Supply and install 2x post mounted recycle bins - £945.60
A Bosmans – Internal Audit Fee - £230.00

Sub-Committees

249/2223 **KINGS CORONATION EVENT** – The Clerk advised that the monitoring form required completion and submission. The Clerk also advised that two (of three) donations had been made and was awaiting account details from Skylark Rarebreeds.

Resolved – (a) That the Clerk complete and submit the funding monitoring form to East Riding of Yorkshire Council, and (b) that the Clerk make donation to Skylark once account details were received.

243/2223 **BONFIRE NIGHT EVENT 2023** – The Clerk presented to the council, the event plan received from Councillor Meyers.

Resolved – (a) That Councillors Meyers, Goddard, Lowe and Staward continue to organise the event and provide an update at the next meeting, and (b) that an events committee be formed.

316/2223 **HARVEST FESTIVAL** – The matter was deferred due to Councillor Lowe's absence, however, it was agreed to invite Airmyn Park Primary School Head of School to the next council meeting.

Resolved – That consideration of the item be deferred.

250/2223 **AIRMYN COMMUNITY ASSOCIATION** – The Chair advised that there had been a resignation at the last Airmyn Community Association committee meeting (held on 24 May 2023). It was agreed by the council that the Terms of Reference for the Airmyn Hall Management Committee would require an extra-ordinary meeting in order that the matter could be discussed at length. The Clerk provided Councillor Stones with a key for the Memorial Hall entrance door. It was agreed that more committee members were required and the Chair invited to the council to make suggestions as to how to achieve this.

Resolved – (a) That the Clerk provide a key to Councillor Jackson, and (b) that the Clerk advertise the requirement for more committee members on social media.

Any Other Business

339/2223 **PLANNING – 23/01745/TPO** – The Clerk advised that a further planning application had been received after the agenda had been circulated / published which required comment prior to the date of the next meeting.

Resolved – That the Clerk circulate to the council the planning application for review.

340/2223 **ANTI-SOCIAL BEHAVIOUR AT THE MEMORIAL HALL** – It was reported that instances of anti-social behaviour were taking place at the Memorial Hall. The council discussed options relating to measures that could be taken to prevent such anti-social behaviour. In any event, anti-social behaviour should be reported at the time to the police on 101.

Resolved – That the matter be referred to the Airmyn Community Association for discussion. **(Closed)**

341/2223 **PUMPING SYSTEM AT THE MEMORIAL HALL** – It was reported that the pumping system at the Memorial Hall may require attention.

Resolved – That the matter be transferred to the Airmyn Community Association. **(Closed)**.

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

324/2223 **CLERK (ERNLLCA REVIEW)** – The Clerk advised that she had circulated to Councillors Jackson and Goddard (Personnel Committee) the ERNLLCA review report for consideration and was awaiting advice.

Resolved – That the Personnel Committee arrange to meet with the Clerk to discuss the report.

Date of Next Meeting: 12th July 2023 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 9.15pm.

Signed as a true record

.....
Chairman

.....
Date