

**AIRMYN PARISH COUNCIL  
8 NOVEMBER 2023 AT 7.10PM  
AIRMYN MEMORIAL HALL**

**PRESENT:** - Councillors M Nundy (Chair), C Goddard, StJ Meyers, F Stones and K Staward.

Ms A Hirst (Parish Clerk) was also in attendance.

Mr J Bilton, representing Airmyn Bowls Association was also in attendance.

**APOLOGIES:** Councillor R Lowe

397/2223 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**

398/2223 **DECLARATIONS OF INTEREST** – Councillor M Nundy declared a personal interest in minute 405/2223 as his son was a member of the football team that hired Airmyn playing field for its home matches. **(Closed)**

399/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that there were 3 vacancies on the council. The Clerk also advised the meeting that there was one interested party who had been provided with the necessary forms to complete and would be invited to attend the next monthly meeting. Noted and **Closed**

400/2223 **MINUTES OF MEETING HELD ON 11 OCTOBER 2023**  
**Resolved** – That the proceedings of the meeting of Airmyn Parish Council, held on 11 October 2023 be agreed as a true record and be signed by the Chair. **(Closed)**

**Resident Participation Time**

401/2223 **AIRMYN BOWLS ASSOCIATION** – The Chair welcomed the representative from Airmyn Bowls Association to the meeting. Mr Bilton advised that upon reflection and following a change in committee members at Airmyn Bowls Association, it was resolved at their most recent committee meeting to allow Airmyn Parish Council to store the ride on mower in the garage at the Bowls Club. The Chair, on behalf of the council, thanked Mr Bilton for agreeing to this. The matter was discussed further and it was resolved that Airmyn Parish Council would (1) waive the Bowls Club lease for this financial year, and (2) cover the cost of the Bowls Association insurance in relation to stored equipment whilst council equipment was being stored on the premises. Mr Bilton also requested that the mower be ‘reversed’ into the shed as this would prove less difficult to navigate around.

**Resolved** – (a) That the cost of cutting the necessary keys to allow the council access to the garage be explored; (b) that the Lease agreement be updated accordingly and forwarded to Airmyn Bowls Association for signature; (c) that the matters discussed and agreed be confirmed in writing to Airmyn Bowls Association, and (d) that Mr Bilton be thanked for his attendance and for answering members’ questions.

Mr Bilton left the meeting at 7.15pm.

### Outstanding/Ongoing Issues

- 318/2223      **DANGEROUS PARKING** – Councillor Goddard advised that he had spoken to East Riding of Yorkshire Council ('ERYC') Traffic Management with regard to the parking of vehicles at the Clock Tower and outside the bungalows as you exit the village towards Glews roundabout. An invitation had been extended to the Traffic Management team to visit the village and assess the situation.  
**Resolved** – That Councillor Goddard liaise with ERYC Traffic Management.
- 349/2223      **EQUIPMENT STORAGE** – The matter has been discussed and resolved under agenda item 401/2223. **Closed**.
- 350/2223      **BOWLS CLUB ANNUAL RENTAL** – The matter has been discussed and resolved under agenda item 401/2223. **Closed**.
- 251/2223      **HORSE FIELD FENCING** – The Clerk advised that a copy of the full 'Deeds' had been received and forwarded to the councillors for review. The matter was discussed and it was agreed to provide a copy of the deeds to the legal team at ERYC and ERNLLCA in order to receive clarification with regard to ownership/responsibility for the fencing.  
**Resolved** – That the deeds be sent to ERYC and ERNLLCA for review.
- 374/2223      **RIVERBANK GRASS CUTTING** – The Clerk advised that, upon receiving authorisation from the council, she instructed an alternative contractor to undertake grass cutting service on the riverbank. The Clerk further advised that the works had been completed and an invoice has been received from the contractor.  
**Resolved** – That the Clerk pay the contractor's invoice. **(Closed)**.
- 392/2223      **TREE PLANTING** – The Clerk advised that a local farmer (Mr G Martinson) had offered to donate 23x Christmas tree saplings to the council for planting within the grounds at Airmyn Memorial Hall. Councillor Meyers confirmed receipt of the saplings.  
**Resolved** – That the council would like to thank Mr Martinson for his generous donation. **(Closed)**
- 394/2223      **GRASS CUTTING CONTRACT (PLAYING FIELDS)** – Transferred for discussion under agenda item 406/2223. **(Closed)**
- 395/2223      **METSA (TISSUE FACTORY)** – The councillors who attended the council focussed and public focussed meetings advised that both meetings were very positive. The Chair advised that no further action would be taking place until such time as the issue of the water supply for the site has been resolved. It was therefore agreed to defer the matter until such time as further information was received from Metsa and/or planning permission had been received by the council. **Deferred**

## New Issues

- 402/2223 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council's playground inspector, Mr R Bramham, which highlighted a broken fence post in the play area which required replacement. He also advised that the legs of the bench which had previously been removed require grinding down so as not to cause a trip hazard.  
**Resolved** – (a) That the report be noted and **Closed**, (b) that Mr Bramham be requested to provide a quote for parts/labour to replace the broken fence post, and (c) that Councillor Goddard will grind the bench legs stumps.
- 403/2223 **BOWLS CLUB LEYLANDIS HEDGE** – Councillor Meyers advised the meeting that due to surrounding overgrowth, the grass cutting contractor was unable to reach a large section of the leylandis hedge at the perimeter of the bowls club grounds. Councillor Meyers proposed that the overgrown area be cut back to enable access to the hedge in order that it could be maintained. The council agreed to the works taking place, in principle, however it was agreed that the cost be included in the 2024-25 budget.  
**Resolved** – That Councillor Meyers obtain a quote for presentation at the budget meeting.
- 404/2223 **FIELD, MEMORIAL GARDEN AND PICNIC AREA WEED MANAGEMENT** – Councillor Meyers requested that weed management solution be administered to these areas. The council agreed, in principle, subject to the cost being included in the 2024-25 budget.  
**Resolved** – That a quote for works be presented at the budget meeting.
- 405/2223 **SPORTS FIELD DRAINAGE** – Councillor Meyers informed the meeting that Airmyn playing field was currently heavily saturated due to poor drainage. He advised that drainage works on the sports field had not been undertaken for 20+ years and proposed to research possible funding to upgrade/update the drainage system in order that the area could be more usable going forward.  
**Resolved** – That funding be researched with a view to presenting full cost breakdown at the budget meeting.
- 406/2223 **GRASS CUTTING CONTRACTS** – The Clerk presented to the council specifications for both contracts (Village & Riverbank and Memorial Hall). The council reviewed both contracts and it was resolved to request contractors to tender itemising cost for each area.  
**Resolved** – That the Clerk put the contracts out to tender.

## Planning

- 407/2223 **23/03191/PLF – Proposal:** Change of use of land from transport and storage unit to vehicle maintenance (retrospective application). **Location:** First Class Enterprises, Court House Far, Rawcliffe Road DN14 8JZ.

**Applicant:** Mr Scott Clements. **Application Type:** Full Planning Permission.

**Resolved –** No objections were raised. **(Closed)**

### Financial Issues

408/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 6<sup>th</sup> October to 31<sup>st</sup> October be approved as a true record **(Closed)**

409/2223 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary **(Closed)**

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£40.45
CountryWide	Grass Cutting – Hall / Playing Fields (October 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (October 2023)	£150.00
East Riding Council	Clocktower lighting annual charge	£312.94
Defib warehouse	Replacement pads	£80.34
Lyreco	Stationery	£28.21
Duffins Garden Machinery	Repair to lawn mower deck shell	£60.00
*Duffins Garden Machinery	Mowing and strimming of riverbank	£165.00
*Duffins Garden Machinery	Replacement clutch and brake on mower	£2188.19
*STJ Meyers	Reimburse for purchase of lawn mower fuel	£34.27
*AJ Hirst	Reimburse for purchase of dog bag refills	£3.50
*Amazon	Security tape and dog bag refills	£21.19
*Amazon	Lidded donations buckets x6	£71.94
*Amazon	Tree stakes (for donated Christmas trees) x20	£34.99
*Amazon	Cable ties (for lamp post poppies) x50	£12.88
	<b>Total</b>	<b>£3573.20</b>

\*Urgent payments approved prior to/during meeting

Complete Weed Control – weed control for playing fields and picnic area @ £300 - was not approved for payment as it would be discussed at the budget meeting.

### Sub-Committees

243/2223 **BONFIRE NIGHT EVENT 2023** – Councillors discussed the recent bonfire night event which was deemed a success. However, it had left excessive debris which required urgent removal. Councillors Meyers and Goddard agreed to remove the remaining debris as soon as possible. Donations from residents in attendance towards the event and future events @ £6.85. It was agreed to hold the event in 2024. Thank you to Brian Rodger, Stuart Duncan, Ben Goddard, MKM, Grahams and Gibsons to their assistance and contributions towards the event. **(Closed)**

316/2223 **CEILIDH EVENT** – The Clerk informed the meeting that Councillor Lowe had advised that sales were now increasing for the event since advertising on social media.

**Resolved** – The Clerk and Councillor Lowe continue to promote the Ceilidh Event on social media.

- 250/2223 **AIRMYN COMMUNITY ASSOCIATION ('ACA')** – The Chair advised hall hire charging rates had been agreed at a recent meeting held with committee members but that there was still much to discuss in relation to the future of the ACA and respectfully requested that an extra ordinary meeting of the council be scheduled on 29<sup>th</sup> November at 7pm to follow on from the ACA meeting which would be brought forward to 6pm start.
- Resolved** – That all matters be discussed on 29<sup>th</sup> November.

#### **Any Other Business**

- 410/2223 **STACKS YARD FLOODING** – Councillor Goddard advised that Stacks Yard site continued to flood whenever it rained, causing a hazard. The Clerk advised that the matter has been reported to ERYC several times and requested advice from the council re next steps.

The council then proceeded to discuss other outstanding matters in the parish that were awaiting a response from ERYC.

**Resolved** – To write to the Chief Executive of East Riding of Yorkshire Council, Caroline Lacey, raising the council's concerns over this matter and any other matters that remain unresolved since reporting to the relevant department within ERYC (**Closed**)

- 411/2223 **KEY CONTACTS** – Councillor Stones requested that the councillors be provided with key contact details of departments within ERYC.
- Resolved** – That the Clerk forward all relevant contact details to the councillors (**Closed**)

- 412/2223 **CLOCKTOWER LIGHTING** – Councillor Stones advised that the external lighting was faulty. Councillor Stones also requested that Mr Galloway (resident) who had previously reported a fault with the clocktower chimes be updated on planned works.
- Resolved** – (a) That the lighting issue be reported to ERYC, and (b) that Mr Galloway be updated with regard to actions already taken and planned works.

- 413/2223 **LAMP POST POPPIES / REMEMBRANCE FLAG** – Councillor Meyers asked what date the poppies and flag should be taken down following remembrance sunday. The council agreed to the date of 18<sup>th</sup> November. (**Closed**).

- 414/2223 **PLANNING (23/03349/LOBVAR). Proposal:** Application to modify the planning obligation in a Section 106 Legal Agreement dated 31 October 2016 relating to planning permission 08/01718/STOUTE to delete paragraph 1 of Scheduled 4 of the S106. **Location:** Croda Europe Limited, Unit 1 Tom Pudding Way, Goole DN14 6BS. **Applicant:** Capital Park Barnsley Limited. **Application Type:** Legal Obligation Variation.

**Resolved** – The Clerk advised that the relevant information was not provided by ERYC Planning and that despite requests for the specific information relating to the variation, she had not been provided with it. Therefore, the council were unable to make an informed decision on this application until such time as the information requested is received and reviewed.

**Exempt Matters**

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

None

**Date of Next Meeting: 10<sup>th</sup> January 2024 2023 at 7pm**

**Date of Extra Ordinary Meetings 29<sup>th</sup> November at 7pm** (to discuss Airmyn Community Association) and **13 December 2023 at 7 pm** (budget meeting).

The Chair thanked everyone for their attendance and closed the meeting at 9.15pm.

Signed as a true record

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Chairman

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Date