

**AIRMYN PARISH COUNCIL
11 OCTOBER 2023 AT 7.10PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors M Nundy (Chair), R Lowe, StJ Meyers and C Goddard. Councillor F Stones joined the meeting via video link.

Ms A Hirst (Parish Clerk) was also in attendance.

A representative from P & N Design was also in attendance.

APOLOGIES: Councillor K Staward.

380/2223 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**

381/2223 **DECLARATIONS OF INTEREST** – None. **(Closed)**

382/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that there are 3 vacancies. Noted and **Closed**

383/2223 **MINUTES OF MEETING HELD ON 13 SEPTEMBER 2023**
Resolved – That the proceedings of the meeting of Airmyn Parish Council, held on 13 September 2023 be agreed as a true record and be signed by the Chair. **(Closed)**

Resident Participation Time

384/2223 **P&N DESIGN** – The Chair welcomed the representative from P&N Design to the meeting. The representative advised that his attendance at the meeting was in connection with the planning application for the extension to the Old Vicarage Nursing Home that had been refused by the Planning Department at East Riding of Yorkshire Council ('ERYC'). He provided the council with background information in relation to the plans and wished for the council to consider supporting the project. The Chair thanked the representative for attending the meeting and advised that all planning applications received by the council were considered on merit and on the affect to the village and residents. The Chair also advised that until such time as a planning application was put before the council the matter could not be discussed. **(Closed)**

The P&N Design representative left the meeting at 7.40pm

Outstanding/Ongoing Issues

255/2223 **VILLAGE SIGN DAMAGE** – The Clerk advised that the contractor had completed works.
Resolved – That the council would like to thank Mr Shand for the structure rebuild and Mr Bramham for the seamless repair to the sign. **(Closed)**

- 213/2122 **DOG WALK PATH** – Cllr Meyers advised that works had been completed and that 2 tonnes of gravel remain. The council agreed that the remaining 2 tonnes of gravel be retained and used in areas it was required in the future.
Resolved – That the Clerk advise the Payback team that works were complete and to thank them for their work. **(Closed)**
- 259/2223 **BRACKEN HILL** – Councillor Lowe advised that she was liaising with the Conservation Volunteers ('TCV') in order to arrange an 'open day' where residents could visit the site. It was agreed that the open day event takes place during February 2024 half term.
Resolved – (a) That Councillor Lowe continue to liaise with TCV and agree a date for the open day event, and (b) that the agenda item be deferred until the council's January 2024 meeting. **(Deferred)**
- 261/2223 **COMMUNITY GOVERNANCE REVIEW** – The Chair advised that no further information had been received from East Riding of Yorkshire Council (ERYC).
Resolved – That the agenda item be deferred until further information was available. **(Deferred)**
- 269/2223 **EMERGENCY PLAN** – Councillor Lowe advised that Mr H Peake had joined the emergency team as 'deputy flood warden'.
Resolved – Noted and **Closed**.
- 318/2223 **DANGEROUS PARKING** (this item was not on the agenda but had not been closed) – The Clerk re-advised that due to no accidents/incidents being reported, East Riding of Yorkshire Council Traffic Management would not consider parking restrictions at the Clock Tower or outside the bungalows as you exit the village. Councillor Goddard advised that he had attempted to make contact with Traffic Management team and was awaiting their returned call.
Resolved – That Councillor Goddard arrange a site visit with ERYC Traffic Management.
- 334/2223 **UNEVEN SURFACE AT MEMORIAL HALL** – The matter was discussed and it was agreed to transfer the agenda item to Airmyn Community Association ('ACA'). It was further agreed that the ACA Administrator purchase 12x metal 'uneven surface' signs to be installed on the Memorial hall building and request a building survey be undertaken.
Resolved – That the agenda item be transferred to ACA. **(Closed)**
- 349/2223 **EQUIPMENT STORAGE** – The Clerk advised that she had responded to the Bowls Club committee relaying the council's disappointment. The matter was discussed further and it was agreed that the Clerk invite representatives of the Bowls Club committee to their next council meeting (8th November).

Resolved – (a) That the Clerk invite representatives of the Bowls Club committee to the next parish council meeting, and (b) that, prior to the next meeting, the council review the 2017 Bowl's Club lease.

350/2223 **BOWLS CLUB ANNUAL RENTAL** – The matter was **Deferred**.

251/2223 **HORSE FIELD FENCING** – The Clerk advised that a copy of the full 'Deeds' had been requested from the landowner but they had not yet been received.

Resolved – That the Clerk re-request a copy of the full document.

365/2223 **MEMORIAL BENCH REQUESTS** – The Clerk advised the council that the resident would like to site the memorial bench on the land owned by the parish council at the top of The Crossings once building works were completed.

Resolved – That the agenda item be deferred until such time as the building works are completed. (**Deferred**).

374/2223 **RIVERBANK GRASS CUTTING** – The Clerk advised that the contractor was unable to complete grass cutting works on the riverbank due to the councils request for an amended risk assessment. The Clerk advised that she had made contact with ERYC to undertake the works and was awaiting a response. Cllr Meyers advised that he would provide the Clerk with contact details for alternative contractors who may be interested in undertaking the works. The Clerk further advised that the contract was due for renewal and she was in the process of sending out for tender.

Resolved – (a) That the Clerk chase ERYC for an update; (b) that the Clerk (should ERYC not be able to assist) make contact with the alternative contractors once contact details were received from Cllr Meyers, and (c) that the Clerk put the contract out for tender.

375/2223 **RIVERBANK RAILINGS** – The Clerk advised that both the Environment Agency and ERYC had been contacted and requested to repair / maintain the railings. (**Closed**)

New Issues

385/2223 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council's playground inspector, Mr R Bramham – **Resolved** - Noted and **Closed**

386/2223 **FESTIVE LIGHTING PERMIT** – The Clerk advised that she had submitted the application and was awaiting receipt of the permit. (**Closed**)

Planning

387/2223 **23/02693/PLF** – **Proposal:** Erection of 6 dwellings, alterations to widen existing access and associated infrastructure. **Location:** Land South of

Tanglewood, Bridge Close, Airmyn DN14 8SA. **Applicant:** Mr Sam Hussain. **Application Type:** Full Planning Permission.
Resolved – No objections were raised. **(Closed)**

Financial Issues

388/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 6th September to 5th October 2023 be approved as a true record **(Closed)**

389/2223 **PAYMENTS – Resolved** – That the following payments be approved including Clerk salary **(Closed)**

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£40.45
CountryWide	Grass Cutting – Hall / Playing Fields (September 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (September 2023)	£150.00
R Shand	Village Sign Rebuilding (3 rd party insurance covered)	£1100.00
	Total	£1800.75

Sub-Committees

243/2223 **BONFIRE NIGHT EVENT 2023** – Cllr Meyers provided the council with a document outlining the event. The Clerk confirmed that steward clothing has been received and that the Fire Service had been advised of the event. The document was reviewed in full, actions distributed and the contents noted.

Resolved – (a) That the Clerk purchase 6x lidded buckets; (b) that Cllrs Goddard and Meyers source and transport bonfire materials; (c) that the Clerk purchase a minimum of 200m of red/white stripe tape; (d) that a flyer drop be undertaken; (e) that the Clerk contact Airmyn Park Primary School to enquire whether they would be interested in setting up a ‘design a guy’ competition, and (e) that the Clerk produce labels for the buckets to denote that donations would be used for future community events.

316/2223 **SCARECROW FESTIVAL & CEILIDH EVENT** – Cllr Lowe advised that the Scarecrow festival was a success and well attended, and suggested a further ‘flyer drop’ be organised for the Ceilidh event and that the event be promoted on social media. The Clerk confirmed that the event did not meet the criteria to access grant funding.

Resolved – (a) That the ‘Scarecrow Event’ be **Closed**; (b) that a further ‘flyer drop’ be organised by Cllr Lowe for the Ceilidh event, and (c) that the Clerk and Cllr Lowe promote the Ceilidh Event on social media.

250/2223 **AIRMYN COMMUNITY ASSOCIATION (‘ACA’)** – The Chair advised that there was much to discuss in relation to the future of the ACA and that an extra ordinary meeting be scheduled. The Chair proposed that a full time caretaker be employed – all councillors agreed.

Resolved – That the Chair schedule an extra ordinary meeting.

- 390/2223 **REMEMBRANCE DAY** – The Clerk advised that a remembrance day flag had been purchased and received (Cllr Meyers agreed to change the flag as and when necessary). Councillors would attend the church service and lay the wreath on behalf of Airmyn Parish Council. It was agreed to alter the Clocktower lights to 'red' from 10th November until 12th November.
Resolved – (a) That the Clerk advise Reverend Ball of the councils' representation at the church service; (b) that Cllr Stones alter Clocktower lighting, and (c) that Cllr Meyers change the flag. **(Closed)**
- 397/2223 **COMMUNITY BINGO** – Cllr Lowe reported that the community bingo session had been a success and wished to continue with the event on a monthly basis going forward. The council agreed.
Resolved – That the monthly community bingo event continue and be actively promoted on social media. **(Closed)**

Any Other Business

- 391/2223 **STACKS YARD FLOODING** – Councillor Stones informed the meeting that the Stacks Yard site continued to flood whenever it rained, causing a hazard.
Resolved – That the Clerk again contact ERYC about the issue. **(Closed)**
- 392/2223 **TREE PLANTING** – Cllr Lowe advised that a local farmer may be able to donate sapling spruce trees for planting within the grounds of Airmyn Memorial Hall which could, in time, be used at the Clocktower for future Christmas's.
Resolved – That the Clerk contact the local farmer to enquire and revert to the council
- 393/2223 **CARETAKER AND CLEANER AT AIRMYN MEMORIAL HALL** – The Chair proposed that these roles required transferring to the council from the Airmyn Community Association – all councillors agreed.
Resolved – That the Chair advise the ACA of the decision at their next meeting. **(Closed)**
- 394/2223 **GRASS CUTTING CONTRACT (PLAYING FIELDS)** – Cllr Meyers proposed that, due to purchase of the new ride on mower by the council, the grass cutting of the playing fields at Airmyn Memorial Hall be undertaken 'in-house' and be removed from the grounds maintenance contract (which was due for renewal).
Resolved – That the Clerk put the grass cutting contracts out for tender by end November 2023 and that the playing fields not be included
- 395/2223 **METSA (TISSUE FACTORY)** – The Clerk informed the meeting that a public meeting was due to take place on 2nd November 2023. It was agreed to representation from the parish council attending the meeting.
Resolved – That parish council representation attend the meeting on 2nd November and revert.

396/2223 **LOW LEVEL BARRIER** – The Clerk informed the meeting that correspondence had been received from concerned residents about numerous vehicles entering the Memorial Hall site late at night, causing a disturbance to local residents. It was agreed that the matter be raised again with the ACA at their next meeting.

Resolved – To transfer the agenda item to the ACA for discussion at their next meeting (**Closed**)

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

378/2223 **PERSONNEL COMMITTEE** – Cllr Staward agreed (via email to the council) to join Cllr Goddard on the Personnel Committee.

Resolved – Noted and **Closed**.

Date of Next Meeting: 8th November 2023 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 10.05pm.

Signed as a true record

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Chairman

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Date