

Agenda Item 3

AIRMYN PARISH COUNCIL 12 JULY 2023 AT 7PM AIRMYN MEMORIAL HALL

PRESENT: - Councillors M Nundy (Chair), StJ Meyers, R Lowe, C Goddard and K Staward.

Ms A Hirst (Parish Clerk) was also in attendance.

APOLOGIES: Councillors Jackson, and Stones.

Natalie Dodds, Head Teacher at Airmyn Park Primary School also in attendance.

342/2223 WELCOME AND INTRODUCTIONS – Councillor Nundy welcomed everyone to the meeting.

343/2223 DECLARATIONS OF INTEREST – None.

344/2223 CO-OPTION OF COUNCILLORS – The Clerk informed the meeting that two vacancies currently existed on the parish council.
Resolved – That the position regarding current councillor vacancies be noted.

345/2223 MINUTES OF MEETING HELD ON 14 JUNE 2023 – Resolved – That the proceedings of the meeting of Airmyn Parish Council, held on 17 May 2023 be agreed as a true record and be signed by the Chair.

Resident Participation Time

346/2223 SCHOOL PARKING – It was brought to the attention of the council that there is increasing concern with regard to inconsiderate parking around the school and surrounding streets. The school and the parish council agreed to work together to resolve the issue.

Resolved – (a) That the Clerk contact ERYC Traffic Management to request traffic warden attendance and to request promotional poster/leaflet to encourage walking; and (b) That the Clerk contact ERYC Highways to investigate options available to prohibit parking in certain locations / at certain times.

347/2223 SCHOOL HARVEST FESTIVAL – Ms Dodds advised that the school will be the church Harvest service. It was also agreed to hold a ‘Scarecrow Festival’ at Airmyn Village Hall on 30th September (times to be confirmed).

Resolved – (see minute 316/2223). **(Closed)**

Ms Dodds left the meeting

Outstanding/Ongoing Issues

- 183/2122 GRASS CUTTING STRATEGY – The Clerk confirmed that following Councillor Jackson’s grant application, the funding had now been received. Consequently, the ride-on mower had been delivered and invoice had been received for payment (see minute 338/2223). Council agreed that ear defenders be purchased.
Resolved – (a) That the Clerk purchase 1x pair of ear defenders and (b) that the Clerk make payment for the machinery as soon as was practicable. **(Closed)**
- 225/2223 VILLAGE SIGN DAMAGE – The Clerk advised that confirmation has been received from the vehicle insurance company to commence rebuild works.
Resolved – That the Clerk instruct contractor to commence works as soon as possible.
- 213/2122 DOG WALK PATH – The Clerk advised that the Payback team can commence works on 15th July, subject to delivery of materials required.
Resolved – That the Clerk order materials required.
- 259/2223 BRACKEN HILL – Councillor Lowe confirmed the date of the coffee morning as Saturday 2nd September. The Clerk advised that she has applied for a small grant towards the cost of providing refreshments at the event.
Resolved – (a) That Councillor Lowe create and circulate a poster advertising the event; and (b) That the Clerk book the hall from 9am – 12 noon on 2nd September.
- 261/2223 COMMUNITY GOVERNANCE REVIEW – The Chair advised that East Riding of Yorkshire Council (ERYC) are due to publish their report later this month, following completion of phase 1 of the review and would update once received.
Resolved – That the matter be deferred until receipt of ERYC’s report.
- 269/2223 EMERGENCY PLAN – Councillor Lowe advised that she is in the process of arranging a meeting with the Emergency Team and would advise the council once a date has been agreed.
Resolved – (a) That Councillor Lowe liaise with the Emergency Team to set a date to meet; and (b) That the Clerk then book a meeting room at Airmyn Village Hall.
- 278/2223 LITTER PICK – The matter was discussed and it was agreed that no action is required at this time. **(Closed)**
- 318/2223 DANGEROUS PARKING – The Clerk advised that she had received a response from ERYC Traffic Management advising that, due to no accidents/incidents being reported they could not advocate imposing parking restrictions. Councillor Goddard advised he was willing to meet with ERYC Traffic Management to discuss further.
Resolved – That the Clerk provide Councillor Goddard with ERYC Traffic Management contact details.

- 323/2223 PLANTERS/TREES AT WOOD VIEW – Councillor Goddard met with ERYC Groundwork Team to discuss requirements. The Clerk advised that EYRC have agreed to incorporate maintenance works to the trees, planters and grass (**Closed**)
- 331/2223 WOODEN SHELTER IN AIRMYN PLAYING FIELDS – The Clerk circulated (prior to the meeting) quote for works to either repair or replace the wooden shelter. The matter was discussed and it was resolved to repair the shelter.
Resolved – That the Clerk instruct Mr Bramham to repair the shelter.
- 333/2223 QUEUING TRAFFIC AT RECYCLE CENTRE (AIRMYN ROAD) – The Clerk advised that no further action is required. (**Closed**).
- 334/2223 UNEVEN SURFACE AT MEMORIAL HALL – Councillor Goddard agreed to obtain quotes to repair the uneven surface.
Resolved – That Councillor Goddard to obtain quote(s) to level surface.

New Issues

- 348/2223 PLAYGROUND INSPECTION – The Clerk presented the monthly playground inspection report provided by the council’s playground inspector, Mr R Bramham. The Clerk also advised the council that any ‘adaptation’ to the play equipment could impact the warranty.
Resolved – (a) That the playground inspection report be noted (**Closed**); (b) That the Clerk request that Mr Bramham carries out playground inspections on a monthly basis going forward; and (c) That the Clerk request Mr Bramham to obtain a quote for installation of pedestrian gate on play area; and (c) That the Clerk obtain warranty information on play equipment.
- 349/2223 GARDEN EQUIPMENT STORAGE – The Clerk advised the council that the Bowls Club had concerns over storing the new gardening equipment. The matter was discussed and it was resolved that representation from the parish council be present at the next Bowls Club committee meeting in order to discuss the matter further.
Resolved – That the Clerk ascertain whether the next Bowls Club committee meeting is being held and request permission to include an item on their agenda for the Parish Council to attend and discuss.
- 350/2223 BOWLS CLUB ANNUAL RENTAL – The matter was deferred.
- 351/2223 DAMAGED PAVING SLABS IN AIRMYN PLAYING FIELDS – It was brought to the attention of the council that some paving slabs located on the playing fields were damaged. Upon investigation, the slabs were not required and so Councillor Meyers removed and disposed of the slabs. (**Closed**)

Planning

- 352/2223 23/01962/TPO - Applicant: Karen Carter of 3 Walkers Close, Airmyn. Location: 15 Chestnut Avenue, Airmyn. Application: Fell Ix Sycamore tree. Resolved – Due to the unique nature of the application the council could not make an informed decision. **(Closed)**
- 353/2223 23/01745/TPO - Applicant: Jack Wootton of 2a Walkers Close, Airmyn. Location: 15 Chestnut Avenue, Airmyn. Application: Fell Ix Sycamore tree. Resolved – Due to the unique nature of the application the council could not make an informed decision. **(Closed)**
- 354/2223 23/01652/PLF - Erection of ancillary portacabin building to provide office and welfare facilities by RWE Generation UK plc, M62 Trading Estate, New Potter Grange Road, Goole, DN14 6BZ. Resolved – no objections **(Closed)**

Financial Issues

- 355/2223 FINANCIAL REPORT – That the bank reconciliation for the period 6th June to 5th July 2023 be approved as a true record **(Closed)**
- 356/2223 PAYMENTS – Resolved – That the following payments be approved **(Closed)**

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£39.25
Clerk	Wages – June 2023	£510.30
CountryWide	Grass Cutting – Hall / Playing Fields (June 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (June 2023)	£98.06
R Bramham	Groundswork (April to June 2023)	£622.45
KSP Tooling	Play Area Feedback Sign	£21.60
Grenke	Copier/Printer Quarterly Lease Fee (01.07.23 – 30.09.23)	£117.18
	Total	£1,911.74

- 357/2223 PRECEPT BUDGET – The Clerk was tasked to prepare a report detailing costs budgeted on precept against actual costs to date.
Resolved – That the Clerk prepare the report in time for the next meeting (September 2023)

Sub-Committees

- 249/2223 KINGS CORONATION EVENT – The Clerk advised that the monitoring form had been completed and submitted and that the donation to Skylark Rarebreeds would be made upon receipt of necessary account details **(Closed)**

- 243/2223 BONFIRE NIGHT EVENT 2023 – Councillor Meyers requested that the matter be deferred to the next meeting.
Resolved – Deferred to next meeting.
- 316/2223 SCARECROW FESTIVAL (previously HARVEST FESTIVAL) - The matter was discussed and it was agreed to hold a ‘Scarecrow Festival’ at the hall on 30th September. Councillor Lowe agreed to organise the event.
Resolved – That Councillor Lowe organise and advertise the event and also research entertainment; and (b) That the Clerk book the hall for the event.
- 250/2223 AIRMYN COMMUNITY ASSOCIATION (‘ACA’) – The Chair advised that there was much to discuss in relation to the bright future of the ACA. It was agreed that the sub-committee required further discussion and that an extra ordinary meeting be scheduled subsequent to the ‘community coffee morning’ event.
Resolved – That the Chair schedule an extra ordinary meeting.

Any Other Business

- 251/2223 HORSE FIELD FENCING – It was brought to the attention of the council that the fencing is in need of repair.
Resolved – That Councillor Goddard liaise with the landowner and report back at the next meeting.
- 252/2223 MOWER FUEL – Councillor Meyers advised the council that a very generous donation of 80 litres of tractor oil had been donated to power the new mower.
Resolved – That thanks be given to Yorkshire Oils for the donation (**Closed**)

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

The Clerk left the room at this point

- 324/2223 CLERK (ERNLLCA REVIEW) – Councillor Goddard (Personnel Committee) addressed the meeting and discussed the ERNLLCA report and all agreed that the report recommendations be incorporated. **Resolved** – That the Clerk salary be adjusted to SCP 20 (Scale LC2 (1823) and backdated to the beginning of the 2023 financial year; (b) That the Clerk’s contracted hours are not increased; and (c) That the Clerk provides financial work for the ACA only going forward (**Closed**)

The Clerk returned to the meeting

Date of Next Meeting: 13th September 2023 at 7pm (no meeting being held in August)

The Chair thanked everyone for their attendance and closed the meeting at 10.15pm.

Signed as a true record

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Chairman

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Date