

**AIRMYN PARISH COUNCIL
13 SEPTEMBER 2023 AT 7.10PM
AIRMYN MEMORIAL HALL**

PRESENT: - Councillors M Nundy (Chair), R Lowe, C Goddard and F Stones.

Ms A Hirst (Parish Clerk) was also in attendance.

APOLOGIES: Councillors StJ Meyers and K Staward.

358/2223 **WELCOME AND INTRODUCTIONS** – Councillor Nundy welcomed everyone to the meeting. **(Closed)**

359/2223 **DECLARATIONS OF INTEREST** – None. **(Closed)**

360/2223 **CO-OPTION OF COUNCILLORS** – The Clerk informed the meeting that Councillor Jackson had resigned his position on the parish council on 22 August 2023 and that three vacancies now exist on the parish council.
Resolved – (a) That the Clerk inform Electoral Services of Councillor Jackson resignation and (b) That the Clerk advertise the parish council's position regarding current councillor vacancies as appropriate. **(Closed)**

361/2223 **MINUTES OF MEETING HELD ON 12 JULY 2023 – Resolved** – That the proceedings of the meeting of Airmyn Parish Council, held on 12 July 2023 be agreed as a true record and be signed by the Chair. **(Closed)**

Resident Participation Time

No residents in attendance

Outstanding/Ongoing Issues

255/2223 **VILLAGE SIGN DAMAGE** – The Clerk advised that the contractor had been instructed to commence works.
Resolved – That the Clerk update the council once the works were completed.

213/2122 **DOG WALK PATH** – The Clerk advised that the Community Payback team are continuing works on the dog walk path.
Resolved – (a) That the Clerk liaise with the Community Payback team to request that priority be made to complete the dog walk path and that any surplus materials can be used on the horse field path and (b) That the Clerk advise the council once works are completed.

259/2223 **BRACKEN HILL** – Councillor Lowe advised the council that the 'Community coffee morning' event had been a success and well received by residents. Residents had that lots of ideas for use of the

land and it was agreed that the parish council, along with TCV, organise an 'open day' where residents can visit the location.

Resolved – (a) That Councillor Lowe provide to the councillors with a summary of the event and (b) That the Clerk liaise with TCV with regard to setting up an 'open day', preferably, during October half term and (c) That the Clerk courteously advise ERYC of the possibility of the land being opened for events and (d) That the Clerk ask Councillor Meyers for his assistance to ensure the pathway is cleared prior to the open day.

261/2223 **COMMUNITY GOVERNANCE REVIEW** – The Chair advised that East Riding of Yorkshire Council (ERYC) have put forward to reduce the boundary of Airmyn Parish which will, in turn, reduce the suggested number of councillors for the parish from 9 to 7.

Resolved – That the councillors agreed, in principle, to these changes.

269/2223 **EMERGENCY PLAN** – Councillor Lowe advised that she had met with Mr P Gardner (Flood Warden) of the Emergency Team. Mr Gardner advised that a 'deputy' flood warden was required. It was also noted that the Emergency Team would benefit from knowledge of the locations of any 'vulnerable' residents.

Resolved – (a) That Councillor Lowe continue to liaise with the Emergency Team in order to appoint a deputy flood warden and (b) That the Clerk contact Airmyn News in order to add an article requesting 'vulnerable' residents to get in privately get in touch with the parish council so the information can be shared with the Emergency Team.

318/2223 **DANGEROUS PARKING** – The Clerk re-advised that due to no accidents/incidents being reported, ERYC Traffic Management would not consider parking restrictions at the Clock Tower or outside the bungalows as you exit the village. Councillor Goddard had been provided with contact details for ERYC Traffic Management and agreed to make contact.

Resolved – That Councillor Goddard arrange a site visit with ERYC Traffic Management.

331/2223 **WOODEN SHELTER IN AIRMYN PLAYING FIELDS** – The Clerk advised that works had been completed. **(Closed)**.

334/2223 **UNEVEN SURFACE AT MEMORIAL HALL** – Councillor Goddard to obtain quotes to repair the uneven surface.

Resolved – That Councillor Goddard to obtain quote(s) to level surface.

329/2223(b) **PLAY AREA PEDESTRIAN GATE** – The council discussed the requirement for an additional pedestrian gate on the play area. It was agreed that this was not required. It was however agreed that the 'equipment' gate should be locked.

Resolved – That the Clerk purchase a padlock for the equipment gate. **(Closed)**

- 349/2223 **EQUIPMENT STORAGE** – The Chair advised that he had attended the Bowls Club committee meeting on 20th August 2023 and discuss the matter. The Clerk presented the Bowls Club committee’s response and the council were disappointed with the response. It was agreed that the matter required further discussion.
Resolved – (a) That the Clerk respond to the Bowls Club committee advising the council’s disappointment and (b) That the council review the 2017 Bowl’s Club lease with a view to reaching a compromise.
- 350/2223 **BOWLS CLUB ANNUAL RENTAL** – The matter was deferred.
- 346/2223 **SCHOOL PARKING** – The Clerk advised that she had liaised with Traffic Management about the matter and had passed on contact details for the Head Teacher at Airmyn Park Primary School (**Closed**)
- 251/2223 **HORSE FIELD FENCING** – The matter was reopened due to resident complaints relating to the dangerous fence bordering the public footpath. It was agreed to request a copy of the ‘Deeds’ from the landowner in order to ascertain where responsibility for the boundary fencing lies.
Resolved – That the Clerk contact the landowner to request a copy of the full document.
- New Issues**
- 362/2223 **PLAYGROUND INSPECTION** – The Clerk presented the monthly playground inspection report provided by the council’s playground inspector, Mr R Bramham - Noted and **Closed**
- 363/2223 **DOG WALK FENCE POSTS** – The council was advised that two fence posts are deteriorating. The matter was discussed and it was agreed that Cllrs Meyers and Nundy would complete repair works using their own materials and at no cost. (**Closed**)
- 364/2223 **CLOCKTOWER GROUNDS** – Several residents have raised their concerns relating to fly tipping and littering within the clocktower grounds. The Clerk advised that she had reported to ERYC. (**Closed**)
- 365/2223 **MEMORIAL BENCH REQUESTS** – Two requests have been received from residents requesting permission to site a memorial bench within the parish in memory of passed residents. One request was rescinded. The second request was agreed to, in principle, however the location of the bench is to be agreed.
Resolved – That the Clerk contact the resident to provide information of two possible locations for the bench.
- 366/2223 **ANNUAL INSURANCE RENEWAL** – The Clerk advised the council that the annual insurance contract was due for renewal in October and presented the quote. The council agreed to renew.

Resolved – That the Clerk confirm to the insurance company their agreement to renew. **(Closed)**

367/2223 **MICROSOFT 365 RENEWAL** – The Clerk advised that the renewal was due. The council agreed to renew.
Resolved – That the Clerk renew online **(Closed)**

368/2223 **SCRIBE (ACCOUNTING SOFTWARE)** – The Clerk presented an updated quote for the software to the council. The council agreed to the purchase.
Resolved – That the Clerk purchase the software. **(Closed)**

369/2223 **RESIDENT OFFER TO PURCHASE DEFIBRILLATOR** – The matter was discussed and noted that two defibrillators already exist within the village. It was agreed that the resident be advised of the locations of the two defibrillators and had no objection to the resident purchasing, housing and maintaining a third unit should they wish to do so.
Resolved – That the Clerk respond to the resident. **(Closed)**

Planning

370/2223 **19/1430/STPLF** - Applicant: Siemens Mobility. Location: Siemens Mobility Goole Main Site Reception Gate 3 Tom Pudding Way Goole DN14 8GA. Application: Erection of a Bogie Service Centre with associated car parking and infrastructure.
Resolved – Due to the deadline for comments of 25/8/23, the Clerk circulated the planning application to the councillors prior to the meeting. No objections were raised. **(Closed)**

Financial Issues

371/2223 **FINANCIAL REPORT** – That the bank reconciliation for the period 6th July to 5th September 2023 be approved as a true record **(Closed)**

372/2223 **PAYMENTS – Resolved** – That the following payments including Clerk salary be approved **(Closed)**

Payee	Detail	Cost
Vodafone	Telephone, broadband & mobile	£49.52
CountryWide	Grass Cutting – Hall / Playing Fields (July 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (July 2023)	£150.00
CountryWide	Grass Cutting – Hall / Playing Fields (August 2023)	£510.30
CountryWide	Grass Cutting – Village / Riverbank (August 2023)	£150.00
HAD-IT	Copier/Printer Usage 26/5/23 – 25/8/23	£11.47
Microsoft365	Annual Software Subscription	£59.99
PKF Littlejohn	Annual External Accounts	£252.00
Scribe	Accounting Software – Annual Fee (including set up)	£684.00
J W Bell	JCB Hire – Relocation of gravel for dog walk project (26.07.23)	£140.00
	Total	£2517.91

- 357/2223 **PRECEPT BUDGET** – The Clerk presented an interim report for review. The report was reviewed and contents noted. **(Closed)**

Sub-Committees

- 243/2223 **BONFIRE NIGHT EVENT 2023** – In Councillor Meyers absence the matter was deferred to the next meeting, however, it was agreed that the Clerk purchase appropriate clothing to be worn by stewards at the event. It was also agreed to ascertain when West Park bonfire event is taking place.
Resolved – (a) That the Clerk purchase steward clothing.
- 316/2223 **SCARECROW FESTIVAL & CEILIDH EVENT** – (previously Scarecrow Festival) The matter was discussed and it was agreed to print flyers for distribution to residents. The Clerk advised that there may be a small grant available for this event.
Resolved – (a) That the Clerk print the flyers and provide to Councillor Lowe for distribution and (b) That the Clerk research whether there is a grant available and apply.
- 250/2223 **AIRMYN COMMUNITY ASSOCIATION ('ACA')** – The Chair advised that there was much to discuss in relation to the future of the ACA. It was agreed that the ACA required further discussion and that an extra ordinary meeting be scheduled subsequent to the 'community coffee morning' event.
Resolved – That the Chair schedule an extra ordinary meeting.
- 373/2223 **AUTUMN EXTRAVAGANZA EVENT** – Councillor Lowe presented the council with details of the event which will follow after the Scarecrow event (316/2223). It was agreed that the event would be advertised alongside the Scarecrow Festival event. This agenda item will be covered under 316/2223 going forward. **(Closed)**

Any Other Business

- 374/2223 **RIVERBANK GRASS CUTTING** – The council raised concerns with the contractor in regard to the safety of the grass cutting operatives. The council are awaiting updated risk assessment from the contractor.
Resolved – That the Clerk chase the contractor for update risk assessment documentation.
- 375/2223 **RIVERBANK RAILINGS** – Councillor Lowe raised concerns of the condition of the riverbank railings. The Clerk advised that the Payback team had been tasked to complete maintenance works but may have been unable to complete works due to the riverbank closure during the foreshore works.
Resolved – That the Clerk liaise with the Payback team and with the Environment Agency in order to ensure works are completed.

376/2223 **AIRMYN NEWS PRINTING** – Councillor Lowe enquired whether an invoice had been received for printing costs of the Airmyn News. The Clerk advised that it had not.

Resolved – That the Clerk request the invoice for payment. **(Closed)**

377/2223 **STACKS YARD FLOODING** – Flooding is still occurring in this location and required further action taking.

Resolved – That the Clerk contact ERYC again about the issue. **(Closed)**

Exempt Matters

Under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the business on staffing about to be transacted.

378/2223 **PERSONNEL COMMITTEE** – In light of Councillor Jackson's resignation, it was agreed that a replacement be appointed.

Resolved – To defer to the next meeting.

379/2223 **CLERK (EAST RIDING PENSION FUND)** – The Clerk requested permission to join East Riding Pension Fund. The council agreed to the request.

Resolved – That the Clerk make arrangements to join East Riding Pension Fund. **(Closed)**

Date of Next Meeting: 11th October 2023 at 7pm

The Chair thanked everyone for their attendance and closed the meeting at 10.20pm.

Signed as a true record

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Chairman

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Date