

AIRMYN PARISH COUNCIL
12 FEBRUARY 2025 AT 7.00PM
AIRMYN MEMORIAL HALL, WOODLAND WAY, AIRMYN, DN14 8LY

PRESENT: - Councillors M Nundy (Chair), F Stones (Vice Chair), P Batten, C Goddard, R Lowe, B Rodger and K Staward.

Ms Y Bellwood (Interim Parish Clerk) was also in attendance.

Six members of the public were also in attendance.

008/2025 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting, including the council's interim Parish Clerk Ms Bellwood. **(Closed)**.

009/2025 APOLOGIES FOR ABSENCE: Apologies for absence had been recieved from Cllr H Matthews. **(Accepted and Approved)**.

010/2025 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND/OR PERSONAL AND PREJUDICIAL INTERESTS.

No Declatations of Pecuniary Interests and/or Personal and Prejudical Interests were disclosed. **(Closed)**.

011/2025 MINUTES OF THE MEETINGS HELD ON 15 JANUARY 2025 – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 15 January 2025 be agreed as a true record and be signed by the Chair. **(Closed)**.

Resident Participation Time

012/2025 RESIDENT PARTICIPATION TIME – The Chair invited the members of the public in attendance to address the Council.

- a) Livestock at Old School House: Concerns were raised on the condition of the property as vermin had been observed at the site. It was proposed that the Clerk contact ERYC Environmental Services for further advice and support.

Resolved: that the Clerk contact ERYC Environmental Services for further advice and support.

- b) Old Cricket Ground Portacabin: It was reported there could potentially be someone rough sleeping in one of the portacabins at the old cricket ground in Airmyn. The Clerk was aware that Humberside Police should be contacted in such instances.

Resolved: that the Clerk contact Humberside Police on 101 to report the concerns raised.

Matters to Discuss

013/2025 FLOOD INCIDENT – 5 AND 6 JANUARY 2025 – Cllrs Nundy and Goddard had attended a meeting of the Goole and Airmyn Internal Drainage Board on 5 February 2025 to share concerns around the flooding incident on 5 and 6 January 2025. A detailed discussion was held around the new storm pump

not activating and what could be achieved by clearing the parish drainage dykes.

Cllrs explained that the official report from Yorkshire Water had not yet been received and an update would be provided in due course on the storm pump incident.

However, clearance of the parish drainage dykes could support an increase in water volume and any maintenance work undertaken, should be completed by an IDB board approved contractor. In order to achieve this the Chair proposed that together with the landowners a maintenance program could be established with Airmyn Parish Council as the lead agency and the costs incurred to maintain the parish drainage dykes would be apportionately divided between all stakeholders.

Resolved: the Clerk would contact the IDB to get a list of approved contractors and quotes would be obtained for the initial works to be carried out to clear all the parish drainage dykes and a cost for a schedule of works to maintain these waterways would also be requested.

014/2025 **AIRMYN PARISH COUNCIL POLICIES AND PROCEDURES** - The Human Resources policies and procedures had been presented at the meeting held on 15 January 2025 and councillors were asked to consider any amendments required at this meeting:

- Anti-Bullying and Harassment Policy
- Data Protection and Privacy Policy
- Disciplinary Policy
- Drugs and Alcohol Policy
- Email and Internet Usage Policy
- Equality and Diversity Policy
- Flexible Working Policy
- Grievance Policy
- Home Working Policy
- Lone Working Policy
- Maternity Leave and Pay Policy
- Paternity Leave and Pay Policy
- Performance Improvement Policy and Procedure
- Sickness Absence Policy
- Social Media Policy
- Whistleblowing Policy

Councillors acknowledged the policies presented appeared to be generic and felt it would be appropriate for these to be more personal to Airmyn Parish Council.

Resolved: Cllrs Nundy, Stones and Batten were delegated to review these policies. Councillors approved all policies presented in principle.

Proposed: Cllr Nundy; Seconded: Cllr Goddard.

015/2025 **PLANNING** - Councillors had been provided information on two planning applications to consider:

- a) 24/03600/STPLFE - Erection of Tissue Paper Processing Mill on land South East of North Airmym Grange, Rawcliffe Road, Airmyn, DN14 8JS. Councillors considered the planning application and correspondence from a member of the public was also read. Although concerns with the infrastructure in place and the impact the significant increase in traffic would have on the parish, Councillors voted in favour of the mill.

Resolved: that no comment be the response. Proposed: Cllr Nundy; Seconded: Cllr Stones.

- b) 24/03491/REM - Siting of 46 self storage containers following outline planning permission 24/00212/OUT, as part of Plot 3 Delta Enterprise Park, Rawcliffe Road, Airmyn DN14 8JZ. Councillors considered the planning application and felt it appropriate to defer the vote on this until further investigations could be undertaken and to ensure that the colour stated for the perimeter fence and storage containers would be enforced.

Resolved: to defer the vote until further investigations have been made. Proposed: Cllr Stones; Seconded: Cllr Goddard.

016/2025 **AIRMYN PLAY AREA** - Councillors were provided with the monthly Playground Audit for information and a quote for the remedial work required to the trampoline for consideration.

- a) Playground Audit: Councillors concurred with the findings of Mr Bramhan.

Resolved: that the playground audit be received.

- b) Trampoline Quote: Councillors discussed the repairs and enhanced safety aspects proposed for the trampoline in the play area. The Clerk was asked to obtain another two quotes in line with the procurement policy.

Resolved: that Clerk would source two comparable quotes for the works required. Proposed: Cllr Stones; Seconded: Cllr Staward.

017/2025 **PAYMENTS:** To approve payments plus clerk salary and monthly direct debits.

Payee	Invoice No	Detail	Cost
ERNLLCA	1902	Trraining Course Being A Good Cllr Parts 1,2,3.	£18.00
HAD-COPY Limited	158198	Photocopier Charges	£114.66
Starboard Systems Ltd	Inv-8722	Scribe Subscription (Direct Debit)	£14.40
Minster Leasing Limited	706	Photocopier Quarterly Lease Costs	£126.00
HAD-COPY Limited	158371	Photocopier Charges	£97.50
Andy Jackson	01APC	Grant Funding Co-ordinator	£450.00
Gallagher	527224529	Insurance	£1233.54

Resolved: that the Clerk be authorised to make the payments on behalf of Airmyn Parish Council. Proposed: Cllr Nundy; Seconded: Cllr Goddard.

018/2025 **ANY OTHER URGENT BUSINESS:**

- a) New Tenant for The Bowling Club Site: Councillors discussed the tenancy agreement for the Bowling Club site which had been shared prior to the meeting. Councillors acknowledged there were some minor remedial works required before the tenancy was to commence. It was proposed that Airmyn Parish Council would publicise the tenancy in the next edition of Airmyn News. **Resolved: that the tenancy be approved to be signed and the Clerk get quotes for the remedial works.**
- b) Boxing Club: A request had been received from the Boxing Club to publicise the Boxing event on 15 March 2025. **Resolved: that a banner for the Boxing Match may be displayed.**
- c) Duffin's Garden Machinery: Councillors considered the quotes received for the grass and hedge cutting. **Resolved: that the grass and hedge cutting quote be approved. Proposed: Cllr Goddard; Seconded: Cllr Stones.**
- d) Riverbank Complaint: A complaint had been received relating to cycling on the riverbank and how this had affected the footpath. Councillors believed the riverbank was a bridle path and as such cycling would not be prohibited. **Resolved: The Clerk would determine whether the riverbank was a bridle path and would update Councillors at the next Parish Council Meeting.**
- e) Airmyn News: The next editions of Airmyn News would be published at the beginning of March and articles for inclusion should be forwarded to Cllr Lowe. Councillors requested the caretaker position at Airmyn Memorial Hall be advertised in the next issue. **Resolved: that items to be included in the Airmyn News be forwarded to Cllr Lowe - Email: cllr.lowe@airmynpc.org.uk.**

019/2025 **EXCLUSION OF PRESS AND PUBLIC:** Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted. Councillors agreed to vote by a show of hands. **Resolved: that Councillors voted unanimously for press and public to be excluded from the meeting.**

NOTE: Press and Public left the meeting at this point.

020/2025 **AIRMYN PARISH CLERK:** The Chair explained the uncertain times Airmyn Parish Council found themselves in and provided an update on Ms Bellwood's support of 10 hours per week for Airmyn Parish Council. **Resolved: that Ms Bellwood would provided 10 hours per week support for Airmyn Parish Council until no longer required.**

Date of Next Meeting: Wednesday, 12th March 2025 at 7.00pm

The Chair thanked everyone for their attendance and closed the meeting at 9.30pm.

Signed: _____

Date: _____