

**AIRMYN PARISH COUNCIL
WEDNESDAY, 9 APRIL 2025 AT 7.00PM
AIRMYN MEMORIAL HALL, WOODLAND WAY, AIRMYN, DN14 8LY**

PRESENT: - Councillors M Nundy (Chair), P Batten, C Goddard and R Lowe.

Ms Y Bellwood (Interim Parish Clerk) was also in attendance.

One member of the public were also in attendance.

036/2025 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting. **(Closed)**.

037/2025 APOLOGIES FOR ABSENCE: Apologies for absence had been received from Councillors H Matthews, B Rodger K Staward and F Stones.. Apologies had also been received from East Riding of Yorkshire Council Ward Member Councillor L Sargeantson. **(Accepted and Approved)**.

038/2025 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND/OR PERSONAL AND PREJUDICIAL INTERESTS. No Declarations of Pecuniary Interests and/or Personal and Prejudicial Interests were disclosed. **(Closed)**.

039/2025 MINUTES OF THE MEETINGS HELD ON 12 MARCH 2025 – That the proceedings of the monthly meeting of Airmyn Parish Council, held on 12 March 2025 be agreed as a true record and signed by the Chair.

Resolved: that the Chair sign the minutes as a true and accurate record.

Resident Participation Time

040/2025 RESIDENT PARTICIPATION TIME – The Chair invited the member of the public in attendance to address the council.

- a) Clearing of Airmyn Watercourses – The resident requested an update on the clearing of the Airmyn Watercourses. The Chair thanked the member of the public for their input and would cover this within the flooding update.
- b) The Former Bowling Club Site – The council was informed that some residents had raised concerns with the activity at the former Airmyn Bowls Club site and asked for an update on what was happening. The Chair advised this was also an item on the agenda and would be covered later in the meeting.

Matters to Discuss

041/2025 FLOODING UPDATE – Councillors discussed the ongoing concerns around the clearing of Airmyn Watercourses. Councillor Goddard explained that the contractor appointed to install a new drainage system in the playing field would also be requested to clear the watercourses along the playing field boundary, as this would ensure the contractor would only need to access the site once.

NOTE: Councillor Lowe arrived at this point.

A further conversation was held as to determine whether the large concrete drain installed between two fields for access was still required, as access between the fields was no longer necessary. The Clerk would make enquiries as to whether this drainage pipe could be removed.

Councillor Goddard assured everyone that the clearing of the watercourses was being closely monitored by the council and communication with the landowners had been positive. Councillors also noted the residents' fears that heavy rainfall could result in further flooding in the village.

A discussion then took place on the failure of the storm pump in January 2025 and the Clerk would contact Yorkshire Water to request an update on the investigation.

Resolved: (a) That the watercourses would be cleared at the same time as the playing field drainage system was installed; (b) that the Clerk would make enquiries on the clearance of the watercourses and whether the concrete drain which had provided access between two fields could be removed, and (c) that the Clerk would also contact Yorkshire Water to request an update on the investigation from the January flooding.

042/2025 **EAST RIDING COUNCILLOR REPORT** - No report for consideration had been received from the ERYC Ward Councillors.

Resolved: that there was no East Riding Councillor report be received. (Closed).

043/2025 **CORRESPONDENCE RECEIVED:**

a) **Resolved: that the Community Energy Update be received.**

b) **Resolved: that the Drax Power Station - Parish Council Liaison Minutes be received.**

c) **Resolved: that the ERYC & Hull Joint Local Access Forum Minutes be received.**

d) **Resolved: that the Goole and District Hospital Position Statement be received.**

e) **Resolved: that the grant funding for the installation of the drainage system on the playing field had been successful and the installation be scheduled at the earliest opportunity. Proposed: Councillor Nundy; Seconded Councillor Goddard.**

f) **Huw Forestry had informed the council that the project at Bracken Hill would be completed by the end of April 2025. Resolved – That the Clerk enquire how much it would cost to clear land at the front of the site to allow vehicular access for parking.**

g) Resolved: that the Personnel Advise & Solutions Ltd - Council News be received.

h) Resolved: that Mr K Sutcliffe be permitted the use of the playing field for his junior football team for training and home matches for the 2025-26 season.

044/2025 **EVENTS** - Councillor Lowe updated the council on the following events which had been discussed/planned at the Events Committee Meeting on Monday 7 April 2025:

- Big Breakfast - Sunday 11 May 2025 - VE Day Celebrations;
- Pop-up Pub Night - date to TBC;
- Band and Bar - Sunday 17 August 2025 - VJ Day Celebrations;
- Scarecrow Festival - Sunday 21 September 2025
- Christmas Fayre - Sunday 30 November 2025

A funding application would be submitted by the council to support the VJ Day Celebrations. The Clerk was also requested to research the cost of the commemorative flag for the 80th celebrations of VE and VJ Day with the Royal British Legion.

Councillor Lowe would produce a poster that would be printed and circulated around the village.

Resolved: (a) That the dates for the 2025 events be noted, and (b) That the Clerk ensure the funding application was submitted to ERYC, the cost of a commemorative flag be sought and the posters are printed at the earliest opportunity.

045/2025 **PLAY AREA MONTHLY AUDIT** - Councillor Batten enquired whether there should be priority coding added to the monthly audit to clearly show items where monitoring was sufficient and where urgent interventions were necessary. The Clerk would research other council's forms and bring to the next meeting.

Resolved: (a) That the Clerk research documents utilised by other councils to be considered at the next meeting, and (b) that the Clerk would also book training for the new caretaker on undertaking the play area audit.

Proposed: Councillor Goddard Seconded: Councillor Nundy

046/2025 **SPEED INDICATOR DEVICES (SID's)** - The Chair informed the meeting that he had attended a meeting facilitated by the Humberside Police and Crime Commissioner (PCC) where Speed Indicator Devices (SIDs) had been discussed. The PCC had made grants available to parish councils to purchase SID's. Although Airmyn benefited from two speed reduction digital displays, the grant would enable the parish council to purchase two SID's which would inform the driver of their actual speed as they approached the village. A short discussion was held and all in attendance agreed this would be a good opportunity for the council to promote safer driving through the village.

Resolved: that the Clerk would submit an application for the funding.
Proposed: Councillor Lowe; Seconded: Councillor Goddard.

047/2025 **FORMER AIRMYN BOWLS CLUB SITE** - The Chair explained that an agreement had now been reached with its preferred tenant to lease the former Airmyn Bowls Club site from 1 May 2025. The tenant would manage and maintain the site, as well as keep honeybees on the site.

Although the lease had not yet formally commenced, the new tenant had, at their own risk, started to move hives on to the site. The council's Caretaker was diligently working on the site, fulfilling all the works requested by the tenant. Signage to inform residents that the site housed bees would be displayed around the site. The tenant would also display his contact details should any emergency arise.

The Chair thanked Councillor Goddard and the Caretaker for their efforts at the site.

Resolved: (a) That it be noted that, as of 1 May 2025, the council would enter in to a lease with a new tenant who would operate a honey bees business from the former Airmyn Bowls Club site; (b) that signage to inform residents of the bees be displayed around the site, and (c) that the Chair draft a letter that be displayed on the council's social media channels and in the parish noticeboard.

Proposed: Councillor Goddard; **Seconded** Councillor Nundy.

048/2025 **FINANCE**

a) Vodafone contract renewal

Resolved: That the Clerk source a new contract to include landline, broadband and smart phone. **Proposed:** Cllr Nundy, **Seconded:** Cllr Goddard.

b) Model Financial Regulations (England) Update: The Clerk advised the council that the financial regulations had been updated due to the new procurement law. These would be considered for adoption at the Annual Parish Meeting on Wednesday 14 May 2025. **Resolved:** That the Clerk would update the Financial Regulations for approved at the Annual General Meeting.

c) HU0001 Airmyn Parish Council - 2024/25 AGAR External auditor instructions: The Clerk had included this for councillor information and would complete and return. **Resolved:** That the Clerk complete and submit the AGAR 2024/25.

d) **Payments to be made:**

Payee	Invoice No	Detail	Cost
HAD-COPY	158619	Photocopier Charges	£90.36
Minster Leasing	754	Photocopier Quarterly Rental	£126.00
KSP	IN071272	Caretaker PPE/Workwear	£148.26
HAD-COPY	158884	Photocopier Charges	£1.42
KSP	C071341	Credit Footwear	-£45.89
Starboard Systems	INV-9695	ScribeLite Subscription	£14.40
Gallagher Insurance	537224529	Hiscox Insurance	1233.54
		Total	£1568.09

Resolved: That the Clerk be authorised to make the payments on behalf of Airmyn Parish Council, with the exception of the Gallagher Insurance where more clarification was required.

Proposed: Councillor Nundy; Seconded: Cllr Lowe.

049/2025 **PLANNING**

- a) East Riding Design Code Supplementary Planning Document (SPD).
Resolved: That the East Riding Design Code SPD be received.
- b) 25/00449/PLF - HB Holt & Sons, Unit 1 Holt Business Park, Rawcliffe Road, Airmyn, DN14 8FE - Erection of a warehouse building consisting of two storey office block, storage and garage facility to permit on-site maintenance/MOT of tractor units and alterations to the existing attenuation basin to increase capacity with associated works.

Councillors considered the application and had no comments to enter.

Resolved: that no comments be entered on the ERYC planning portal.

050/2025 **EXCLUSION OF PRESS AND PUBLIC:** Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded, and they be advised to withdraw in view of the confidential nature of the business on staffing about to be transacted. Councillors agreed to vote by a show of hands.

Resolved: That Councillors voted unanimously for press and public to be excluded from the meeting.

NOTE: *Press and Public left the meeting at this point.*

051/2025 **ANY OTHER URGENT BUSINESS:**

- a) Councillor Batten enquired whether the contractor would remove all the soil from site when the new drainage system at the playing field was installed. **Resolved** – That the excess top soil be discussed with the contractor prior to the project commencing. (Ongoing).
- b) Councillor Batten enquired whether the 60/40% split for the Clerk's salary between the parish council and Airmyn Community Association had been continued throughout their absence. **Resolved** – That the recharge to Airmyn Community Association (ACA) be completed once access to the bank account was granted. (Ongoing).
- c) Councillor Lowe informed the meeting that she had received several complaints from residents concerning the rodent problem at the Old School House. **Resolved** – That the Clerk would again contact ERYC to report the residents' concerns.
- d) Councillor Lowe informed the meeting that a resident had complained about the condition of the benches on the riverbank. **Resolved** – That the Clerk determine ownership of the benches on the riverbank before the council undertake any work on them.

- e) Councillor Lowe enquired whether the car park barrier at the entrance to Airmyn Memorial Hall was closed each night. Residents had reported there had been an increase of traffic late at night utilising the carpark as a meet up point. The Chair apologised for the barrier not being locked each night. **Resolved** – That the Clerk be requested to draw up a rota of councillors who would ensure the barrier was locked nightly.
- f) Councillor Lowe advised the council that £200 profit had been made at the bingo. **Resolved** – (a) That £150.00 of the profits be donated to the ACA and the remaining £50.00 would be kept in the 'kitty' for the next event, and (b) that Councillor Lowe be thanked for managing the event.
- g) Councillor Lowe informed the meeting that she had been made aware of several instances of dog fouling within the children's play area. Two children's clothing was covered in dog excrement to such an extent they had to be thrown away. Councillor Lowe enquired whether it would be appropriate to invite the affected family to the 'big breakfast' for the family involved. Councillors agreed an increase in dog fouling had been apparent around the playing field, and signage to remind dog owners to keep dogs on a lead and out of the children's play area should be displayed. **Resolved** – That the Clerk liaise with the Caretaker for what signage was required and action, and (b) that the affected family be invited to the 'big breakfast' event.

Proposed: Councillor Nundy, Seconded: Councillor Goddard.

052/2025 **AIRMYN PARISH CLERK** - The Chair provided a verbal update on the continued absence of the Parish Clerk. **Resolved:** (a) That the update on the Clerk's absence be received, and (b) that Ms Bellwood continue to provide support for Airmyn Parish Council. **Proposed: Cllr Nundy; Seconded: Cllr Goddard.**

046/2025 **CARETAKER** - The Chair provided an update on the Caretaker role and responsibilities. During the two weeks he had been in place a significant amount of work had been completed, largely at the former Airmyn Bowls Club. Councillors considered whether an increase to the hourly rate of the caretaker should be applied and all in attendance were in agreement. The Chair also informed the meeting that Mr Meyers had regrettably informed the council that he would no longer be available to assist with the grass cutting in and around Airmyn Memorial Hall. **Resolved: (a) That the caretaker hourly rate be increased as discussed, and (b) that the Clerk write to Mr Meyers to thank him for the significant contribution he made to the management and maintenance of the grounds at Airmyn Memorial Hall.**

Date of Next Meeting: Annual General Meeting on Wednesday, 14 May 2025 at 7.00pm

The Chair thanked everyone for their attendance and closed the meeting at 9.00pm.

Signed: _____

Date: _____

11-06-2025