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Airmyn Parish Council  
Airmyn Memorial Hall  
Woodland Way  
Airmyn  
DN14 8LY

The minutes of the meeting of Airmyn Parish Council held on Wednesday, 11 March 2026 at 7.00pm in Airmyn Memorial Hall, Woodland Way, Airmyn, DN14 8LY.

Present: Councillors C Goddard, H Matthews, M Nundy (Chair), B Rodger, K Staward and F Stones

Also Present: Mrs S Nelson (Parish Clerk) and Cllr L Sargeantson (Snaith, Airmyn and Rawcliffe and Marshlands Ward).

Eleven members of the public were also in attendance.

- 157/2025 **WELCOME AND INTRODUCTIONS:** The Chair welcomed everyone to the meeting. Due to the number of residents in attendance, the Chair invited all Councillors and the Parish Clerk to introduce themselves. **(Closed).**
- 158/2025 **APOLOGIES FOR ABSENCE:** Apologies for absence were received from Councillor P Batten. **(Approved).**
- 159/2025 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND/OR PERSONAL AND PREJUDICIAL INTERESTS.**  
No Declaration of Pecuniary Interests and/or Personal and Prejudicial Interests were disclosed. **(Closed).**
- 160/2025 **MINUTES OF THE MEETING HELD ON 11<sup>th</sup> FEBRUARY 2026:** The minutes of the proceedings of the meeting held on 11<sup>th</sup> February 2026, circulated with papers prior to the meeting, were approved as a true and accurate record and signed by the Chair.  
**Resolved: The minutes were approved as a true and accurate record and signed by the Chair.**  
**Proposer: Councillor Nundy; Seconded Councillor Matthews.**
- 161/2025 **RESIDENT'S PARTICIPATION TIME.** At the Chair's discretion, residents of Airmyn Parish were invited to ask questions or make statements to the Council for a maximum time of 15 minutes. Questions not answered at the meeting would be answered in writing to the resident(s) and may be included as an agenda item at the next appropriate Parish Council meeting.
- a) Ms Amber England – PAGS proposal for a community garden on the previous bowls club site: Ms England submitted one copy per councillor of a printed formal proposal for a community garden to be sited on the former Airmyn Bowls Club site. Councillor Nundy thanked Ms England and the rest of the members of PAGS for their meeting with himself and Councillor Sargeantson on 23<sup>rd</sup> February 2026 and for their submission, and invited

comment from those in attendance, which was declined. Ms England stated that the group is aware that councillors need time to read the proposal and they will return to the meeting next month to answer any questions.

**Resolved - That the Parish Clerk will add the discussion of the proposal as an agenda item for the meeting to be held on Wednesday 8<sup>th</sup> April 2026.**

- b) Mr Phill Birch – Proposal to site a memorial bench on the area at the top of the crossings: Mr Birch spoke regarding Item 17 (Development of the Area at Top of The Crossings). The matter was discussed at this point.

162/2025 **EAST RIDING OF YORKSHIRE COUNCILLOR REPORT:** Councillor Sargeantson stated that there was nothing specific to Airmyn to report at this, but that she had taken part in a walk of another local village recently with the Deputy Police and Crime Commissioner. They talked about what the commissioner's office could do to help and lines of funding available. Councillor Sargeantson suggested finding out if he would be available to come to a meeting or for a walk of Airmyn to offer his different perspective on relevant issues.

**Resolved - That the Parish Clerk will liaise with councillors and the Deputy Police and Crime Commissioner to suggest an appropriate date for a visit.**

163/2025 **PARISH CLERKS REPORT:** The Clerk reported that the AGAR for 2024-25 had not been submitted by the previous administration.

**Resolved - The Council noted the position and that the Clerk proceed with the necessary retrospective submission to the external auditor.**

**Proposer: Councillor Nundy; Seconded Councillor Goddard.**

#### Items Closed from the Last Meeting

- 164/2025 a) 141/2025 Councillors and Cllr Sargeantson met with PAGS on 23<sup>rd</sup> February 2026;  
b) 153/2025 e) Payments and direct debits authorised to be made were paid;

#### Ongoing Items

165/2025 **PLAYING FIELD DRAINAGE PROJECT AND WATERCOURSES:** Councillor Nundy reported that he had met with the contractor on site on Friday 6<sup>th</sup> March 2026 to discuss finishing the project with grass seed to fill in the patchy growth. There is no longer any standing water on the site, which is very positive. The site was seeded for grass last year, but due to it being too late in the season, the seed did not take and needs to be redone. The contractors are returning to site at the end of the month to seed again. Councillor Nundy explained that he would like the area to be ready for when the Spring Gala is due to take place. There will be no additional cost to the council for the seeding, however grass cutting has been arranged, which does come with a cost to the council. The Clerk confirmed that the grass cutting contractor has been asked to cut the grass on the site and will also be cutting the riverbank this month.

A resident asked how many times grass is cut in a year. Councillor Nundy and Councillor Goddard explained that the number of times the grass is cut depends on the weather, but that the council only pays for the number of cuts that have taken place and not a fixed price for the whole year.

Another resident expressed concerns regarding the fruit trees on the playing field, as the mound of soil has been placed up against their trunks. Councillor Nundy confirmed that this is planned to be resolved.

Village watercourses - Mr Nigel Stead: The Clerk confirmed that an email had been received from Mr Roger Smith on behalf of the Goole and Airmyn IDB in which he asks for further details about the specific watercourses involved and provided a map for reference. Mr Stead took the

printed copy of the email and map and agreed to liaise with Mr Smith and the IDB regarding the matter.

- 166/2025 **FORMER AIRMYN BOWLS CLUB:** The Chair thanked the members of the Protection of Airmyn Green Spaces (PAGS) group for their meeting held with himself and Councillor Sargeantson on 23<sup>rd</sup> February 2023. During the meeting, the discussion was focussed mainly on the use of the former Airmyn Bowls Club site, but also with plans to discuss other green spaces in the village at a future date.

The Chair spoke about the responsibility of the Council to represent the views of the residents and that the substantial signatures obtained on the petition against the proposal for a community hub and padel courts, alongside social media posts, emails, messages and other conversations with residents sharing this viewpoint must be considered. The challenge with this proposed investment is that the Council cannot make a formal decision as no formal, written proposal has been submitted for consideration.

The Clerk confirmed that Mr Ullathorne has not yet responded to her email sent on 27<sup>th</sup> February 2026, in which she outlined the actions agreed upon during the meeting held on 11<sup>th</sup> February 2026. The Chair explained to those present that the email had arrived in Mr Ullathorne's junk or spam folder, and that he had spoken to Mr Ullathorne who is still interested in the site.

The Chair advised that while keeping the interests of the residents of Airmyn at the core of this matter, the Council still needs to act in a fair manner to the proposed investor, Mr Ullathorne.

Following a short discussion councillors agreed that it would be useful to have both proposals received in written format before the next meeting on 8<sup>th</sup> April 2026, so that they could be considered.

**Resolved: That The Clerk send an email to Mr Ullathorne on Thursday 12<sup>th</sup> March 2026, advising him that the Council offers a deadline of 31<sup>st</sup> March 2026 for a full, written proposal to be submitted, taking the points mentioned during the last meeting, and communicated to him by email on 27<sup>th</sup> February 2026 into account.**

**Proposer: Councillor Stones. Seconded: Councillor Matthews**

- 167/2025 **METSA TISSUE PLANNING APPLICATION:**

**Resolved: No update on the Metsa Tissue planning application had been received.**

- 168/2025 **AIRMYN COMMUNITY ASSOCIATION COMMITTEE:** The Chair provided a short update on behalf of the Airmyn Community Association who oversee the running of Airmyn Memorial Hall. The new lift, which had been secured via National Lottery Grant Funding will be installed on Monday 16<sup>th</sup> March 2026 following the removal of the old lift and the completion of the plumbing works required. The committee also plan to visit other village halls locally, to observe how accessibility of the building could be improved and what funding streams were available to support this project.

**Resolved: The Airmyn Community Association Committee report be received.**

- 169/2025 **EVENTS COMMITTEE UPDATE:** The following events had been planned by the Events Committee.

Big Breakfast – Held on 1<sup>st</sup> March 2026, this successful event raised approximately £900 for St David's Church nave window.

Spring Gala – 10<sup>th</sup> May 2026 – community event to celebrate the 350<sup>th</sup> anniversary of St David's Church nave window. The Clerk received an email from the events committee requesting

approval from the Council for £700 in financial help towards the running of the event, specifically for entertainment. This email was circulated with papers prior to the meeting.

Councillor Goddard asked whether there would be businesses attending the event and providing income by offering their products and services. This was confirmed. Councillor Stones advised that there is usually a sum of £500 set aside in the budget for an event of this nature.

Scarecrow Festival – September – Date To Be Confirmed.

**Resolved: That the events committee be granted £500 as a donation to their funds with a further £200 loaned, to be recouped from the profits earned by suppliers to the event. The Clerk to confirm this agreement with the events committee and request invoices be sent to the Parish Council for payment.**

**Note:** *A resident left the meeting at this point*

170/2025 **PLAY AREA AUDIT:** The play park audit was conducted monthly to ensure the safety of the equipment and The Clerk confirmed that the latest report showed no new items. Due to the workload involved in the financial year end, The Parish Clerk has not yet obtained quotations for the suggested repairs, but this action will be completed as soon as is reasonably practicable.

A resident queried whether the trampoline could be cleaned out while it is repaired as there is a build-up of litter underneath the jumping surface. It was agreed that this should be requested from the supplier when they attend to complete the repairs.

**Resolved: (a) That the play area audit be received, and (b) that the Parish Clerk obtain quotations for the play area repairs for consideration at the next Airmyn Parish Council meeting.**

171/2025 **POLICIES FOR APPROVAL:** The following policies were circulated with papers prior to the meeting:

- a) Anti Bullying and Harassment Policy.
- b) Data Protection and Privacy Policy.
- c) Disciplinary Policy.
- d) Drugs and Alcohol Policy.
- e) Email and Internet Usage Policy.
- f) Equality and Diversity Policy.
- g) Flexible Working Policy.
- h) Grievance Policy.
- i) Home Working Policy.
- j) Lone Working Policy'
- k) Maternity Leave and Pay Policy.
- l) Paternity Leave and Pay Policy.
- m) Performance Improvement Policy and Procedure.
- n) Sickness Absence Policy.
- o) Social media Policy.
- p) Whistleblowing Policy.

**Resolved: That the policies be adopted by the council**

172/2025 **ROAD SAFETY MEASURES GRANT SCHEME:** The Humberside Police and Crime Commissioner Road Safety Measures Grant Scheme deadline passed without a submission being made this time. The Clerk noted that there will be further opportunities to apply for the funding and will do so when the time comes, consulting with East Riding of Yorkshire Council and the Police and Crime Commissioner. This bid will include cameras suited to tracking HGV movements as well as standard vehicles, due to the village's location next to the M62 and the ongoing issues with lorries using the village to cut through on their routes.

A resident asked who would be responsible for checking the cameras and it was confirmed by Councillor Nundy that the police themselves would monitor all activity and the Council would have no responsibility for that.

Councillor Goddard commented that there used to be a Community Speed Watch team in the village who would volunteer to monitor speeds with speed cameras. A resident confirmed that this group had to be disbanded due to the increase in requirements of volunteers and no further volunteers coming forward from the village to join the team.

**Resolved: The Parish Clerk would submit a grant funding bid to PCC for two auto speed cameras for the village during the next available window.**

173/2025 **OAKLANDS OLD SCHOOL:** There were no further updates to report.  
**Resolved: The Clerk would contact the Buildings Control team at East Riding of Yorkshire Council and follow up on the email sent regarding the matter. The Clerk will also forward all details to Councillor L Sargeantson for her assistance.**

174/2025 **DEVELOPMENT OF THE AREA AT TOP OF THE CROSSINGS:** Mr Phill Birch attended the meeting to propose the siting of a half circular bench around the tree on this area. There is a bench currently sited near the Church in Rawcliffe, which is like the one he proposes to install. The Council were shown images of an artist's impression of how the bench would look on the site once complete. He would like to add two plaques to the bench in memorial of his two sons, one at each side.

Councillor Nundy stated that the area needs to be made level with topsoil and sown with grass seed. Councillor Goddard also explained that there are other benches to add to the site once this groundwork is completed.

**Resolved: The Council accepted Mr Birch's proposal to site the half circular bench around the tree on the land. The Parish Clerk would obtain quotations for landscaping, topsoil, and grass seed to prepare the site as soon as is reasonably practicable.**

## **New Items**

175/2025 **ERYC LOCAL PLAN:** Councillor Stones attended a webinar on the local plan proposed by East Riding of Yorkshire Council. She created a report which was circulated with papers prior to the meeting. Councillor Stones explained that the government planning system is changing and the development targets in each locality have been examined and increased depending on a set of government criteria. This means that the local plan in this area needs to be reviewed so that it can meet the increased targets for development. The plan is in the pre-start phase of consideration and currently open for expressions of interest in several parcels of land for building on and a number of those areas are located in Airmyn.

At the moment no areas of land have been chosen for development, but once an area is chosen and added to the plan, this decision is irreversible. Councillor Stones stated the importance of residents looking at the maps and plans and submitting any comments to ERYC so that they may be considered. When doing so, it is important to make clear any reasons for comment or objection. It was suggested that as most of the parcels of land have zero percentage of the

land located within the development boundary, except for one with a very small percentage. This would be reasonable criteria on which to base any comments or objections.

A discussion was had around the value of versatile land, increasing food insecurity and the rural location of this area impacting on the available land for development. Councillor Stones advised that a representation will be made as a council and Councillor L Sargeantson requested to be informed at that time.

**Resolved: That a) information concerning the local plan will be included in a printed newsletter to be delivered to all residents, b) colour copies of the maps to be made available on the parish noticeboard and the parish council website, and c) Councillor Sargeantson be advised when the Council is ready to submit comments to ERYC.**

176/2025 **Parking on Ferry Lane:** An email was received from a resident raising concerns around unsafe and inconsiderate parking on Ferry Lane, sharing concerns about near misses with vehicles and vehicles parking on paths. This email was circulated with papers prior to the meeting.

**Resolved: That Councillor L Sargeantson and The Clerk would take the matter to the local Police Community Support Officer and East Riding of Yorkshire Council Highways Department.**

177/2025 **CONFIRMATION OF OPTION TO CO-OPT FOR COUNCILLOR VACANCY:** The Clerk received a letter from East Riding of Yorkshire Council confirming that a request to fill the vacancy by way of an election has not been received within the prescribed time period. This email and letter were circulated with papers prior to the meeting. The Council may therefore now fill this vacancy by co-option. Councillor Nundy invited residents present to apply, should they wish to join the council.

**Resolved: That the council will seek to co-opt an additional council member as soon as is reasonably practicable.**

178/2025 **LOWER AIRE TREE WORKS, LETTER FROM THE ENVIRONMENT AGENCY:** The Clerk received notice from The Environment Agency regarding tree works to take place in the village. This email and letter were circulated with papers prior to the meeting. Those works have now been completed. Councillor Goddard advised that there will be further tree works taking place on the High Street and that affected residents have been notified.

**Resolved: That the receipt of the letter and the conclusion of the works be noted.**

179/2025 **PROPOSED 40 MPH SPEED LIMIT – A614 BOOTHFERRY BRIDGE:** The Clerk received an email from the Highway and Road Engineering Safety Team at East Riding of Yorkshire Council, including a map of the proposed affected area. This email and attachment were circulated with papers prior to the meeting and a printed copy shown to councillors during the meeting.

**Resolved: That the council does not object to the proposed 40 mph speed limit and that The Clerk will submit comments to that effect.**

**Proposed: Councillor Nundy. Seconded: Councillor Goddard.**

## Finance

180/2025 **PRECEPT:** The Clerk received an email from the Accountancy Team at East Riding of Yorkshire Council acknowledging receipt of the precept demand. This email was circulated with papers prior to the meeting.

**Resolved: That it be noted that the precept demand has been received by the East Riding of Yorkshire Council.**

181/2025 To approve the following:

- a) Monthly Budget:
- b) Staff Salaries:

- c) Bank mandate:  
d) Direct Debits and Payments due before the next meeting MN and KS

Payee	Details	Amount (£)
HAD-COPY Ltd	Mono & colour copying, 29/01/26 to 27/02/26	21.36
HAD-COPY Ltd	Mono & colour copying, 28/12/25 to 27/01/26	17.83
Richard Bramham	Playground inspections and play hut roof repairs	192.50
ERYC	Street lighting agreement, Airmyn car park lights	152.21
Steve Cooke IT Services	1 hour support	30.00
Starboard Systems Ltd	Scribe Lite, 28/02/26 to 27/03/26	14.40
Minster Leasing Ltd	Quarterly rental of photocopier/printer	126.00
Vodafone	Monthly mobile, landline & internet fee	45.69
St. David's Church	Big Breakfast Sum Up payments (minus cash from Xmas fair)	14.85

**Resolved: The Parish Clerk would make the payments agreed.**

### Planning

182/2025

#### Planning Applications

- a) 26/00230/PLF – Airmyn Park Primary School, siting of a portakabin with access ramp and steps for use as a classroom ancillary to existing school following removal of existing outbuilding.

Councillor Nundy declared an interest in this item as Vice Chair of Airmyn Park Primary School and abstained from taking part in any discussion.

**Resolved: Councillors (except for Councillor Nundy) considered the appeal and entered a return of “no comment.” The Parish Clerk would update the ERYC planning portal accordingly.**

183/2025

#### Planning Decisions:

- a) 25/03448/TPO – 15 Chestnut Avenue, Airmyn, DN14 8LH, remove 1 no Sycamore tree due to the tree being tall enough to hit the bungalow at 19 bridge road, has a 15 degree lean towards the bungalow, is covered in ivy and has suffered a recent branch failure.

**Resolved: That it be noted that Planning Permission had been refused.**

184/2025

To consider resolving that Agenda will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.

**Note: The remaining members of the public left the meeting at this point.**

### Staffing

185/2025

#### Staffing

The Clerk presented her payroll for consideration of the council, having been approved by Councillors H Matthews and K Staward prior to payment.

**Resolved: The staffing update was received.**


186/2025

Date and Time of Next Meeting: **Wednesday 8<sup>th</sup> April 2026 at 7.00pm.**

The Chair thanked everyone for their attendance and closed the meeting at 8.45 pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

  
8-4-2026

