

Airmyn Parish Emergency Plan

This plan contains personal information and must be treated as private and confidential.

2019

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1. Introduction

The initial response to any emergency should be provided by the police, fire and ambulance services, who will call for support and assistance from East Riding of Yorkshire Council as appropriate.

In the event of any major incident, Airmyn Parish Council needs to have procedures in place for supporting the community in co-ordination with the East Riding of Yorkshire Council.

Airmyn Emergency Team was established to provide a response to any emergency impacting on the parish.

Airmyn Parish Council and Airmyn Emergency Team have the local knowledge contained within this plan that could prove invaluable during the response to a major incident.

2. Activation

This plan will be activated when an incident occurs that requires a coordinated community response.

At least **two members** of **Airmyn Parish Council** or **Airmyn Emergency Team** should make the decision to activate the plan (see contacts section).

In an emergency dial 999 and follow the Emergency Services advice at all times, always be aware of your own safety and the safety of those around you.

Motorway closures

Motorway closure is a frequent event affecting the village with motorists taking an unofficial diversion through Airmyn. This results in traffic congestion in the village and inconvenience to residents.

Whilst not an emergency requiring the activation of the Emergency Plan, Airmyn Parish Council encourage all residents to keep the High Street and Bridge Road clear of parked vehicles. Keeping the traffic moving as freely as possible will help residents and the motorists involved.

Alternative parking for the duration of the incident can be found on side streets, Airmyn Memorial Hall car park and the Percy Arms car park (Airmyn Parish Council have gained permission from the landlord of the Percy Arms to use this facility).

Regular reminders will be given to residents via the Airmyn News.

3. Checklist

Assess the nature and the scale of the incident:

- What? Road traffic accident, fire, flood, loss of utilities, etc.
- Where? Location – be as precise as possible.
- Who? Casualties, vulnerable residents, etc – numbers.
- Services required Fire, Ambulance, Police; ERYC; public utilities.
- Support needed Shelter, help moving possessions, food, etc.
- Access Advise best route to and from site.
- Your location Do you need to move to one of the team meeting venues.

Notify the Emergency Team members using group text (see). Give brief details of the emergency and what response is required, e.g. meet at Airmyn Memorial Hall at 11am.

Notify members of the Parish Council.

Notify the local EA Flood Wardens if required.

Arrange for community resources & organisations to be made available as necessary.

Vulnerable members of the community will need to be contacted as appropriate and advice/assistance should be offered.

Consider asking for additional volunteers to help with the response

- Helping people move valuable and sentimental items upstairs.
- Helping deploy any flood protection products they might have.
- Providing some immediate shelter if people have had to leave their homes.
- Looking after pets.
- Providing lifts to family and friends.

Tell the community that the emergency team is functioning and, if appropriate, maintain a presence in the area affected.

Tune into BBC Radio Humberside (95.9 FM) or Viking FM (96.9 FM) for updates on the emergency.

Remember:

- Laws and regulations still apply during an emergency – health and safety, speed restrictions, insurance, food hygiene and data protection must be properly observed.
- No-one should carry out any task or activity that they are not properly trained for and qualified to do. Under no circumstances should anyone be put into any risk as a result of responding to the incident.
- All those involved in this plan must follow the instructions and advice of the emergency services.

4. Parish resources

Meeting venues

Meeting venues in the village include:

- St. David's Church, High Street
- Airmyn Memorial Hall, Woodland Way

Emergency boxes

Emergency boxes are kept at:

- St. David's Church, High Street
- Airmyn Memorial Hall, Woodland Way
- Waters Meet, Ferry Lane
- 7 White City

Emergency boxes contain a copy of this plan, an Ordnance Survey Map of the area, stationery, a copy of the register of electors, street map of area, wind up/battery operated radio and torch, essential emergency equipment, cordon tape, first aid, loud hailer.

Defibrillator locations

The community's defibrillators can be found at:

- Airmyn Garage, 73 High Street – exterior wall
- Airmyn Memorial Hall, Woodland Way – internal entrance hall

Note: access to the defibrillator is usually given by the 999 operator following a 999 call, follow the operator instructions.

Street Wardens

If the emergency situation requires street wardens to be deployed to areas of the parish these will be allocated from the Emergency Team responders, Parish Councillors and volunteers available at the time.

5. Contact directory

Airmyn Emergency Team

Les Appleby

John Bilton

Rob Charlesworth Note 1

Martin England

Alan Finch

Caroline Fox Note 2

Paul Gardner

Steven Garland

Darren Harford

Maria Jessney

David Johnson

Steve Marshall

Mary Mason-Pitt

Joanne Moore

Hugh Peake

Note 1: Airmyn Emergency Team Coordinator

Note 2: Principle ERYC liaison member

Airmyn Parish Councilors

Caroline Fox
Christine Healey
Susan Hayward
Sylvia Scott
Andy Jackson
Phil Batten
Matt Lynch

Airmyn EA Flood Wardens

Rob Charlesworth
Paul Gardner
Ian Dickinson
Allen Thompson

ERYC Ward Councilors

Caroline Fox
Liz Sargeantson

Church wardens

Janet Rushby
David Galloway
Susan Hayward

Neighbouring Town and Parish Councils

Goole Town Council	01405 763 652	Clerk.gtc@btconnect.com
Hook PC	07907 636 805	hpc@gmx.co.uk
Howden TC	01430 430 111	clerk@howden-tc.gov.uk
Newland PC	01757 617 418	newlandpc@hotmail.co.uk
Rawcliffe PC	07761 801 122	clerk@rawcliffeparishcouncil.org.uk
Snaith TC	01405 862 663	vicky.snaithcouncil@hotmail.com

External contacts

Fire, Police, Ambulance and Coastguard	999
Police Non-Emergency Number	101
Humberside Fire & rescue	01482 563 333
NHS Direct	111
Gas Leaks	0800 111 999
Electric failure	105
Yorkshire Water	0345 124 24 24
ERYC	01482 39 39 39
Environment Agency Floodline	0345 988 1188
Environment Agency Environment Incident	0800 80 70 60
Goole Hospital	01405 720 720
Goole and Airmyn Drainage Board	01430 441 765
Highways Agency	0300 123 5000
RSPCA, Goole	07599 087 527
RSPCA, Bawtry	01302 719 790
RSPCA, Scunthorpe	01742 843 620
Jerry Green Dog Sanctuary	01430 449 112
Anthony Nicholson (riverbank cattle)	07785 111 267

6. Group text notification

Settings differ from phone to phone, but the basics are:

- Add all Emergency Team member names & mobile numbers to your phone contacts.
- Create a label 'Airmyn Emergency Team' and assign all members the label.
- You will then be able to send a text to the group using the label.

7. Plan publication

Electronic copies of this plan has been e-mailed to:

- East Riding of Yorkshire Council emergency.planning@eastriding.gov.uk
- Airmyn Parish Councilors

The original electronic version of this plan is kept by:

- Airmyn Emergency Team Coordinator
- The Clerk, Airmyn Parish Council

Hard copies of this plan are kept by:

- The Clerk, Airmyn Parish Council
- Members of the Emergency Team
- Ward Councilors
- In emergency boxes

A web version of the plan with the confidential information removed has been posted on www.airmynparishcouncil.org.uk for public information.

8. Plan Maintenance Roles and Responsibilities

The Emergency Team will meet annually to review the Emergency Plan. During the review every section of the plan is checked for accuracy. Any updates to the plan will be made by the Emergency Team Coordinator and circulated for approval by Emergency Team members and Airmyn Parish Councilors. The approved updated plan will then be distributed as listed above.

The Emergency Team will test the group notification process annually.

Data Protection

This plan contains personal information. Airmyn Parish Council data protection procedures will be followed when completing, maintaining and storing this plan.

9. Flooding Advice for Residents

If a flood is expected

- Move items upstairs or to a high place – particularly sentimental items that cannot be replaced such as photograph albums.
- Bring caged outdoor pets inside, move all pets with food, water, bedding and litter trays upstairs.
- If you have time, move your car out of the flood risk area. Empty furniture drawers and cupboards. Place the contents and any furniture you can upstairs. Fasten plastic bags round the legs of wooden furniture to help minimise absorption of water.
- Be prepared to turn off mains gas and electricity.
- Put plugs in sinks and weight them down to prevent backflow from the drains. Weigh down the loo seat too.
- Be prepared to evacuate if necessary:
 - Grab 'Go bag' and check contents.
 - Turn off electricity, gas and water supplies and unplug appliances.
 - Take mobile phone and charger.
 - Take some spare clothes.
 - Take prescribed medication with you.
 - Take cash and credit cards.
 - Lock all doors and windows.
- If you leave by car, take bottled water, a duvet or blankets and tune into the local radio for emergency advice and instructions.

During a Flood

- Accidents happen in fast flowing flood water. Try to avoid contact with flood water. Do not drive through flood water and do not let children play in flood water. As well as the risk of disease, manhole covers may have dislodged under the pressure of floodwater creating a drowning risk.
- Stay safe, listen to the advice of the emergency services and evacuate when told to do so.
- Do not touch sources of electricity if you are standing in water.
- Always wash hands/arms/legs after coming into contact with floodwater with hot water and soap.
- Keep contaminated footwear and clothing away from children.

10. Aim and Objectives of the Community's Emergency Response

Aim

- To lessen the effects of the emergency

Objectives

- To work effectively with multi agency responders
- To use community resources to limit the impact of the emergency on
 - People
 - Property
 - Local Businesses
 - Environment
 - Heritage
- To help vulnerable members of the community
- To engage the resources available from our delivery partners, town and parish councils, the community and voluntary sector and businesses
- To provide residents with warnings and messages throughout the emergency
- To communicate effectively with all Parish Councilors and Ward Councilors during the emergency
- To ensure health and safety of Parish Council personnel and community responders
- To keep records of the actions taken and decision made during the emergency
- To support residents and businesses to recovery from the emergency

11. Aim and Objectives of the Community's Recovery Response

Aim

- To help people help themselves to recover from an emergency

Objectives

- People:
 - are protected from immediate risks to health and safety and have access to appropriate shelter, basic resources and essential services.
 - feel that their home and property are safe and secure during recovery
 - have access to the information they need to make their own decisions about how they react to the situation
 - know how to access the services that are available to them.
- Essential services, infrastructure and transport networks are brought back into use as soon as practicable.
- Communities are fully involved in the recovery process and are able to take decisions on issues that affect them.
- Businesses have access to their premises and know how to access support available to them.
- Community resources and organisations are providing practical support as appropriate.
- Recovery is well coordinated between all responding organisations.

12. Parish Map

